

REQUEST FOR PROPOSALS

Addendum 4

JUDICIAL COUNCIL OF CALIFORNIA

REGARDING:

*SAN FRANCISCO MOVING AND INSTALLATION
SERVICES*

PROPOSALS DUE:

October 21, 2022 [Revised] NO LATER THAN 2:00 P.M.
PACIFIC TIME

1.0 BACKGROUND INFORMATION

1.1 Judicial Council of California. The Judicial Council of California (“Judicial Council”), chaired by the Chief Justice of California, is the chief policy making agency of the California judicial system. The California Constitution directs the council to improve the administration of justice by surveying judicial business, recommending improvements to the courts, and making recommendations annually to the Governor and the Legislature. The council also adopts rules for court administration, practice, and procedure, and performs other functions prescribed by law. The Judicial Council is the staff agency that assists both the council and its chair in performing their duties. The Supreme Court of California, the First District Court of Appeal, and the Habeas Corpus Resource Center are independent Judicial Branch Entities (JBEs) that will also be party to the Agreement for moving and installation services.

1.2 Purpose
The JBEs seek the services of a person or entity with expertise in moving and installing office furniture and equipment.

1.3 Contract Term
The Judicial Council of California, on behalf of all JBEs, anticipates awarding one or more Master Agreements for an initial one-year term, with four consecutive one-year options for a potential maximum of five years. Each of the four option terms may be exercised at the Judicial Council’s sole discretion. Each of the three options term may be exercised at the Judicial Council’s sole discretion.
The Judicial Council does not guarantee that master agreement awardee will receive a specific volume of work, a specific total contract amount, or a specific order value under the Master Agreement executed pursuant to this Request for Proposal (“RFP”).

2.0 DESCRIPTION OF SERVICES AND DELIVERABLES *[Revised]*

2.1 The JBE seeks the services of a person or entity with expertise in moving and installation services of office furniture and computer equipment for the Judicial Branch Entities as well as assistance with special projects, such as taking obsolete furniture offsite, on an as-needed basis and storage. **For purposes of this RFP, the Judicial Branch Entities include:**

- The Judicial Council of California: 455 Golden Gate Avenue, San Francisco, CA 94102
- The Supreme Court of California: 350 McAllister Street, San Francisco, CA 94102
- The First District Court of Appeal: 350 McAllister Street, San Francisco, CA 94102
- Habeas Corpus Resource Center: 303 Second Street, San Francisco, CA 94107
- Court of Appeal, Second Appellate District c/o Supreme Court of California 300 S Spring St Los Angeles, CA 90013-1230 *[Revised]*

- California State Archives 1020 “O” Street Sacramento, CA 95814 *[Revised]*
 - Court of Appeal, Third Appellate District c/o Supreme Court of CA 914 Capitol Mall, 1st Floor Sacramento, CA 95814 *[Revised]*
- a) Provide movers on an as-needed basis for the JBEs listed above. The Contractor will be contacted by phone or email to obtain quotes for work to be performed and schedule services.
- b) Move freestanding furniture, install keyboard tray platforms, and some removal and installation of work surfaces and storage components for systems furniture.
- c) Staff moves including moving, disconnecting, and reconnecting standard peripheral equipment such as:
- Monitors, keyboard, mouse, printers, CPU docking stations and various other peripheral equipment including ergonomic sit-stands and keyboard trays.
 - Installation of computers including connections to power and data resulting in a “prompt” screen; and Installation of phones at desktop. The JBEs will be responsible for inside wiring and programming.
- d) Other services to be provided:
- Installation of ergonomic equipment;
 - Installation of office equipment including but not limited to computers, printers & telephones;
 - Move and/or set up offices, conference rooms, storage rooms, and the like;
 - Assembly of chairs and small pieces of furniture;
 - Hang items in offices/open areas;
 - Seismic attachment of freestanding furniture over 60” high (i.e. bookcase); and
 - Various miscellaneous tasks that may arise on “Move Day.”
 - Storage to include but limited to cubicle walls, underneath 2 or 3 drawers file cabinets, cubicle parts, cubicle overhead bins, shelving units, garbage & recycle bins, and 3 or 4 drawers file cabinets and books. Judicial Councils current storage needs are Five (5) containers. Each container is Seven (7)ft. (length) x Five (5) ft. (w) x Seven (7) ft. (height).
- e) Make deliveries to disposal, recycle, and/or e-waste centers.
- f) Provide assistance to JBEs staff including the JBEs’ move coordinator, project manager, telecom specialist, and Information Services Helpdesk as needed to complete moving projects.

