

RFQ Title: Court Building Renovation Feasibility Studies

RFQ Number: JBCP-CBR-Feasibility Sttudies-2016-60-SM

QUESTION AND ANSWER FORM

Question #	Questions	RFQ Reference (Document & Page-Section-Item)	Answers
1	For this RFQ, how many copies of the study examples would you like us to include with our submittal?		One electronic copy
2	Regarding the Study Examples, you mention to submit report or report links to documents with the SOQ. Some of these examples might be rather large, if we include all appendices. Do you mind if we do not submit all of the appendices?	RFQ, Page 6, Section 5.0, Item 5.3.4.	No objection
3	Is there a page limitation for this submittal? I would hope not, due to all of the example reports needed.	RFQ, Section 5.0, Item 5.1	No explicit limitation. Brevity and clarity are requested.
4	Regarding study examples, you mention to include in our submittal. If we can't legally show you some of our confidential federal feasibility studies, because they are stamped with "Property of the United States Government, Copying, Dissemination, or Distribution of these Documents to Unauthorized Users is Prohibited, can we show project descriptions of them and mention the confidential nature of them?	RFQ, Page 6, Section 5.0, Item 5.3.4	Consider how to meet the stated intent for requesting studies "...prepared by one or more key individuals to demonstrate effective written communication of technical information."

RFQ Title: Court Building Renovation Feasibility Studies

RFQ Number: JBCP-CBR-Feasibility Sttudies-2016-60-SM

QUESTION AND ANSWER FORM

Question #	Questions	RFQ Reference (Document & Page-Section-Item)	Answers
5	To support submitting of relevant study examples, please provide information on the 25 courthouses that will be studied. Helpful information would be age, square footage, and construction type.	RFQ, Page 6, Section 5.0, Item 5.3.4 Study Examples	The Capital Project Office has not made a decision on individual existing court buildings that will be studied.
6	Does the JCC intend to include security assessments and upgrades per the California Trial Court Facilities Standards in the feasibility studies? Should teams include a security specialist for this purpose?	RFQ, Page 4 Section 4.0	Security Specialist is not required as key individual.
7	Can teams be led by either Structural Engineers or Architects?	RFQ, Section 4.0, Item 4.1, Page 4	Yes
8	There is no mention of Geotechnical Engineering services for this solicitation. Shall we assume that these services will be provided under a separate contract if necessary?	Attachment 1 - Standard Agreement	If Geotechnical Engineering services are required for study of a particular court building – this would be provided within this Agreement.
9	Is there existing documentation (drawings and previous studies) for these sites, which will aid the investigations?	N/A	The Capital Program Office will provide all existing documentation (drawings and previous studies), which we have on a court building to be studied.

RFQ Title: Court Building Renovation Feasibility Studies

RFQ Number: JBCP-CBR-Feasibility Sttudies-2016-60-SM

QUESTION AND ANSWER FORM

Question #	Questions	RFQ Reference (Document & Page-Section-Item)	Answers
10	If no existing documentation exists, structural material testing and investigation work will likely be required. Can we assume these services will be provided under a separate contract if necessary?	Attachment 1 - Standard Agreement	If materials testing services are required for study of a particular court building – this would be provided within this Agreement.
11	For the Study Examples, can you clarify if you are seeking reports from each team member or just the Structural and Architectural leads? Also, is it acceptable to include report examples if they were prepared while at a prior firm, assuming the firm provides consent?	RFQ, Section 5.0, Item 5.3.4, Page 6	Consider how to meet the stated intent for requesting studies “...prepared by one or more key individuals to demonstrate effective written communication of technical information.” It is acceptable to provide examples prepared at a prior firm.
12	What do you anticipate the timeline for these studies from initial investigation to final report to be, based on a 100,000 SF facility?		The Capital Program Office and Consultant will jointly determine the schedule for a particular Feasibility Study. Our initial project plan for the study of a typical building indicates an approximate five months duration including review periods.

RFQ Title: Court Building Renovation Feasibility Studies

RFQ Number: JBCP-CBR-Feasibility Sttudies-2016-60-SM

QUESTION AND ANSWER FORM

Question #	Questions	RFQ Reference (Document & Page-Section-Item)	Answers
13	Can you expand further on the inclusion of a construction management consultant as part of the consultant team? What are your expectations for this role and isn't it under the auspices of the Judicial Council?	RFQ, Section 4.0 Page 5, Item 4.1.5 and Attachment 1 – Standard Services Agreement, Appendix A Services– Section 2.	The construction management component of the Consultant would provide advice on construction concepts and construction duration – see Agreement. Also, consider these statements in RFQ “...key individuals...who have knowledge & experience of... Conceptual analysis of schedule and construction attributes of alternate approaches to renovation of existing buildings.”
14	What is the size range of the courthouses to be investigated?	RFQ, Page 4, Section 3.0	The Capital Project Office has not made a decision on which individual court buildings will be studied; the size range of candidate buildings is 30 KGSF to 1 million GSF.
15	From the stated \$2 million budget for this work, how will you apportion fee according to the size of the project?		To be determined by the Capital Project Office based on individual court buildings assigned to a Consultant.
16	You have not indicated the need for a security consultant. Will security consultants be provided by the Judicial Council?		Security Specialist is not required as key individual. If required for study of a particular court building – this service would be provided within this Agreement.

