**ATTACHMENT D**

**COST PROPOSAL**

Provide the hourly billing rates Consultant proposes to charge for all job titles listed in the table below. Rates must be fully loaded and include Overhead and Profit. The hourly billing rates will be used for evaluation purposes as set forth in the instructions herein and will be the basis for authorizing work under any resulting Agreement. ***Additional job titles utilized by the Consultant in the performance of the services of this RFP and associated hourly rates Consultant proposes to charge should be listed separately from this Attachment E and included with the submission of Consultant’s Cost Proposal.*** Additional job titles and hourly rates will not be used for evaluation purposes however they will be included in any resulting Agreement.

*Instructions*:

1. Check the box to denote whether services are to be performed in-house, by a subconsultant, or both. This information is for reference only and will not affect scoring.
2. Provide the hourly billing rate to be charged through the initial term of the Agreement for each job title listed. ***If Consultant utilizes a different job title than listed below, include the rate for the closest-aligned job title.*** All rates must be a single rate, expressed in dollar values with no more than two decimals, and not in a range (example: $80.00).
3. All job titles must have a corresponding rate to be considered a responsive proposal. Failure to indicate a billing rate for any job title listed may be grounds to reject the entire proposal. A zero dollar rate (i.e., $0.00, $ - , or blank) listed for any and all consultant positions will be interpreted and understood by the Judicial Council to mean that the Bidder indicating a zero dollar rate shall be obligated to perform any such services at no cost to the Judicial Council.
4. Do not change or edit this form. List separately and include with the submission of Consultant’s Cost Proposal any additional job titles that will be utilized by the Consultant in the performance of the services of this RFP and associated hourly rates Consultant proposes to charge.

 **Consultant Personnel Billing Rates**

| **Service Type** | **In-House** | **Sub-Consultant** | **Job Title** | **Proposed Billing Rate** | **Personnel Weight Factor** |
| --- | --- | --- | --- | --- | --- |
| Facility Operations, Maintenance, and Engineering Consulting |  |  | Project Executive  |  | 10.0% |
|  |  | Senior Project Manager |  | 15.0% |
|  |  | Project Manager |  | 15.0% |
|  |  | Project Engineer |  | 15.0% |
|  |  | Construction Manager  |  | 10.0% |
|  |  | Senior Scheduler  |  | 5.0% |
|  |  | Scheduler |  | 5.0% |
|  |  | Cost Estimator  |  | 10.0% |
|  |  | Master/ Facility Planner |  | 5.0% |
|  |  | Facility/Asset Accessor |  | 5.0% |
|  |  | Fire, Life, Safety Engineer |  | 0.0% |
|  |  | Code Consultant  |  | 0.0% |
|  |  | Document Control Specialist  |  | 0.0% |
|  |  | Analyst |  | 0.0% |
|  |  | Administrative Staff |  | 5.0% |

***List additional job titles and associated hourly rates separately from this Attachment E and include with the submission of Consultant’s Cost Proposal.***

|  |  |
| --- | --- |
| Consultant Name:  |  |
| Authorized Representative Signature:  |  | Date: |  |

**END OF ATTACHMENT D**