

ATTACHMENT 8

FORM FOR SUBMISSION OF QUESTIONS

Q #	Questions	RFP Reference (Document & Page-Section-Item)	Answers
1	Which accompanying administrative documents must subconsultants complete?	RFP, page 4 of 8, section 4.4.2.2., 4.4.2.2., Accompanying Administrative Documents.	The proposing Criteria Architect Firm (CrA) is required to complete these documents; however, to clarify, 4.4.2.2.3-SF330s should be completed for the proposed CrA Team.
2	Do subconsultants need to provide any references?	RFP, page 4 of 8, section 4.4.2.1.12., 4.4.2.1.12., References.	No more than five (5) references may be provided. The proposing CrA to determine the list of references to include.
3	Do subconsultants need to provide proof of licensure?	RFP, page 3 of 8, section 4.4.2.1.4., Licensure.	Yes. The responsible party(s) shall be an architect or a registered professional engineer licensed to practice in California. All work shall be performed under, and approved by, a licensed professional. Firm team shall comprise of all disciplines necessary to effectively perform the required Services. The selected team shall be experienced with designs of similar size, complexity, and nature.
4	Do subconsultants need to provide proof of Public Works Contractor Registration number?	RFP, page 3 of 8, section 4.4.2.1.5., Contractor Registration Number.	The CrA submitting a proposal, the geotechnical firm and civil/survey firm are required to complete and provide proof of Department of Industrial Relations Public Works Contractor Registration.
5	Please confirm if cost estimation is necessary for the criteria architect team.	RFP, page 4 of 8, section 4.4.2.1.8., Key Personnel/Team.	No. Cost estimation is covered under a separate Judicial Council contract.
6	On the Bidders/Solicitations site, it mentions "Attachment 9: Internal Background Check Policy" but it downloads as this form for submissions of questions. Can you clarify?	Question from courts.ca.gov, no RFP reference.	Linked documents Attachments 8 and 9 listed at Criteria Architect Services for the New Santa Clarita Courthouse, RFP-FS-2023-05-XC (ca.gov) have been updated to accurately reflect RFP document listing.
7	Please advise on length of Performance Criteria period	RFP, page 2 of 8, section 3.1, Project Description.	The length of Performance Criteria phase is anticipated between 6 and 8 months.

Q #	Questions	RFP Reference (Document & Page-Section-Item)	Answers
8	Please advise on length of the DBE proposal and selection period	RFP, page 6 of 8, section 5.5., DVBE, RFP, page 2 of 8, section 3.2, Project Schedule	From issuance of the RFQ to Selection/NTP of the DBE is approximately 5 months.
9	Please confirm that the JCC renders the CEQA consultant/services, not the Criteria team.	General question, no RFP reference.	The CEQA consultant will be retained by the Judicial Council and is not part of the CrA's services. The CrA will coordinate with the JCC's CEQA Consultant. Exhibit B, article 2.2.8.
10	Please confirm the roles listed in Attachment 3 are the only rolls and rates required to submit, regardless of the additional roles on the Criteria team required to deliver the specified scope.	Attachment 3: Fee Proposal, page 1, Personnel Rate Table.	Only the rates listed on Attachment 3 will be included in the rate/fee evaluation. However, the CrA shall contract for or employ a sufficient number of specialist and consultants as appropriate for success completion of the work, per Exhibit B of the Agreement.
11	Are SF330s required for every subject matter or just the ones in the rates Attachment 3?	Attachment 6: Standard Form 330, section E, page 2, Resumes.	SF330s are required to be completed for the proposed CrA Team. Refer also to response to Q#10 above.
12	Have any potential sites for the new courthouse been identified? If so, can the JCC provide information on those sites?		The Judicial Council has just initiated the site selection process.
13	RFP notes April 17, 2023 as date for shortlist and interview. Please clarify	RFP SCHEDULE OF EVENTS	April 17, 2023 is the target date for interviews of the shortlisted CrA firms.

END OF ATTACHMENT