- g) Minor furniture repair, hanging marker boards and framed pictures.
- h) Contractor will be required to bring in the appropriate equipment, including trucks if necessary, and workers to complete the requested tasks.
- i) Contractor will be required to sweep or vacuum floor as needed after move work or assembly of furniture.
- j) Provide all moving materials (labels, boxes, etc.).
- k) Contractor will move documents considered confidential under the California Rules of Court or specific court orders within courts and between courts. Contractor and its employees or agents will not read or disseminate any documents they come across while performing work within or for the courts.
- l) Contractor will be required to store court furnishings or other material at a suitable and secure facility.

3.0 REQUIREMENTS AND LIABILITIES

- 3.1 All Contractor's workers must complete a sign-in sheet before beginning work.
- 3.2 Pursuant to the Work Order Process and Administration, set forth in Attachment C of this RFP, a participating JBE may place orders for work by entering into a Participating Addendum with the Contractor. Each of the participating JBEs will have a designated Project Manager. Prior to each scheduled move, the Contractor will be required to provide a quote per the fees set forth in Exhibit B of the Master Agreement, to the requesting JBE Project Manager for each move date based on the list of move work requested. A purchase order will then be created based on the quote for each move date.
- 3.3 Contractor must adhere to the specific list of move work provided by the JBEs Project Manager and not conduct any move work requested by other JBEs staff without permission from the JBEs Project Manager or the move coordinator contact.
- 3.4 Contractor must be flexible in case of urgent requests.
- 3.5 All move staff must wear identifiable shirts to clearly distinguish them as working staff. All move staff are subject to complete internal background investigations.
- 3.6 Contractor may not outsource any of the services without prior written approval from the JBEs Project Manager.
 - A Project Manager will be designated for each JBE, respectively.
- 3.7 Contractor must have the ability to work with DGS Building Manager and must

abide by rules and regulations of DGS building management. The DGS building's moving policy and loading dock specifications, listing hours of access and restrictions on types of vehicles admitted to the loading dock.

- 3.8** The loading dock is located on Larkin Street between Golden Gate Avenue and McAllister Street. Maximum height is 13 feet, loading platform height is 42 inches, and no carriage with an underbelly can access the loading dock. Unless making a delivery or pick up at the facility, Contractor cannot park in the loading dock and must find parking in the surrounding area at Contractor's expense.
- 3.9** Contractor must have insurance to cover damages for any possible loss or damage while property is under the protection of the Contractor as well as for damage to any fixed property. Contractor shall be responsible for the satisfactory repair or replacement (at the option of the JBE) of any property that is lost, damaged, or stolen while in Contractor's custody and for the satisfactory repair of any damage to buildings or grounds.
- 3.10** Contractor must provide Certificate of Liability Insurance that includes Commercial General Liability, Worker's Compensation and Employer Liability, and Automobile Liability, for up to one million dollars. This will be required at the time the contract is signed and annually thereafter.
- 3.11** All move staff must provide proof of full Covid vaccination or a negative Covid test result taken within the past 72 hours before entering the Judicial Branch Entities premises.

4.0 PREVAILING WAGE REQUIREMENT

The moving services provider ("Service Provider" and/or "Contractor") will be required to perform certain services that are subject to California prevailing wage laws pursuant to sections 1770 et. seq of the California Labor Code. Work subject to California prevailing wage laws, includes but is not limited to, the assembly or disassembly of modular office systems, attaching or detaching furniture affixed to the real property, etc. The Contractor will be responsible for the proper classification of its employees.

The Contractor and all Subcontractors under the Contractor shall pay all workers performing prevailing wage Work pursuant to this Contract, not less than the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work as determined by the Director of the Department of Industrial Relations, State of California, for the type of work performed and the locality in which the work is to be performed, pursuant to sections 1770 et seq. of the California Labor Code. Copies of the general prevailing rates of per diem wages for each craft, classification, or type of worker needed to execute the Master Agreement, as determined by Director of the State of California Department of Industrial Relations, are on file at the Judicial Council's

principal office. Prevailing wage rates are also available from the court or on the internet at (<http://www.dir.ca.gov>).

