

**ANSWERS TO SUBMITTED QUESTIONS**

Q #	Question	RFP Reference (Document & Page-Section-Item)	Answers
1	Can you clarify the various Project Schedule dates included in Article 3.2 of the RFP and Article 1.6 of the Standard Agreement?	Article 3.2 of the RFP and Article 1.6 of the Standard Agreement, Attachment 2 to the RFP	<p>RFP, Article 3.2 provides estimated Completion Milestones by Phase and additionally defines intermediate milestones within the phase. Whereas Attachment 2, Exhibit B, Article 1.6 provides estimated start and completion dates for each phase.</p> <p>Some schedule sequence clarifications:</p> <ul style="list-style-type: none"> <li>- Criteria Development will be complete prior to completion of the PC Phase due to approvals by CFAC and SPWB that bring the PC Phase to conclusion.</li> <li>- DBE selection with issuance of the RFQ will begin prior to PC Phase completion.</li> <li>- Design Development documents will be completed to support establishing the GMP with the DBE; the Pre-GMP Phase completion includes approval of the GMP.</li> </ul>
2	Can you confirm the length of the project warranty phase? It appears to be 24 months.	Reference to Warranty Phase in Article 1.6 of the Standard Agreement	The warranty phase required in the DBE Agreement is 24 months.

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3	Can you clarify the role of the CMA related to Change Order processing and tracking? Article 5.4.4 of the Standard Agreement requires the CMA to maintain a change order log as part of Basic Services and the processing of change order is listed as an Extra Service in Article 6 (Extra Services) of the same Standard Agreement?	Articles 5.4 and Articles 6.1.1, 6.1.2, and 6.1.3 of the Standard Agreement	Attachment 2, Exhibit B, Article 5.4.5 defines the documentation and tracking of the change order process and status of DBE requests for time or cost adjustments. Attachment 2, Exhibit B, Article 6.1.2 is not extra services and has been deleted. CMA will prepare the change order (CO) package, including all back up materials, into one change order per month, consolidating multiple PCOs (if warranted). The CMA will process the CO for DBE signature and once signed, provide to the JCC PM for executing process. Please refer to Attachment 2, Construction Management Services Agreement - ADDENDUM 1, which removes Article 6.1.2 of Exhibit B.
4	What is the role of the CMA during the warranty phase? It appears that warranty phase work is an Extra Service per Article 6 of the Standard Agreement?	Article 6.1.7 of the Standard Agreement, Attachment 2 to the RFP	Attachment 2, Exhibit B, Article 6.1.7 relates to CMA services necessitated by the delinquency or insolvency of the DBE and does not exclude CMA services during the warranty phase.
5	In Attachment 12 (Judicial Council Standard CMA Staffing Plan) There is a reference to a ACM/APM/Project Engineer position. The position requested is part-time during the Pre-GMP Phase and full-time during the Post-GMP Phase. Can you clarify if the JCC wants the position to be an Assistant CM or an Assistant PM or a Project Engineer?	Attachment 12 of the RFP	The CMA's proposed staff member to fill this role may have any of the listed titles. The CMA candidate's representative experience and qualifications for this position should be appropriate for them to perform the role and the respective and assigned CMA Scope of Services.