

*Project Title: San Luis Obispo Case Management System Replacement*

*RFP#: ISD – 06192012 – SLO*

*Addendum #2*

# REQUEST FOR PROPOSALS

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***SAN LUIS OBISPO***

**REGARDING:**

*ADDENDUM #2 TO RFP #ISD-06192012-SLO; SAN LUIS OBISPO CASE  
MANAGEMENT SYSTEM REPLACEMENT*

**PROPOSALS DUE:**

*7/24/2012 NO LATER THAN 4:30 P.M. PACIFIC TIME*

**This Addendum 2 hereby modifies the RFP as follow:**

I. **Revised RFP Sections:** For changes to sections of the RFP document, any deletions in the RFP are shown in ~~strikeout font~~ and any insertions are shown in bold underlined font, and paragraph numbers refer to the numbers in the original RFP, as set forth below.

I.A. *Section 4.1 is modified as follows.*

**4.1 Proposed Procurement Schedule**

Proposals are due by July 24, 2012. ~~Application demonstrations are to be held starting two weeks after the RFP submission deadline. It is the Court’s intention to have a signed contract within sixty (60) days of the RFP submission deadline.~~ As setting the procurement schedule to account for a largely unknown number of demonstrations cannot be adequately determined at this time, all Key Dates designated below with “TBD” will be updated instead in the web page summary for this RFP, located at <http://www.courts.ca.gov/18454.htm>, above the links to the RFP documents.

No.	Key Events	Key Dates
1	AOC issues RFP on behalf of San Luis Obispo Superior Court	6/19/12
2	Deadline for proposers to register for Pre-Proposal {Q&A} Conference	6/27/12
3	Pre-Proposal Conference (2:00 PM – 5:00 PM PDT via Conference Call)	7/9/12
4	Deadline for proposers to submit questions, requests for clarifications or modifications to <a href="mailto:Solicitations@jud.ca.gov">Solicitations@jud.ca.gov</a>	7/10/12
5	Post Vendor Questions and Court/AOC Answers	7/12/12
6	Vendor Solicitation Specifications Protest Deadline	7/13/12
7	Proposal due date and time (4:30 PM, PDT)	7/24/12
8	Invitations for Demonstrations	8/1/12- 8/7/12
9	Presentations (solution demonstrations and interviews)	<del>8/8/12</del> <b><u>TBD</u></b>
10	Pre-Pricing evaluation	<del>8/15/12- 8/20/12</del> <b><u>TBD</u></b>
11	Cost Portion of Proposals Public opening	<del>8/21/12</del> <b><u>TBD</u></b>
12	Notice of intent to award	<del>8/29/12</del> <b><u>TBD</u></b>
13	Execution of contract between vendor and San Luis Obispo Superior Court	<del>9/24/12</del>

No.	Key Events	Key Dates
		<u>TBD</u>

I.B. *Section 10.0 is modified as follows.*

## 10.0 EVALUATION OF PROPOSALS

The cost portion of proposals will be publicly opened ~~on 08/21/12~~ at the AOC, in San Francisco, California. At the time proposals are opened, each proposal will be checked for the presence or absence of the required proposal contents.

- Proposals that contain false or misleading statements may be rejected if, in the opinion of the Court or the AOC, the information was intended to mislead the state regarding a requirement of the solicitation document.
- If a proposal fails to meet a material solicitation document requirement, the proposal may be rejected. A deviation is material to the extent that a response is not in substantial accord with solicitation document requirements. Material deviations cannot be waived. Immaterial deviations may also cause a proposal to be rejected.
- Cost sheets will be checked only if a proposal is determined to be otherwise qualified. All figures entered on the cost sheets must be clearly legible.
- During the evaluation process, the Court or the AOC may require a vendor's representative to answer questions with regard to the vendor's proposal. Failure of a vendor to respond and demonstrate in a timely manner that the claims made in its proposal are, in fact, true may be sufficient cause for deeming a proposal nonresponsive.
- A vendor is eligible for a total of 100 points for the written proposal.
- Written proposals will be evaluated by the Court and the AOC per the following selection criteria and weighting:

Category	Factors	Total Possible Points
Contract Terms	Degree to which the Proposal accepts contract terms in Attachment 2 including compliance with regulatory and statutory requirements	Total Score <b>10</b>
Meeting Business Requirements and Deployment Services deliverables	Degree to which the vendor's proposed solution meets the functional requirements	Total Score <b>20</b>

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<b>Category</b>	<b>Factors</b>		<b>Total Possible Points</b>
Deployment Services Proposal	Ability to manage and execute a successful implementation and smooth migration from any existing platforms	Total Score	20
Purchase Price	Overall Cost, including any ongoing support and maintenance that may be required by the Court or its agents	Total Score	50
<b>Grand Total Points</b>			
			100

***END OF ADDENDUM***