- 4.1 Contractor shall ensure that Contractor and all of Contractor’s Subcontractors execute the Prevailing Wage and Related Labor Requirements Certification attached to the Master Agreement and incorporated herein.
- 4.2 The Project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. Contractor shall post job site notices, as prescribed by regulation. Contractor shall comply with all requirements of Labor Code section 1771.4, except the requirements that are exempted by the Labor Commissioner for the Project.

5.0 REGISTRATION

- i. Contractor shall comply with the registration and compliance monitoring provisions of Labor Code section 1771.4, including furnishing its Certified Payroll Records (“**CPR(s)**”) to the Labor Commissioner of California and complying with any applicable enforcement by the Department of Industrial Relations (“**DIR**”). Labor Code section 1771.1(a) states the following:
- ii. “A contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in this chapter, unless currently registered and qualified to perform public work pursuant to Section 1725.5. It is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded.”

6.0 TIMELINE FOR THIS RFP *[Revised]*

The JBE has developed the following list of key events related to this RFP. All dates are subject to change at the discretion of the JBE.

EVENT	DATE
RFP issued	<i>September 9th, 2022</i>
Pre-Proposal Conference (See Section 9.0)	<i>October 13th, 2022 @ 1:00PM (Pacific Standard Time) [Revised]</i>
Deadline for questions to solicitations@jud.ca.gov	<i>October 18th, 2022 [Revised]</i>

EVENT	DATE
Answer Questions	<i>October 19, 2022 [Revised]</i>
Proposal Due	<i>October 21, 2022 @ 2:00PM (Pacific Standard Time) [Revised]</i>
Evaluation of proposals (<i>estimate only</i>)	<i>October 26, 2022 [Revised]</i>
Notice of Intent to Award (<i>estimate only</i>)	<i>October 31, 2022 [Revised]</i>
Contract start date (<i>estimate only</i>)	<i>November 07, 2022 [Revised]</i>

7.0 RFP ATTACHMENTS/DOCUMENTS

The following attachments are included as part of this RFP:ATTACHMENT	DESCRIPTION
Attachment A: Administrative Rules Governing RFPs (Non-IT Services)	These rules govern this solicitation.
Attachment B: Cost Proposal <i>[REVISED]</i>	This form needs to be filled out by each (Bidder) and submitted with bid, The Bidder needs to fill out each field in the form.
Attachment C: JBE Standard Terms and Conditions	If selected, the person or entity submitting a proposal the “Proposer” must sign JBE Standard Form agreement containing the “Terms and Conditions”.
Attachment D: Proposer’s Acceptance of Terms and Conditions	This form needs to be signed by (Bidder) and submitted with bid, The Bidder must indicate acceptance of the Terms and Conditions or identify exceptions to the Terms and Conditions and submit the exceptions with bid. Note: A material exception (addition, deletion, or other modification) to a Minimum Term will render a proposal non-responsive. The JBE, in its sole discretion, will determine what constitutes a material exception.
Attachment E: General Certifications Form	The Bidder must complete the General Certifications Form and Submit the completed from with its bid.
Attachment F: Darfur Contracting Act Certification	Bidder must complete the Darfur Contracting Act Certification and submit the completed certification with its bid.
Attachment G: Payee Data Record Form	This form contains information the Judicial Council of California requires in order to process payments.
Attachment H: Payee Data Record	This form is optional. Form is used to provide remittance address information if different than the mailing address on the

Supplement (STD 205)	(STD 204)
Attachment I: Iran Contracting Act Certification	Pursuant to Public Contract Code section 2204, an Iran Contracting Act certification is required for solicitations of goods or services of \$1,000,000 or more.
Attachment J1 : Bidder Declaration	Complete this form only if the Bidder wishes to claim the DVBE incentive associated with this solicitation.
Attachment J2:	The Bidder must complete this form and submit it with their bid only if Bidder wishes to qualify for the DVBE incentive.
Attachment K: Request for Proposals - Form for Submission of Questions	Fill out this form to submit Questions by deadline listed within Section 6 of this RFP.
Attachment L: Unruh Civil Rights and California Fair Employment and Housing Act Certification	Pursuant to Public Contract Code section 2010, the following certifications must be provided when (i) submitting a bid or proposal to the Judicial Council of California for a solicitation of goods or services of \$100,000 or more, or (ii) entering into or renewing a contract with the Judicial Council of California for the purchase of goods or services of \$100,000 or more.
Attachment M: Internal Background Check Policy	Background Checks for Contractors Working on the Judicial Council's Behalf in Restricted Areas or most current version.

