

**SECURITY SCREENING EQUIPMENT & MAINTENANCE
FOR THE JUDICIAL BRANCH OF CALIFORNIA
RFP No: TCAS-2017-03-JU**

**QUESTIONS AND ANSWERS
POSTED MAY 31, 2017**

The following are the questions that have been submitted regarding the above referenced Request for Proposal and the corresponding answer for each question.

Question #	RFP Reference (Page-Section)	Question	Response
1	Not applicable	Will you be providing a list of existing equipment at each location?	The Judicial Council cannot provide information regarding purchases made by the individual courts.
2	2.0	May a vendor just respond to the x-ray scanner sections and not respond to the magnetometer section?	It is fine for anyone to respond to one machine type and not the others.
3	2.0	Can we submit a proposal for two different models of an equipment type?	Yes.
4	2.0	Can the vendors bid each type of equipment separately?	Yes, we understand that all vendors might not carry all types of equipment and the solicitation is intended to allow for bids on each type alone, or for a combination.
5	2.2.2 & 2.2.3	Can we get plus/minus tolerance dimensions for the X-ray machines tunnel size?	The measurements cannot be any less than what is stated in the RFP; there is no maximum limitation.
6	9.0	What are the tentative dates for the equipment demonstrations?	See response to Question #32.
7	9.0	RFP section 9.0 states that the equipment demonstrations would take place at the Judicial Council offices in San Francisco, California; the last we did the demonstrations for the last RFP it was done at a hotel. Please confirm where they will be held.	RFP section 9.0 was incorrectly stated; the product demonstration will take place at a location to be chosen and paid for by the vendors. RFP section 9.0 will be corrected accordingly via an addendum to be posted at http://www.courts.ca.gov/35823.htm .

8	3.0	RFP section 3.0 states that the RFP was issued May 12, 2017, but it wasn't issued until May 15, 2017, three days later. Will the other dates in the RFP section 3.0 timeline be pushed out the same number of days?	The RFP didn't get posted on May 12, 2017 due to technical delays. The other timeline dates will not be pushed out at the present time. However, the Judicial Council may push certain dates out if it deems it necessary based on vendor feedback.
9	7.2	Please clarify the technical and cost proposal submission requirements, specifically how many copies and in what format for each proposal type.	The first sentence of RFP section 7.2.a shall be revised to read: "The Proposer must submit one (1) original and one (1) electronic copy of the technical proposal; the electronic copy shall be a USB memory stick/flash drive." The first sentence of RFP section 7.2.b shall be revised to read: "The Proposer must submit one (1) original and one (1) electronic copy of the cost proposal; the electronic copy shall be a USB memory stick/flash drive." The RFP shall be revised accordingly in an RFP revision to be posted on the Judicial Council website.
10	Not applicable	Is there a total page count limit for the submitted proposals?	No.
11	14.0	Is DVBE status the only way to obtain extra points in the proposal scoring?	Yes; Small Business scoring is not applicable to this solicitation.
12	14.0	Can a vendor qualify for the DVBE points by using DVBE subcontractors?	Yes.
13	Not applicable	This bid, after award probably will not require the full 342 x-ray machines at one time. So do you have any idea of what the shipment schedule would be over the '3 year' acquisition schedule window?	No. The current purchases are primarily made as part of the Screening Equipment Replacement Program, so the number can vary depending on the program budget in any given year. Purchases made outside of the funding would be at the discretion of the individual courts and we may not be aware of them. In the past we have not given an estimate.

14	8.0.c	Are full resumes required, or is a paragraph enough?	A high overview will suffice.
15	2.3.4.1	Loaner equipment: What are the expectations of the court on this provision? Taking into consideration of the logistics that would be required to accomplish this.	If a repair cannot be completed within the customary time frame, the feasibility of the vendor providing a loaner machine will be discussed on a case by case basis.
16	2.4.4	Toll free number: Is this a mandatory requirement or just a suggestion from the court?	Maintaining a toll free telephone number is not required; RFP section 2.4.4 will be revised accordingly via an Addendum to capture this revision.
17	1.0	Can a proposer receive an updated list of their X-ray and WTMD machines by current location, model, serial number?	See response to Question #1.
18	1.0	Can the Council provide estimated quantities of each system to be procured as well as an approximate timeline?	Varies each year. Approximately 25-50 x-ray (total) and 30-60 magnetometers.
19	2.2.2.9	Are Dual Screen Monitors a requirement or can all features be included on a single monitor?	If a single monitor is large enough and can split view to sufficiently reproduce dual screen capabilities, then a single monitor is acceptable. (show in demo)
20	2.2.2.15	Are acrylic entry/exit shields acceptable?	Yes
21	2.2.3.1, 2.2.3.2, 2.2.3.3	We exceed the length and weight maximums. Are these dimensions for the Compact X-ray system negotiable? If so, please provide revised maximum allowable dimensions?	No, with the exception of height only.
22	2.2.3.9	Can we get a clarification of the meaning?	Wheeled base option is the base portion upon which the x-ray machine sits, if not being used on a desk or countertop.
23	2.2.3.9	Does this refer to a stand-alone wheeled monitor stand?	No.
24	2.3.2.2	Upon JBEs request for the remaining 2 hours of training after install, how long does training have to arrive at site and conduct the training?	The trainings are not subject to the required service response times. Training schedule is discussed and agreed upon with the court.

