

PROGRAM MANAGEMENT SUPPORT SERVICES

RFP #JBCP-2016-03-JT

Responses to Questions

| # | RFP Page/Section Reference | Question | Response |
|---|--|--|---|
| 1 | Page 6, Section 4.5 | RFP Section 4.5 states that proposals are limited to 60 single-sided pages and that proposal are to be tabbed according to the numbering system of the RFP. Are tabs to be counted in the 60 page limit? | The tabs are not included in page limit. |
| 2 | Page 6, Section 4.5.1 and Attachment #2 – Proposers Acceptance of Terms and Conditions | RFP Section 4.5.1 states, within the Letter of Interest, we must indicate that we accept all the terms and the conditions of this RFP and the Agreement, without exception. Attachment #2 Form provides a choice to propose exceptions(s) and/or modifications to the RFP. Please clarify this apparent contradiction. | If you take exception to any of the terms and conditions, you would not indicate acceptance in the Letter of Interest. Complete Attachment #2 initialing the appropriate choice and submit exceptions as specified. |
| 3 | Page 7, Section 4.5.4.6 | Parsons is a privately held corporation, 100% owned by the Parsons Employee Stock Ownership Trust. For this reason, financial information is disclosed strictly on a confidential basis and we are prohibited from providing audited financial statements within the qualifications document. Additionally, our statements exceed 50 pages. We assume our financials will not count toward the page limit, and it is acceptable to include them in a separate envelope. Please advise. | The financials do not count toward page limit and it is acceptable to provide in sealed envelope marked “confidential.” |
| 4 | Page 8, Section 4.5.5.2 | This section states that we are to identify “ALL” similarly-situated construction programs for public entities for which the firm has provided construction program management services in the past three years, but limit our response to no more than the 5 “MOST RECENT” programs. Please clarify this apparent contradiction. | Please provide the 5 most recent construction programs. |
| 5 | Attachment #2 | Please clarify where in the proposal document the Attachment 2 form should be included. | Should not be included in SOQ, but submitted separately. |

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| 6 | Exhibit B, Scope of Work, Basic Services | <p>We understood from the 3/16/16 pre-bid meeting that the Judicial Council is looking for feedback from firms regarding the stated durations from Notice to Proceed for submission of deliverables. We believe that the stated durations are reasonable EXCEPT for:</p> <p>2.2.2, Capital Program Progress Report format: we believe that it will take up to 30 days to review existing data and create template options, up to 30 days to select and refine the template, and up to 30 days to produce the first report.</p> <p>2.2.3, Document aggregation and organization; web-based collaboration tool: We believe that the Web-based collaboration tool may take up to 90 days to establish, depending on the selected system.</p> | <p>2,2,2: The first sentence of this section will be modified to read: "Starting on the first day of the Notice to Proceed issued by the Director, the Program Manager will develop and deliver to the Director within a time period of not more than 90 calendar days, a standardized Capital Program Progress Report (Report) format and process to provide to the Director critical information regarding the Capital Program".</p> <p>2.2.3: The first sentence of this section will be modified to read: "Starting on the first day of the Notice to Proceed issued by the Director, the Program Manager will develop and deliver to the Director within a time period of not more than 90 calendar days, a Web-based collaboration tool, which includes document and content management functionality (collaborative server software) that is domiciled in a manner that provides secure access to both the Judicial Council and its external partners."</p> |