8.0 PAYMENT INFORMATION

- Please view (Attachment C) Master Agreement Leveraged Procurement (Appendix B) “Payment Provisions” for payment terms.

9.0 PRE-PROPOSAL CONFERENCE

A pre-proposal conference will be held [October 13, 2022 @ 1:00PM \[Revised\]](#) to provide more information regarding the scope and deliverables of this RFP. This conference is not mandatory to submit a Proposal. The pre-proposal conference will be held on the date identified in the Procurement Schedule of this RFP via conference call (Lumen Conferencing) and can be attended using the information below:

Call In Number: 1-877-820-7831

Meeting passcode: 4922965

Participant Passcode: 109630

Attendance at the pre-proposal conference is optional. Proposers are strongly encouraged to attend.

10.0 SUBMISSIONS OF PROPOSALS

10.1 Proposal. Proposer should respond to every section of this RFP, all attachments, and exhibits. Proposals should provide straightforward, concise information that satisfies the requirements of the “Proposal Contents” section

11.0 below. Emphasis should be placed on conformity to the RFP's instructions and requirements, as well as completeness and clarity of content.

- a. In light of the COVID-19 public health crisis, Proposals must be submitted electronically. See Section 10.2 below for instructions on submitting proposals electronically.
- b. Cost Portion of the Proposal: The Proposer must submit one (1) electronic file of the cost portion of the proposal, including the Proposed Cost Proposal Form (Attachment B to this RFP). The cost portion of the Proposal must be signed by an authorized representative of the Proposer. The cost portion of the Proposal must be submitted to the Judicial Council in an electronic file, separate from the non-cost portion. The Proposer must include the RFP number and 'COST-PROPOSAL' in the name of the electronic file.
- c. All documentation required by this RFP must be submitted in PDF or Word format. Please use the following naming convention for the electronic files:

"Proposer Name_Cost-Proposal_RFP-FS-2022-07-JP"

- 10.2 Only electronic proposals will be accepted as noted above. For electronic submission of proposals, email your Proposal no more than five (5) days in advance of the Proposal due date to the following email addresses:

Email the Cost Proposal to: RFP-FS-2022-07-JP-Cost-Proposals@jud.ca.gov

Email the Technical Proposal to: RFP-FS-2022-07-JP-NonCost-Proposals@jud.ca.gov

- 10.3 Late Proposals or incomplete Proposals will not be accepted.

- 10.4 **The Judicial Council does not issue communications confirming its receipt of Proposals and participants are asked to refrain from submitting such requests.**

- 10.5 The due date and time for submission of Proposals can be found in the most recent version of the RFP schedule posted to the California Courts' website <http://www.courts.ca.gov/rfps.htm> at which this RFP is posted.

Please keep abreast of changes to the RFP schedule by monitoring the website throughout the duration of the proposal, evaluation, and award processes.

- 10.6 Submission Timelines. Firm(s) assume all risk for ensuring receipt no later than the date and time specified in the Timeline for this RFP. Late proposals will not be accepted. All times in the Timeline for this RFP are Pacific Time. Delivery time stamps of email messages used for delivery will be referenced upon submission of Proposal.
- 10.7 The Judicial Council reserves the right to reject any and all proposals, in whole or in part, as well as the right to issue similar RFPs in the future. This RFP is in no way an agreement, obligation, or contract and in no way is the Judicial Council or the State of California responsible for the cost of preparing the proposal. Submitted proposals may be retained for official files and may become a public record.

