

Attachment I

Q #	Questions	RFP Reference (Document & Page-Section-Item)	Answers
1	Does the Form F need to be completed with the products and discounts for the RFQ submission?	Form F – Product and Cost Worksheet	Yes, the Form F should be filled out with all products/manufacturers lines that the dealerships want to represent to the Judicial Council. All discounts and tiers should be included on the spreadsheet. If a furniture line is not on the spreadsheet, the dealership will not be allowed to specify the furniture line on any bids submitted. Dealerships are also required to provide their rates in the hourly rate cost box at the bottom of the spreadsheet. Please include any other services that you offer if not included in the list.
2	The regional map does not match the Zone Map.	Attachment B	Please use the listed counties in Attachment A as the guideline to what counties the dealerships will work in.
3	Bonds		Payment Bond: Yes.  At this time, supply and installation bonds are not required and should not be included in your pricing.
4	Is this RFQ for modular systems furniture only?	Attachment S – Systems Furniture Specification	No, this RFQ is intended to be full furniture services from seating, filing, casework, outdoor furniture, tables, ancillary, modular systems etc.

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5	<p>This section states the Vendor MUST hold a California contractor’s license and their subcontractors MUST as well. On the June 3 teleconference it was stated this was NOT a requirement for Vendors if they did not have an installation department in-house. Our experience is that Vendors MUST have a contractor’s license even when they subcontract labor, in that State law states that only a Contractor can hire a licensed Subcontractor on State projects.</p>	<p>IDIQ page 5 section 3.3 License Requirements</p>	<p>See web site for JCC Licensing Requirements  <a href="http://www.courts.ca.gov/42580.htm">http://www.courts.ca.gov/42580.htm</a></p>
6	<p>Is the cost of required bonds reimbursable from the JCC through the project P.O.?</p>	<p>IDIQ page 8 section 3.6 Bonds</p>	<p>When a project is bid, the bond costs need to be listed in the bid documents.</p>
7	<p>These paragraphs refer to the “construction value” of projects. This implies to us that this RFQ is only for new furniture that is part of new construction projects that are administered, procured and managed by the JCC and not local courts. Does this RFQ <u>include</u> or <u>exclude</u> the day-to-day business and projects that are currently managed and procured by local courts through their Facility and Procurement Departments?</p>	<p>The “Purpose of this RFQ” and IDIQ page 4 1. 2 Introduction</p>	<p>This RFQ is meant to cover all projects that are procured through the Judicial Council of California.</p>

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8	Does this RFQ include both “fixed” and “loose” furniture? Examples of fixed are jury box chairs and spectator seating that are bolted to the floor. Examples of loose are workstations, Judge’s desks, Bailiff chairs, etc. that are NOT attached to the building.		This RFQ is intended to be full furniture services from seating, filing, casework, outdoor furniture, tables, ancillary, modular systems etc. It will include fixed and loose furniture.
9	Attachment E: Is an acknowledgement of the contract or comments to the contract required as part of the SOQ? It is not specifically identified as a SOQ requirement in RFQ Section 5.3.	Attachment E: Master Contract Sample Template	Yes
10	Attachment G: Is this document required to be completed as part of the SOQ? It is not specifically identified as a SOQ requirement in RFQ Section 5.3.	Attachment G: General Certification Form	Yes
11	Attachment H: Is this document required to be completed as part of the SOQ? It is not specifically identified as a SOQ requirement in RFQ Section 5.3.	Attachment H: Proposer’s Acceptance of Terms and Conditions	Yes
12	Attachment J: Is this document required to be completed as part of the SOQ? It is indicated as a SOQ content requirement in RFQ Section 5.3c, but not specifically identified in RFQ Sections 5.3.1 thru 5.3.5.	Attachment J: Payee Record Data Form	Yes

