



Judicial Council of California

ADMINISTRATIVE OFFICE OF THE COURTS

CENTER FOR FAMILIES, CHILDREN & THE COURTS

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TO: **POTENTIAL PROPOSERS**

FROM: Administrative Office of the Courts
Center for Families, Children & the Courts Division

DATE: March 26, 2007

SUBJECT/PURPOSE OF MEMO: **ADDENDUM NO. 1 TO REQUEST FOR PROPOSALS (RFP)**
To publish answers to questions received pertaining to RFP No.: CFCC 03-07 Archstone-LM
Title: Court Response To Elder Abuse And Elder Needs: Data Collection Services

ACTION REQUIRED: You are invited to review and respond to the attached Request for Proposals (RFP), as posted at <http://www.courtinfo.ca.gov/reference/rfp/>:
Project Title: COURT RESPONSE TO ELDER ABUSE AND ELDER NEEDS: DATA COLLECTION SERVICES
RFP Number: CFCC 03-07 Archstone-LM

QUESTIONS TO THE SOLICITATIONS MAILBOX: Questions regarding this RFP should be directed to solicitations@jud.ca.gov by **Friday, March 23, 2007, no later than 1 p.m. (PST)**.

DATE AND TIME PROPOSAL DUE: There will not be a pre-proposal conference for this RFP.
Proposals must be received by **Monday, April 2, 2007, no later than 1 p.m. (PST)**.

SUBMISSION OF PROPOSAL: Proposals must be sent to:
Judicial Council of California
Administrative Office of the Courts
Attn: Nadine McFadden, RFP No. CFCC 03-07 Archstone-LM
455 Golden Gate Avenue, 7th Floor
San Francisco, CA 94102-3688

Question # 1: On page 1 of *Attachment 2 - Contract Terms, Exhibit D · Work to be Performed*, section 1.2.2 states “The Contractor will be required to spend a significant portion of time at the AOC office initially.” Could you estimate approximately how many hours/days are a “...significant portion of time”?

Answer # 1: Per deliverable schedule of section 1.7.1, *Attachment 2 – Contract Terms, Exhibit D · Work to be Performed*, the Contractor will be required to work at the AOC office for the two-week period from April 30 through May 14, 2007.

Question # 2: What is the nature and extent of work that would need to be done by the AOC, related to the question above?

Answer # 2: Work that the contractor will be required to perform at the AOC office includes formatting the survey for different modes of delivery (and any related preparation) and making calls to the courts to identify the appropriate survey respondents and corresponding contact information. It is anticipated that this initial phase of the project will require a high level of interaction between the contractor and AOC staff, and having the Contractor work onsite will facilitate that communication.