

RFP for Santa Clara Dependency Representation for Children
 Appendix D
 Staffing Schedule Template

Staffing Schedule Template

Instructions: List each employee or contracted position included in your proposal in any capacity, excluding expert witnesses (Add additional lines or pages if needed)

Attorney Positions:

Position Classification	Allocated Full-Time (F) or Part-Time (P) to the Project?	If part-time, how much of the position's time will be allocated to the project (e.g., 0.25 FYE, 0.5 FTE, etc.)	Is position an Employee of the applicant (E) or to be used under contract (C)
1.			
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12.			
13.			
14.			
15.			
Total FTEs (sum of column 3)			

All Other Project Personnel (e.g., Investigators, Paralegals, Social Workers, Secretarial/ Support):

Position Classification	Allocated Full-Time (F) or Part-Time (P) to the Project?	If part-time, how much of the position's time will be allocated to the project (e.g., 0.25 FYE, 0.5 FTE, etc.)	Is position an Employee of the applicant (E) or to be used under contract (C)
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Total FTEs (sum of column 3)			