

ANSWERS TO SUBMITTED QUESTIONS

Q #	Question	RFP Reference (Document & Page-Section-Item)	Answer
1	Updated reports will be updated if issued within two years from the original issue date. If older than two years, a new title report will be required. Please let us know if we still qualify to bid on this RFP.	Request for Proposals, Page 4, Section 3.2.1.1	Yes, specifically identify this condition in the Proposal.
2	We are not allowed to record documents without the issuance of title insurance. Please let us know if we still qualify to bid on this RFP.	Request for Proposals, Page 5, Section 3.2.5	Yes, specifically identify any Services or work which are not provided by the Consultant or which the Consultant is excluding from its Statement of Services and Proposal. See Request for Proposal (RFP) section 6.1.6 (<i>Statement of Services</i>).
3	What is the definition of "firm"?	Attachment D, Qualifications Questionnaire for Consulting Services, Page D-2, Section 1, Consultant Information	In RFP Attachment D (<i>Qualification Questionnaire</i>), Consultant Information, the term "firm" refers generally to any business unit or enterprise offering professional services for the purpose of, on page D-2, Consultant identifying all of its Associated Consultants in the past five years, as described therein.
4	"Initial Contract Value (as of Time of Award)" does this refer to a Master contract earned via RFP or the RFQ as it relates to said project?	Attachment D, Qualifications Questionnaire for Consulting Services, Page D-5, Section 5, Firm's Project References	In RFP Attachment D (<i>Qualification Questionnaire</i>), Firm's Project References, the Consultant is asked to indicate, for the project being used as one of its references, both the "initial contract value (as of time of award)" and the "final contract value." The initial contract value refers to the estimated or starting or original fee for services which Consultant agreed to perform for that project (i.e., at time of that project's contract's award); whereas, the final contract value would be the actual, total value of the contract for that project taking into account any change orders, cost increases, scope changes, less hourly services required than anticipated, etc.). If the project being used as one of Consultant's references did <i>not</i> experience any such changes in value (e.g., no change orders, scope modifications, etc.), then that project's initial value and final value would be the same amounts.

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5	What is the difference between Date Services Completed & Original Completion Date?	Attachment D, Qualifications Questionnaire for Consulting Services, Page D-5, Section 5, Firm's Project References	In RFP Attachment D (<i>Qualification Questionnaire</i>), Firm's Project Reference, the "original completion date" refers to the date by which Consultant originally <i>estimated</i>, planned for, and agreed that the services would be completed for the project being used as one of Consultant's references at the time of award. The "date services completed" refers to the date by which Consultant <i>actually</i> completed the services for that project (e.g., factoring in delays, early completion, etc.). If the original completion date and the actual date that the services were completed for the project being used as one of Consultant's references were the same date (i.e., the services were contracted to be completed in 90 days and were in fact completed in 90 days), then the fields for the original completion date and date services completed for that project would be the same dates.
6	Can we use different projects/contacts as references from the same master contract with the JCC (previously awarded) or do we have to provide references from three different vendors?	Request for Proposals, Page 10, Section 6.1.7 Attachment D, Qualifications Questionnaire for Consulting Services, Page D-5, Section 5, Firm's Project References	For RFP section 6.1.7 (<i>Reference Checks</i>) and Attachment D (<i>Qualification Questionnaire</i>), Firm's Project Reference, please provide references from other, different clients/California public entities and do not use previously awarded Judicial Council contracts as project references.
END OF QUESTIONS AND ANSWERS			