

Responses to Submitted Questions

(Revised via Addendum 4)

Q #	Questions	RFP Reference (Document & Page-Section-Item)	Answers
1	What is encompassed by "other relevant utilities" referenced in the RFP?	2.2.A (Page 2 of Scope)	Currently this includes district steam, district hot water, and district chilled water. This is also meant to encompass new utilities, please see "Attachment 9, Energy Management Information System and Utility Bill Population Services Business Requirements" on tab <i>03_UtilityTypes</i> for a comprehensive list.
2	Are you able to provide a list of vendors for the 800 accounts?	1.1.2 Background	See the document titled "Vendor List" that has now been posted on the solicitation page.
3	How many accounts are available via online utility portals vs. manual?	1.1.2 Background	623 online, 82 physical mail, 28 emailed as of 07/11/2025. These numbers are subject to change.
4	In what format will the historical data be provided?	2.4 Utility Bill Auditing	This section refers more directly to the ability for the software to make comparisons over time, whether the data is native to this system or compared against historical data supplied by the Judicial Council. That said, data can be provided as spreadsheets (.xlsx) or organized text (.csv) files. PDF invoice files can be provided, but this is not our preferred choice. If the vendor of choice has other preferred structured data formats, this could be an area of discussion during contract negotiation.
5	Are you seeking a vendor to handle bill payments directly, submit accounting files with payment details for each utility vendor, or is this request solely for post-payment invoice processing?	General	We are not seeking a vendor to handle bill payments on our behalf. We will be using the vendor service as pre-payment invoice processing. Judicial Council staff need to be able to extract accounting and payment information as well as pdf invoice files.

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6	Does the allocation methodology for multiple cost centers typically remain consistent each month?	2.2.D	Allocation is percentage-based. These percentage allocations change infrequently on the timescale of years or decades. Given the number of accounts we have, there are generally fewer than five (5) changes in most years.
7	Follow up to previous question: What is the current format in which you receive allocation data?	2.2.D	We receive this data via a spreadsheet and manually update a table in our current software, or via a backend table update if several updates are needed.
8	What limitations or unmet needs do you experience with your current Energy Management Information System (EMIS)?	General	Invoice data delivery speed does not meet our expectations. Usage and cost data appear on separate line items making line-item rate extraction difficult. Line-item usage is not compared to total ergo only the total usage can be extracted and reported against – no more granular analysis of peak (or wasteful in the case of water) rates can be extracted. We currently do not collect interval data but intend to do so in the future . The current tool does not have a Time of Use tariff engine to work with interval data accounts.
9	Can you provide a redacted, example report that the judicial council utilizes for energy reporting/benchmarking?	2.5 Energy Reporting	See the below linked pdf containing our most recent public annual energy, GHG and water reports starting on page 142: https://courts.ca.gov/system/files/file/tcfmac-20241025-open-session-materials-rev1.pdf Please also see sample monthly report provided in new attachment “Attachment 19, JCC Energy and Water Usage Report Region 3 – Addendum 3”.
10	Regarding section 2.6.B - Real-time Energy consumption data: Are you referring to Interval data?	2.6.B	See “Request for Proposals – Addendum 4 ” which revises Section 2.6.B. to remove reference to “real-time”.

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11	Does the judicial council have any solar or cogeneration accounts to be considered in the scope of this project?	General	The Judicial Council currently has only one cogeneration account that is billed monthly, and no solar accounts as of July 2025. We anticipate approximately 20 solar accounts to be added to the EMIS system by the end of April 2026.
12	Please confirm that vendors should submit its nontechnical proposal within attachment 12, utilizing the provided cover and section headers, instead of vendors developing their own proposal response in their own format.	Proposal Contents Attachment 12 “Proposer Response Template”	All vendors must utilize “Attachment 12, Proposer Response Template” for submitting their proposal response. This approach ensures consistency in how vendors submit information and facilitates the evaluation process. Vendors have the option to include additional documentation that they believe will strengthen their proposal as outlined in section 8.2 “Optional Attachments” of “Attachment 12, Proposer Response Template”.
13	Please confirm that screenshots are not required for every single technical requirement in the provided excel spreadsheets (i.e. Attachment 9 and 10)	Attachment 9 & 10	Screenshots are expected for those requirements that they can visually confirm. If a feature is purely technical, such as a requirement for encryption, screenshots are not necessary. Multiple requirements may reference a single screenshot provided.
14	If a proposed bidder responds “No” to the “1-Must have” capabilities in Attachment 9&10, will the bidder be disqualified?	Attachment 9 & 10	The bidder’s Proposal will not be automatically disqualified if the bidder responds “No” to any of the required capabilities in Attachments 9 & 10. Please refer to Section 9 of the RFP regarding Proposal Contents as well as Attachment 1 regarding the Administrative Rules Governing RFPs.
15	What is the budget for this project?	Attachment 1 – Page 3, Section 8	The Judicial Council must conduct competitive procurements in a manner that promotes open, fair, and equal competition among Prospective Bidders. Accordingly, such information cannot be provided as it has the potential to create an unfair bidding environment. Bidders are required to submit detailed cost proposals using Attachment 11 “Cost Workbook”. The cost portion of proposals will be opened and evaluated in accordance with Sections 11 and 12 of the RFP.

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16	Has JCC seen any demos of potential solutions prior to release of the RFP?	General Background	No demos have taken place for this RFP. A selection of the top-ranked vendors may be invited to provide a live demo and answer relevant questions via a virtual session.
17	How many IDR data points would be needed for the project?	Attachment 9 – Tab 2, BR 090	The maximum number of individual 15-minute data points to accumulate would be 525,600,000 over the data retention period of 5 years. This would be for 300 meters and a 15-minute interval. Some meters may have hourly data instead, ultimately reducing actual data points.
18	What is JCC’s weighted scoring criteria for this solicitation?	Attachment 1 – Page 3, Section 8	See “Request for Proposals – Addendum 4 ”, Section 11. EVALUATION OF PROPOSALS.