11.0 PROPOSAL CONTENTS

- 11.1 Technical Proposal. The following information must be included in the technical proposal. A Proposal lacking any of the following information may be deemed non-responsive.
- a. Bidder's name, address, telephone and fax numbers, and federal tax identification number. Note that if Bidder is a sole proprietor using his or her social security number, the social security number will be required before finalizing a contract. The Proposer's name, address, telephone and fax numbers, and federal tax identification number.
 - b. Name, title, address, telephone number, and email address of the individual who will act as Bidder's designated representative for purposes of this RFP.
 - c. Describe your company's ability to provide the services listed in Section 2.0. For the Bidder's designated representative and key staff members, include a resume describing the individual's background and experience, as well as the individual's ability and experience in conducting the proposed activities.
 - d. All required documentation under Section 2.0 Names, addresses, and telephone numbers of a minimum of three (3) clients for whom the Proposer has conducted similar services within the past five (5) years. The JBE may check references listed by the Proposer.
 - e. Acceptance of the Terms and Conditions.
 - i. On Attachment D, Bidder must check the appropriate box and sign the form. If Bidder marks the second box, it must provide the

required additional materials. An “exception” includes any addition, deletion, or other modification.

- ii. If exceptions are identified, the Bidder must also submit a red-lined version of the Terms and Conditions that clearly tracks proposed changes, and a written explanation or rationale for each exception and/or proposed change.

Note: A material exception, as determined by the Judicial Council in its absolute and sole discretion, to any of the terms and conditions (in Attachment D) may render a proposal nonresponsive.

f. Certifications, Attachments, and other requirements.

- i. The Proposer must complete the General Certifications Form (Attachment E) and submit the completed form with its proposal.
- ii. The Proposer must complete the Darfur Contracting Act Certification (Attachment F) and submit the completed certification with its proposal.
- iii. If Proposer is a California corporation, limited liability company (“LLC”), limited partnership (“LP”), or limited liability partnership (“LLP”), proof that Proposer is in good standing in California. If Proposer is a foreign corporation, LLC, LP, or LLP, and Contractor conducts or will conduct (if awarded the contract) intrastate business in California, proof that Proposer is qualified to do business and in good standing in California. If Contractor is a foreign corporation, LLC, LP, or LLP, and Proposer does not (and will not if awarded the contract) conduct intrastate business in California, proof that Proposer is in good standing in its home jurisdiction.
- iv. Copies of the Proposer’s (and any subcontractors’) current business licenses, professional certifications, or other credentials.
- v. Proof of financial solvency or stability (e.g., balance sheets and income statements).
- vi. The Proposer must complete the Iran Contracting Act Certification (Attachment I) and submit the completed certification with its proposal.

- vii. The Proposer must complete the Unruh Civil Rights Act and California Fair Employment and Housing Act Certification (Attachment L) and submit the completed certification with its bid.

11.2 Cost Proposal. The following must be included in the cost information.

- i. The hourly rate for one mover per day. Indicate if different rates apply based upon job function. Also, indicate if different rates apply to work performed in the evening/after-hours, weekend, and/or holidays.
- ii. For internal moves within a JBE, there will be no charges for “time and travel.” The JBE will only be charged an hourly rate per mover.
- iii. Please provide travel cost for external moves between San Francisco and Sacramento and include your service location radius.
- iv. Storage to include but limited to cubicle walls, underneath 2 or 3 drawers file cabinets, cubicle parts, cubicle overhead bins, shelving units, garbage & recycle bins, and 3 or 4 drawers file cabinets and books. Judicial Councils current storage needs are Five (5) containers. Each container is Seven (7)ft. (length) x Five (5) ft. (w) x Seven (7) ft. (height).

NOTE: It is unlawful for any person engaged in business within the state of California to sell or use any article or product as a “loss leader” as defined in Section 17030 of the Business and Professions Code.

12.0 OFFER PERIOD

A Bidder's bid is an irrevocable offer for ninety (90) days following the bid due date. In the event a final contract has not been awarded within this ninety (90) day period, the Judicial Council reserves the right to negotiate extensions to this period.

13.0 EVALUATION OF PROPOSALS

The Judicial Council will evaluate the bids as described in the Administrative Rules. Award, if made, will be to the lowest responsible bidder meeting all submission requirements, terms, and conditions of this RFP.