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13	Attachment L: Is this document required to be completed as part of the SOQ? It is not specifically identified as a SOQ requirement in RFQ Section 5.3.	Attachment L: DVBE-Participation Form	Yes
14	Attachment M: Is this document required to be completed as part of the SOQ? It is not specifically identified as a SOQ requirement in RFQ Section 5.3.	Attachment M: Darfur Certification Form	Yes
15	Attachment N: Is this document required to be completed as part of the SOQ? It is not specifically identified as a SOQ requirement in RFQ Section 5.3.	Attachment N: Non-collusion Declaration Form	Yes
16	Attachment O: Is this document required to be completed as part of the SOQ? It is not specifically identified as a SOQ requirement in RFQ Section 5.3.	Attachment O: Unruh Act Certification Form	Yes
17	Attachment P: Is this document required to be completed as part of the SOQ? It is not specifically identified as a SOQ requirement in RFQ Section 5.3.	Attachment P: Request for Payment Form	No, this is for monthly billing for a project
18	Attachment R: Is this document required to be completed as part of the SOQ? It is not specifically identified as a SOQ requirement in RFQ Section 5.3.	Attachment R: Greenhouse Gas Reporting Questionnaire	Yes

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19	<p>Attachment Q: 1) Is this document required to be completed as part of the SOQ? It is not specifically identified as a SOQ requirement in RFQ Section 5.3.</p> <p>2)If it is required, should the form be signed by which party? CPM One source? Or Main line of Modular manufacturer which is Kimball?</p>	<p>Attachment Q: Modular Systems Furniture Statement of Compliance</p>	<p>Yes. Vendor should sign if the product is compliant.</p>
20	<p>Attachment D: Attachment 2 under Part V- What is name and mailing address for the requestor of the certificate?</p> <p>It is not specifically identified as a SOQ requirement in RFQ Section 5.3.5</p>	<p>Attachment D, Part V- Attachment 2: Proof of Vendor's Liability Insurance</p> <p>Page, 46/47 of 62 in Request for Qualifications</p>	<p>Judicial Council of California Attn: Office - Risk Management 455 Golden Gate Avenue, 6th Floor San Francisco CA 94102</p>
21	<p>Will the prevailing wage labor be able to be quoted by project location?</p>		<p>Yes, you will need to work with DIR for rates at the time of a project bid.</p>
22	<p>Please confirm the this is a furniture dealer not manufacturer response.</p>	<p>Page 4 of 62 Introduction 1.0</p>	<p>The purpose of this RFQ is to select full service furniture dealerships that will represent a broad range of manufacturers.</p>

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23	There could be multiple dealers responding for a single major manufacturer, including having several responding within a Zone. This would allow the Judicial Council to provide local service to a related Court Facility particularly based on territory and existing installed base of furniture. Will the Judicial Council consider awarding multiple dealers from a single major manufacturer within a zone?	Page 4 of 62 Item 2.0	Yes
24	Does a proposer have to respond to an entire zone?	Page 4 of 62 Item 2.0	No, see Attachment A and fill out completely which counties the dealership will work in.
25	Must the bidding Vendor hold a California Contractors licence (B, C, or D) or just the installation subcontractors?	Page 6 Item 3.3, Page 37 Item 1, Page 40, Item 6, 7, 8	See web site for JCC Licensing Requirements <a href="http://www.courts.ca.gov/42580.htm">http://www.courts.ca.gov/42580.htm</a>
26	Please confirm that all projects no matter the size and scope shall be prevailing wage and to include certified payroll.	Page 7 Item 3.5	All projects that include installation, will require prevailing wage and certified payroll for the installation services.
27	Since projects over \$75,000 will be competed between 3 awarded vendors do you recommend pricing tiers above the \$75,000 threshold?	Page 11 5.3.3 Proposed Products – Attachment F	Please see Attachment F. The ranges set are up to the dealership and the dollar value ranges are just an example in the attached Attachment F.

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28	Since labor rates vary greatly by County and City do you recommend separate rates by the locations on attachment "A" and detailed on attachment "F"?	Page 11 5.3.3 Proposed Products – Attachment F	Yes, please provide a list of your separated rates. The rates will be in the contract and the vendor will be bound to those rates.
29	Should the warranty include labor to replacing defective parts?	Page 11 5.3.4 Proposed Products – Warranty	If the product is under warranty, then labor should be included in the replacement of defect parts and the Judicial Council should not be liable.
30	In reference to the Cost Worksheet and example – We represent hundreds of manufacturers and discount structure would depend on volume/discount contracts available. Will only those listed be included in a potential contract w/ RDI and non-listed manufacturers may not be purchased through RDI?	Attachment F, Cost Worksheet	Only the manufacturers/products listed on Attachment F will be included in the contract.  Meaning include "ALL" your products.
31	The specifications refer mainly to systems furniture, storage, and lighting. Are there base requirements/specifications we should consider when suggesting ancillary manufacturers?	Exhibit A, Bid Specification	We do not have a specification for ancillary furniture but require the same off gassing and code requirements be followed for furniture purchased for installation in California.

