

# JUDICIAL COUNCIL OF CALIFORNIA

## QUESTIONS AND ANSWERS

### TCAS-SAPC-2016-01-ML Phoenix SAP System Support Consultants

April 6, 2016

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1. Are there any budget limitations for this project?

**ANSWER:** Budget limitations are unknown at this time.

2. Are there any service provider for similar services, if yes please share the name along with last year expenditure?

**ANSWER:** This question is not relevant to this RFP solicitation.

3. Who was the incumbent for this service, what was their cost, and the duration of their project?

**ANSWER:** The incumbent is EPI-USE America, Inc., under a three (3) year contract. The incumbent's costs are not relevant to this RFP solicitation.

4. After analyzing the RFP document, we understand that we need to provide one resume per category mentioned in the document (i.e. for Currently Utilized Resources and Additional Consultant Resources) with more than 10 years of experience. However, we need to provide a firm fixed hourly rate for Junior and Senior levels per category. Our query is that: Do we need to provide resumes for junior level also (having 3+ years of experience)?

**ANSWER:** Only Senior-level resumes are expected.

5. We are subcontracting with a DVBE firm to gain DVBE preference. Do we need to complete the Attachment 9 by our subcontractor or we can chose to skip this attachment?

**ANSWER:** Yes, you will need to complete Attachment 9 and 10 with regard to subcontractors. Please refer to the general instructions in Attachment 9, page 3, paragraph 2.

6. Are there any currently service provider(s) for similar services? If yes, please provide the name.

**ANSWER:** This question is not relevant to this RFP solicitation.

7. What was the last spend on this project per position?

**ANSWER:** This question is not relevant to this RFP solicitation.

8. Can we get a list of participants bidding for this RFP?

**ANSWER:** This question is not relevant to this RFP solicitation - it is unknown who will participate until all responses are submitted. The list of bidders and scoring will be published once complete.

9. What is the duration of the support required from the currently utilized resources and additional consultant resources?

**ANSWER:** The Judicial Council expects up to full-time support from the "currently utilized resource types" for the life of the contract. Additional consultant resources will be requested as necessary.

10. Should the resources provided for support be citizens of the United States or can they be on green card or H1 B status?

**ANSWER:** U.S. citizens or the individual should hold TN or H-1B visas - legal working status in U.S. is required.

11. Would you split the resources required for support between two different contractors? For example – Contractor A provides 4 key resources and Contractor B provides Additional Consultant resources

**ANSWER:** No the Judicial Council plans to engage with a single vendor to provide support resources.

12. At any given point of time if the contractor chosen by you for providing the resources cannot deliver, would you go back to the next best contractor available?

**ANSWER:** Once the contract is awarded, and if said vendor is unable to fulfill the contract terms, the Judicial Council may pursue options available under the contract.

13. Section 7.1.5.2 – If exceptions are identified, the Proposer must also submit (i) a red-lined version of the Terms and Conditions that implements all proposed changes, and (ii) a written explanation or rationale for each exception and/or proposed change.

Is there a specific format to submit the justifications (rationale) for the terms and condition changes or should we just add comments into the red-line version of the terms and conditions?

**ANSWER:** The preferred format is to add comments into a red-line version of the Terms and Conditions.

14. Section 10.6 - The Judicial Council will evaluate the proposals on a 100 point scale using the criteria set forth in the table below. Award, if made, will be to the highest-scored proposal. Acceptance of the Terms and Conditions (7 points)

A maximum of 7 points is award for acceptance of the Terms and Conditions. Will points be subtracted for submitting a red-line version of the Terms and Conditions **OR** can a vendor still achieve the maximum points if option 2 in ATTACHMENT 5 PROPOSER'S ACCEPTANCE OF TERMS AND CONDITIONS is selected and a redline version of the terms and conditions is submitted?

**ANSWER:** Depending on the significance of the edits proposed, points *may* be subtracted from the maximum 7 points for acceptance of Terms and Conditions.

15. How do we identify the **SAP Specialist Other Consultant**; one consultant with few or all of the skills mentioned in 2.2.2.3.6 or individual consultants who each specialize in HANA, SAP Cloud Services, NetWeaver Portal, etc.?

**ANSWER:** The Judicial Council expects a single rate that would cover a specialist in any existing or emerging SAP technology. It is not expected that any individual might possess many of the skills.

16. Would the Judicial Council provide relocation expenses to the resources hired?

**ANSWER:** The Judicial Council will not provide relocation expenses.

17. Section 7.1.3.1. - Currently Utilized Resource Consultants  
Can the vendor provide/submit two resource names, resumes and rates for a *specific currently utilized resource position* to ensure both resources are pre-qualified for the position?

**ANSWER:** Yes, it is acceptable to provide more than one resume for each "Currently Utilized Resource" type. A single rate is expected for each resource type.

***END OF QUESTIONS AND ANSWERS***