ATTACHMENT 8

RATE PROPOSAL FORM

**Proposer:**

To submit your proposed rates to the JCC, you must complete Table 1, below.

For performing the Base Services during the Initial Term and any Optional Term, the State’s only compensation to be paid to the Contractor shall be based on the number of Covered Employees in a given month, as established by the JCC’s Project Manager, multiplied by the appropriate rate per Covered Employee. Covered Employees includes all employees of California Judicial Branch’s justices, retired judges in the Assigned Judges Program, and employees of the Supreme Court, Courts of Appeal, Judicial Council of California (“JCC”), California Judicial Center Library, Habeas Corpus Resource Center (“HCRC”), and the Commission on Judicial Performance (“CJP”). As of July 18, 2017, the number of Covered Employees was 2,200 and is subject to change each month.

**Table 1: Rate per Covered Employee Per Month for Base Services during Initial and Subsequent Option Terms**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Number of Covered Employees | Rate per Covered Employee Per Month for  **Initial Term** | Rate per Covered Employee Per Month for **First Option Term** | Rate per Covered Employee Per Month for **Second Option Term** | Rate per Covered Employee Per Month for **Third Option Term** | Rate per Covered Employee Per Month for **Fourth Option Term** |
| 500 – 2,500 | $ | $ | $ | $ | $ |
| 2,501 – 5,000 | $ | $ | $ | $ | $ |
| 5,001 – 10,000 | $ | $ | $ | $ | $ |

Seminar and Related Services: The State shall compensate the Contractor at the firm fixed price below per Seminar and Related Service, plus allowable expenses as set forth in the proposal for each Contractor trainer providing such services. The State shall also compensate Contractor, at Contractor’s actual cost without markup for all special instructional materials, if any, provided by Contractor in performing these services, provided the State’s Project Manager has approved the use of such special instructional materials in writing in advance.

Proposed Seminar and Related Services Fee: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Development of Customized Training Materials: The State shall compensate the Contractor at the firm fixed price set forth below per Training Course developed and customized, inclusive of all costs, travel, materials, expenses, fees, overhead associated with the design, researching and development of handouts, trainer’s guides and Powerpoint presentation for such services rendered to the State.

Proposed Development of Customized Training Materials Fee: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Run-Off Fees: The State shall compensate the Contractor at the firm fixed price set forth below per In-person Session for each Run-Off Session provided, inclusive of all costs, benefits, expenses, fees, overhead, and profits payable to the Contractor for such services rendered to the State. Refer to paragraph 2.C.iii. of Attachment 2, Exhibit D.

Proposed Run-Off Fee: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_