



Judicial Council of California

ADMINISTRATIVE OFFICE OF THE COURTS

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ADDENDUM 2

Date

April 10, 2013

Action Requested

Please review the attached responses to questions regarding the RFQ/RFP

To

Potential Proposers

Deadline

N/A

From

Judicial Council of California
Administrative Office of the Courts,
Office of Real Estate and Facilities
Management

Contact

capitalprogramssolicitations@jud.ca.gov

Subject

Addendum No. 2

Responses to Submission of Questions

Combined Request for Qualifications and
Proposal from Environmental Services
Consultants - Solicitation Number: OREFM-
2012-04-CC

**Combined Request for Qualifications and Proposal from Environmental Services
Consultants - Solicitation Number: OREFM-2012-04-CC**

Addendum No. 2

RFO/RFP Reference	Question	Answers
Page 11, s. 10.5 Attachment A, page 1	Submittals may be no longer than six (6) pages total. 6 or 10 pages? Each submittal shall contain the information in the order set below. Responses to Attachment A shall be no longer than ten (10 pages total) 6 pages or 10 pages/	10 Pages Total
Attachment A, page 1, s.2	Should we submit resumes (in an appendix) along with the 3 pages of Firm/Key Staff?	No appendices. Keep the page limit please.
All	Can a firm propose on providing services to a select geography (i.e., Southern California), or is it necessary to be able to provide services state-wide?	Ok to propose on a specific geographic area.
OREFM-2012-04-CC	Section 10.5 specified that the “submittals may be no longer than six (6) pages total” while Attachment A specified that the “responses to Attachment A shall be no longer than ten (10) pages”. What is the maximum page limits for the entire proposal including all the attachments?	10 Pages Total
OREFM-2012-04-CC	I tried to join the pre-proposal teleconference on March 26, 2013 at 11AM but the pass code listed in the RFP was not valid. Was the teleconference cancelled or rescheduled?	Re-scheduled, March 28, 2013, 11:00 am PST
OREFM-2012-04-CC	How many firms are expected to be selected?	Less than 10

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OREFM-2012-04-CC	Who are the incumbent firms?	<p>Incumbent firms include:</p> <ul style="list-style-type: none"> • ATC • Bureau Veritas • CSC • AECOM • ERM • Ninyo & Moore • URS
OREFM-2012-04-CC	What is the contract value?	No specific value has been determined, as each project will be handled on a case-by-case basis.
OREFM-2012-04-CC	Under 8.0 Evaluation of Proposals, what information is expected under REPORTING category, as there is no reference to “accounting, audit and internal controls and reporting process and procedures” in attachment A?	See page 12, Attachment A, Item 3., Technical Approach.
OREFM-2012-04-CC	How will the number of points allocated to Cost evaluation category be calculated?	We will review your cost breakdown for staff & services. A specific weight has not been given for either category.
OREFM-2012-04-CC	Attachment C is only required in electronic format, and not in written format, please confirm.	Confirmed
OREFM-2012-04-CC	Please provide written or recorded minutes of the pre-proposal teleconference held on March 26.	Since all applicants were given access to the teleconference, minutes were not taken.
OREFM-2012-04-CC	Under attachment A, submittal contents, at the end of the second line it states that the maximum response page length is 10 pages, however under section 10.5 it states that submittal maximum is 6 pages. Please confirm what is the page limit for responses?	10 Pages -Confirmed

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OREFM-2012-04-CC	Under section 4.6 in the Scope of Work, please clarify whether proposer is to perform listed functions for is the proposer expected to “assist in the selection of Consultants and sub-consultants” which are to be contracted separately by AOC and not covered under the RFQ.	Both
OREFM-2012-04-CC	What is the DVBE Participation requirement for this solicitation?	3% or justification as to why that is not possible.
OREFM-2012-04-CC	Is there any small or minority business preferences allocated for this solicitation?	No.
OREFM-2012-04-CC	Are “Summary of Professional Services Fees” and “The following data pertains to the five (5) Projects” categories in attachment C, part of the evaluation, if so how will allocation of points be determined for these two categories?	We want to review the breadth of your experience; specific points are not being assigned.
OREFM-2012-04-CC	Under attachment A Technical Approach section, it is unclear whether you are asking for a sample "executive summary" from a previous report, methodology of each of the scope items, or both? As such the one page limit is extremely constraining given the forementioned requirements. Please clarify exactly what is expected and/or expand the page limit.	We do not want a sample of a Executive Summary. Please stick to the one page limit in answering the question.
Entire RFP	Will the State provide the list of potential bidders on its website?	No, only a Short List
11	If we are an incumbent firm, will the State allow use of the existing contract language regarding liability, etc., or will we have to renegotiate with the State?	Re-negotiate

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4	How many firms does the State expect it may pick to ultimately perform the work? (less than 10?)	Less than ten, but an exact number is not known at this time.
Attachment A, Point 3, Technical Approach	RFQ/RFP Attachment A, Point 3, Technical Approach, requests inclusion of “one (1) examples of past work, which may be selected from assessment reports, test reports, abatement recommendations (i.e. the “executive summary”), specifications, or other relevant data”. Should this example be provided within the one page limit for the response to the Technical Approach section or should it be included as an attachment outside of the page count?	Please respond within the one page limit.
Attachment G Standard Agreement, page 2	Should the indemnity obligation for third party claims (1.1.4) be limited to percentage of fault as in paragraph 1.1?	No