

**Questions and Answers:
AB1058 Child Support Conference
RFP# CRS EG 417**

1. **Question:** Are the F&B and meeting room rental prices inclusive of tax and service charges?

JCC Response: Yes, F&B and the meeting room rental are inclusive of tax and service charges.

2. **Question:** Is an overflow hotel allowed if the primary hotel cannot accommodate all guest rooms?

JCC Response: Ideally, we aim to host the conference at one hotel. The RFP will be awarded to only one hotel. However, if there's a nearby hotel within walking distance, and an agreement can be reached between the hotels allowing the hosting hotel to contract and bill the guest rooms to its master billing, we may consider using it.

3. **Question:** Is an overflow hotel for guest rooms and meeting space?

JCC Response: Guest rooms only

4. **Question:** Can the meeting room set up commence at 6:00 p.m. instead of the requested time of 5:00 p.m.?

JCC Response: Yes.

5. **Question:** Would you consider a two-year contract?

JCC Response: No.

6. **Question:** What is the ideal coffee break price?

JCC Response: The AM coffee break is \$8.00 per person for coffee and tea only.

7. **Question:** Are you able to pay the AV union supervising fees, which may potentially be charged on a per-day basis?

JCC Response: We can pay for the first and last days if the rate is reasonable. However, we cannot agree to pay on a daily basis for services not rendered, as we are primarily using State-owned AV equipment operated by JCC staff.

8. **Question:** Can you use the general session room for lunch and is outdoor meal space allowed?

JCC Response: We cannot utilize the general session room for lunch due to our need to return to the room promptly afterward, leaving no time for room refreshment. Outdoor spaces are acceptable, provided there is adequate shading from the heat, particularly in Southern California and the East Bay cities. In San Francisco, I recommend considering both indoor and outdoor options due to the potential for summer fog and wind caused by shading from nearby buildings, which may result in limited sunlight.

9. **Question:** For lunch do you prefer plated or buffet?

JCC Response: For the meals, we require a breakfast buffet with a hot protein option. For lunch, either a buffet or plated meal will suffice. However, on Thursday, we will need a buffet menu option only.