CRITERION	MAXIMUM NUMBER OF POINTS
Technical Qualifications (Credentials of staff to be assigned to the project, company’s skills and abilities, background, experience, references)	22

CRITERION	MAXIMUM NUMBER OF POINTS
Acceptance of the Terms and Conditions	10
Ability to meet timing requirements to complete the project	15
DVBE Incentive	3
Cost Proposal	50

14.0 INTERVIEWS

The JBE may conduct interviews with Proposers to clarify aspects set forth in their proposals or to assist in finalizing the ranking of top-ranked proposals. The interviews may be conducted in person, phone, or virtual media platform. If conducted in person, interviews will likely be held at the JBE’s offices. The JBE will not reimburse Proposers for any costs incurred in traveling to or from the interview location. The JBE will notify eligible Proposers regarding interview arrangements.

15.0 CONFIDENTIAL OR PROPRIETARY INFORMATION

One copy of each bid will be retained by the Judicial Council for official files and will become a public record. California judicial branch entities are subject to rule 10.500 of the California Rule of Court, which governs public access to judicial administrative records.

If information submitted in a bid contains material noted or marked as confidential and/or proprietary that, in the Judicial Council’s sole opinion, meets the disclosure exemption requirements of Rule 10.500, then that information will not be disclosed upon a request for access to such records. If the Judicial Council finds or reasonably believes that the material so marked is not exempt from disclosure, the Judicial Council will disclose the information regardless of the marking or notation seeking confidential treatment.

16.0 DISABLED VETERAN BUSINESS ENTERPRISE INCENTIVE

Qualification for the DVBE incentive is not mandatory. Failure to qualify for the DVBE incentive will not render a bid non-responsive.

Bidder will receive a DVBE incentive if, in the sole determination of the JBE’s staff, bidder has met all applicable requirements. If Bidder receives the DVBE incentive, the dollar amount of its bid will be reduced (for evaluation purposes only) by an amount equal to 3% of the lowest responsible bid, not to exceed \$100,000.

To receive the DVBE incentive, at least 3% of the contract goods and/or services must be provided by a DVBE performing a commercially useful function. Or, for solicitations of non-IT goods and IT goods and services, Bidder may have an approved Business Utilization Plan (“BUP”) on file with the California Department of General Services (“DGS”).

If Bidder wishes to seek the DVBE incentive:

1. Bidder must complete and submit with its bid the Bidder Declaration (Attachment J.2). Bidder must submit with the Bidder Declaration all materials required in the Bidder Declaration.
2. Bidder must submit with its bid a DVBE Declaration (Attachment J.1) completed and signed by each DVBE that will provide goods and/or services in connection with the contract. If Bidder is itself a DVBE, it must complete and sign the DVBE Declaration. If Bidder will use DVBE subcontractors, each DVBE subcontractor must complete and sign a DVBE Declaration. NOTE: The DVBE Declaration is not required if Bidder will qualify for the DVBE incentive using a BUP on file with DGS.

Failure to complete and submit these forms as required will result in Bidder not receiving the DVBE incentive. In addition, the JBE may request additional written clarifying information. Failure to provide this information as requested will result in Bidder not receiving the DVBE incentive.

If Bidder receives the DVBE incentive: (i) Bidder will be required to complete a post-contract DVBE certification if DVBE subcontractors are used; (ii) Bidder must use any DVBE subcontractor(s) identified in its bid unless the JBE approves in writing the substitution of another DVBE; and (iii) failure to meet the DVBE commitment set forth in its bid will constitute a breach of contract.

FRAUDULENT MISREPRETATION IN CONNECTION WITH THE DVBE INCENTIVE IS A MISDEMEANOR AND IS PUNISHABLE BY IMPRISONMENT OR FINE, AND VIOLATORS ARE LIABLE FOR CIVIL PENALTIES. SEE MVC 999.9

17.0 PROTESTS

Any protests will be handled in accordance with Chapter 7 of the Judicial Branch Contract Manual (see www.courts.ca.gov/documents/jbcl-manual.pdf). Failure of a Bidder to comply with the protest procedures set forth in that chapter will render a protest inadequate and non-responsive and will result in rejection of the protest. Protests should be sent to:

Judicial Council of California
Branch Accounting and Procurement | Administrative Division

RFP Title: *San Francisco Moving and Installation Services*
RFP Number: *RFP-FS-2022-07-JP*

Attn: Protest Officer, TBD
455 Golden Gate Avenue, 6th floor
San Francisco, CA 94102-3688