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32	Per the bidders conference Q&A please confirm the conversation. Contract dealers did not have to hold a contractor's license or current DIR Registration. That DIR Registration is only necessary for installation contractors or other subs that carry a constructor's license must have the current DIR.	3.5.3 DIR Registration	See web site for JCC Licensing Requirements <a href="http://www.courts.ca.gov/42580.htm">http://www.courts.ca.gov/42580.htm</a>
33	Does entire SOQ package have to be submitted as hard copy or Qualification Questionnaire for Vendors (Attachment D) needs to be a hard copy and entire SOQ on flash drive only?	Furniture Vendor Services IDIQ document, section 5.3  Page 10: In a sealed envelope (clearly marked: "VENDOR Submittal, RFQ Number"), submit your entire SOQ package...  Pages 10-11, SOQ Contents: <b>One (1) USB or flash drive</b> containing the entire SOQ package, including the completed SOQ.	Please provide one complete paper copy of the entire submission and 1 flash drive of the entire submission.
34	Do you prefer government agency references rather than private industry references?	Page 44	If you have state/government experience, please list.
35	Do you prefer government agency installation projects rather than private industry installations?	Page 43	If you have state/government experience, please list.



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36	<p>In order to list a Product Line or additional Manufacturer's Products to Attachment F, the RFQ states that products must meet or exceed all Technical Specifications in Attachment S. Attachment S appears to only apply to Modular System Furniture (MSF) and does not include specifications for products categories such as seating, office casegoods, lounge, etc.. Should the Pricing on Attachment F only include Products that are considered MSF components that comply with technical specifications? How would you like us to proceed with adding manufacturer pricing on products whose product specifications are not outlined in Attachment S?</p>		<p>We do not have a specification for ancillary furniture but require the same off gassing and code requirements be followed for furniture purchased for installation in California.</p> <p>The pricing on Attachment F should include all products the vendor would like to represent. If a manufacturer/product is not listed on Attachment F, then the Judicial Council cannot purchase that manufacturer/product.</p> <p>Meaning include "ALL" your products.</p>

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37	<p>Attachment S Section 3.2 Introduction to Technical Specifications notes that “Bidders shall furnish, for each modular systems furniture series proposed, office space, open space and any other furniture and equipment provided by the contractor, supporting documents including but not limited to published literature, production specifications, sales brochures, independent lab results, etc. to demonstrate that the proposed furniture and equipment meet all of the specifications”.</p> <p>Are all of these documents to be submitted at the time of this RFP, or to be submitted at the time of each subsequent project RFP to verify compliance to technical specification?</p>	Attachment S Section 3.2	No, these brochures, specifications, lab results, literature etc shall be supplied at the time of a bid proposal.

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38	<p>The RFQ “Proposed Products – Attachment F” instructions states that “Proposed products must meet or exceed all minimum specifications details in Attachment S”</p> <p>Is there a required submission document or form that should be used to document that proposed product meets or exceeds minimum specifications, or does the inclusion of a product line on Attachment F by a proposer indicate that the proposer is declaring compliance to specifications and does not need to include any additional documentation?</p>	Attachment F	<p>The inclusion of a product line on Attachment F by a proposer indicates to the Judicial Council that these products are in compliance to the specifications and that all other products meet California code requirements.</p>
39	<p>What vehicle will be used over the course of the term of the contract to add new product categories and associated discounting?</p>		<p>Discounting provided will be set and will be applied to the most current set of retail price catalogues provided by the manufacturer. At the time of contract renewal or if an amendment to contract is required to update new listing, vendors can submit a list of discontinued manufacturers/products and request new manufacturer/products to be added. It will be up to the Judicial Council to add products.</p>
40			