25	2.3.2.3	Upon JBEs request for the onsite training in addition to that in section 2.3.2.2, how long does training have to arrive at site and conduct the training?	The trainings are not subject to the required service response times. Training schedule is discussed and agreed upon with the court.
26	2.3.3.2	Will the Council accept this as an Objective while stipulating a Threshold of 48 hours?	No. However, onsite response does not necessarily mean resolution, but the courts need someone there within 24 hours, with the understanding that in some cases, parts need to be ordered and another service call required to complete repairs.
27	3.0	Will the Council consider extending proposal due date/time to June 15, 2017 by 2:00pm PST?	The date is being extended to June 13, 2017 per an Addendum 1 to be posted on the Judicial Council website.
28	4.0	Please advise when Attachment 8 is due.	RFP section 8.1 describes all of the documents which must be submitted as part of the vendor's technical proposal, which, as stated in RFP section 8.1.g.ix, is a completed Attachment 8. RFP section 4.0 will be revised to add language which will state that this attachment needs to be submitted with the proposal; this revision will be captured in an RFP revision to be posted on the Judicial Council website.
29	7.2.a	Please clarify if this is one original and 4 hard copies with a single USB or CD.	See response to Question #9.
30	8.1.e.i	Does the Council only desire product specification sheets for proposed products, or are accompanying narrative descriptions acceptable?	If product specification sheets are not available, then a detailed description of the specifications of the proposed equipment must be provided.
31	8.1.g.iii	Please define "affiliates." Does this only refer to potential subcontractors for the proposed effort?	Yes.

32	9.1	Please advise how long will the demo last and how much advance will vendors have to set up? What are the proposed dates for live demonstrations? Additionally, are the live demonstrations only to be for one day in duration?	Our goal is for one day of product demonstrations. However, if the number of participants is greater than anticipated, we will consider adding another day. Each proposer will demonstrate their product during a single day, with 1-2 hours per proposer depending on the number of products being demonstrated. Currently, we are proposing Tuesday, June 27 as product demonstration day, but the Judicial Council reserves the right to change that date if necessary.
33	2.2.2.15	Is the 'remote stand' and the 'entry/exit shields' required on the devices at time of shipment? Will they be considered part of the order?	No. No.
34	2.2.2.15	Will they be arbitrarily ordered as needed per individual sites and then field retrofitted? Would they be purchased with separate purchase orders from 'Master Agreement'?	Yes, separate purchase orders
35	2.2.2.15	Specifically, the 'Stand for remote operation'- how far will the remote 'stand' be? Would this 'remote stand' be in addition to home base Operator Panel? The cable length would be needed prior to the order.	The control cord for the portable stand is 15ft. Yes, the control in the stand is the only control.
36	2.2.3.1	Is a specification for another vendor only - Autoclear Dimensions for our comparable Model 5333- 49.4" x 28.4" x 43.6 (L x W x H) is clearly too high. When it is on a cart is higher. Are we disqualified? The functionality is not impaired by a taller machine. Can this "not to exceed height" be waived?	The height limitation measurement will be removed from the RFP and this revision will be captured in an RFP revision to be posted on the Judicial Council website.

37	2.2.3.1	Where is the base of the X-ray Scanner measured from to determine the height of 30"? e.g. from the ground? The surface of the conveyor? Where exactly per enclosed diagram is the '30"H' measurement arrived at?	See response to Question #36
38	2.3.4.1.c	What constitutes an 'emergency situation'?	An Example: When an equipment failure occurs and no alternative /backup/secondary unit is on site.
39	1.5	What is responsible life expectancy? How many years are they looking for? 7 to 10 yrs?	We currently replace screening equipment on an 8 year cycle.
40	2.3.3.2	On site 24 hour response'- Is it flexible to 36 to 48 hours based on availability of parts?	Generally, no. However, response does not mean resolution. It is understood that after an initial response, the diagnosis may require parts to be obtained and another visit required. If after a telephone contact with the court, a specific, accurate diagnosis is made and a part is required that is not on hand, then the on-site response can be reasonably extended. The courts expect someone to respond on site to their service request within 24 hours.
41	2.8	What do you consider the "reasonable stock of applicable products?"	Those materials necessary to provide product delivery within specified or agreed upon lead time.
42	8.0.c	Who do you consider 'Key Staff Members'? Does this extend to the accounting department for PO reception and payments etc. or is this on site staff or?	Key staff are considered to be: Sales rep, regional manager, customer service, and accounting/billing point of contact. Resume is not required, but a description of qualifications and duties are helpful as well as their position on an escalation chart. The language in this section will be revised and this revision will be captured in an RFP revision to be posted on the Judicial Council website.