

Clerk stamps date here when form is filed.

**Use this form to request court-appointed counsel and to
respond to the petition (form RT-100)**

- To request court-appointed counsel, fill out ①, ②a, and ③ of this form, sign the declaration on page 3, and take it to the court clerk. **Do not fill out the other items if you are requesting court-appointed counsel.**
- Have someone age 18 or older, who is not involved in this case, serve the person in ① by mail with a copy of this form and any attached pages.
- Read *How Can I Respond to a Petition for Retail Crime Restraining Order?* (form [RT-120-INFO](#)) for information about service and other next steps.

Fill in court name and street address:

Superior Court of California, County of

Court fills in case number when form is filed.

Case Number:**① Retail Establishment**

Name (see form RT-100, item ①): _____

DBA (if applicable): _____

Write your hearing date, time, and place from
form RT-109, item ③, here:

Hearing Date	→ Date: _____ Time: _____
	Dept.: _____ Room: _____

② Respondent

- a. Your Name: _____
- b. Your Lawyer (if you have one for this case)
Name: _____ State Bar No.: _____
Firm Name: _____
- c. Your Address (If you have a lawyer, give your lawyer's information. If you do not have a lawyer and want to keep your home address private, you may give a different mailing address instead. You do not have to give telephone, fax, or email.)
Address: _____
City: _____ State: _____ Zip: _____
Telephone: _____ Fax: _____
Email Address: _____

③ ☐ Request for Counsel

I request court-appointed counsel to represent me in this case.



6 ☐ **No Fee for Filing and Service**

I request that I not be required to pay the filing fee and that the sheriff or marshal serve my papers for free because I am eligible for a fee waiver. (Form [FW-001](#), Request to Waive Court Fees, *must be filed separately.*)

7 Number of pages attached to this form, if any: _____

Date: _____

Lawyer's name (if any)

▶ _____
Lawyer's signature

I declare under penalty of perjury under the laws of the State of California that the information above and on all attachments is true and correct.

Date: _____

Type or print your name

▶ _____
Sign your name