RFQ Title: Court Building Renovation Feasibility Studies

RFQ Number: JBCP-CBR-Feasibility Sttudies-2016-60-SM

QUESTION AND ANSWER FORM

Question #	Questions	RFQ Reference (Document & Page-Section-Item)	Answers
17	Could you please provide an outline of the Table of Contents that you would anticipate for the final deliverable product?		Not determined at this time.
18	Is there a page limit to the proposals?	RFQ, Section 5.0, Item 5.1	No explicit limitation. Brevity and clarity are requested
19	Is a Dropbox link adequate or do you want hard copies included. If hardcopies are desired, does this factor into page count; is there a limit to page size of study examples?	RFQ, Section 5.0, Item 5.3.4 Study Examples	Electronic copies of Studies – <u>on a USB memory stick</u> – are acceptable. Regarding size: Consider how to meet the stated intent for requesting studies “...prepared by one or more key individuals to demonstrate effective written communication of technical information.”
20	Would you approve of a contractor with experience in JCC renovation projects in lieu of a CM for conceptual analysis of schedule and alternates to renovation?	RFQ, Section 4.0, Item 4.1.5	Construction contractors, construction managers or similar professionals may provide the “...Conceptual analysis of schedule and construction attributes of alternate approaches to renovation of existing buildings.”

RFQ Title: Court Building Renovation Feasibility Studies

RFQ Number: JBCP-CBR-Feasibility Sttudies-2016-60-SM

QUESTION AND ANSWER FORM

Question #	Questions	RFQ Reference (Document & Page-Section-Item)	Answers
21	Has the Council established seismic performance objectives for the subject renovation projects, or is the Council open to alternative cost-benefit objectives and renovation scopes?	Attachment 1 – Standard Agreement, Appendix A – Section 2. and Section 4.0, Item 4.1.1	Seismic Performance criteria will be determined on an individual building basis – by the Capital Program Office after reviewing the Concepts. Seismic Performance Basic criteria is FEMA Life Safety; however, individual renovation projects may have higher objectives.
22	For each building, has the Council already determined the nature and extent of the potential renovation work (i.e. the deficiencies that the renovation will address), or is an assessment of renovation needs also part of the consultant's task?	Attachment 1 – Standard Agreement, Appendix A – Section 2. and RFQ, Section 4.0, Items 4.1.1, 4.1.2 and 4.1.5	The Capital Program Office will ultimately determine the Scope of a particular renovation – after reviewing the Concepts; an assessment of renovation needs is part of Consultant's services.
23	Is it expected that any of the renovation scopes will involve major repairs of known damage or extensive deferred maintenance, or is the scope more related to the improvement of obsolete or deficient as-built conditions?	Attachment 1 – Standard Agreement, Appendix A – Section 2. and RFQ, Section 4.0, Items 4.1.1, 4.1.2 and 4.1.5	The Capital Program Office will ultimately determine the Scope of a particular renovation – after reviewing the Concepts; an assessment of renovation needs is part of Consultant's services.

RFQ Title: Court Building Renovation Feasibility Studies

RFQ Number: JBCP-CBR-Feasibility Sttudies-2016-60-SM

QUESTION AND ANSWER FORM

Question #	Questions	RFQ Reference (Document & Page-Section-Item)	Answers
24	For the subject buildings, when were the Court Facilities Master Plans last updated? Are updates to those plans part of this project?	RFQ, Section 4.0, Items 4.1.1, 4.1.2 and 4.1.5	Superior Court Master Plan updates are not a part of the Feasibility Studies.
25	Will the potential renovations be governed by local amendments to the California Building Code or will they be subject only to the state code for state-owned buildings?	Attachment 1 – Standard Agreement, Appendix A, Section 2.4. and RFQ, Section 4.0, Items 4.1.1, 4.1.2 and 4.1.5	See Standard Agreement, Appendix A – Section 2.4
26	Have the subject projects already been scored and ranked within the latest Trial Court Capital-Outlay Plan, or are these separate projects?	Section 4.0, Items 4.1.1, 4.1.2 and 4.1.5	The existing court buildings, which will be studied are not included in current or previous Trial Court Capital-Outlay Plan(s)
27	Under structural engineering, the only specific load case or peril mentioned is "seismic loads." Is it expected that the structural scope will also involve explicit assessment or improvement relative to high wind, flood, snow, soil remediation, blast, or other loads in the absence of seismic loads?	Attachment 1 – Standard Agreement, Appendix A – Section 2. and RFQ, Section 4.0, Item 4.1.1	The Capital Program Office will ultimately determine the Scope of a particular renovation – after reviewing the Concepts; this might include mitigation of the risks mentioned in this question.

RFQ Title: Court Building Renovation Feasibility Studies

RFQ Number: JBCP-CBR-Feasibility Sttudies-2016-60-SM

QUESTION AND ANSWER FORM

Question #	Questions	RFQ Reference (Document & Page-Section-Item)	Answers
28	Please confirm that following the Court Building Renovation Feasibility Studies that the successful team will not be conflicted from performing future related work.	RFQ, Section 4.0, Item 4.2, Page 5	Confirmed
29	What form of electronic copy does the JBCP prefer (USB/DropBox)?	RFQ, Section 5.0, Item 5.2, Page 6	USB memory stick
30	How many “report, abstracts of reports or links to documents” do you require? One for each study example provided?	RFQ, Page 6, Section 5.0, Item 5.3.4 Study Examples	One electronic copy
31	Is there a minimum number of study examples required?	RFQ, Page 6, Section 5.0, Item 5.3.4 Study Examples	Consider how to meet the stated intent for requesting studies “...prepared by one or more key individuals to demonstrate effective written communication of technical information.”
32	Do you allow AOC personnel to serve as references?	RFQ, Page 6, Section 5.0, Item 5.3.5 References	Yes
33	Is there a page limit for RFQ response?	RFQ, Section 5.0, Item 5.1	No explicit limitation. Brevity and clarity are requested.