



Request for Information

JUDICIAL COUNCIL OF CALIFORNIA

TITLE: WORKERS'
COMPENSATION LOSS
CONTROL
CONSULTING
SERVICES

RFI NO: HR-17-33RB

**RESPONSES
DUE:** AUGUST 11, 2017
MONDAY 3PM PACIFIC
TIME

REQUEST FOR INFORMATION: WC LOSS CONTROL CONSULTING SERVICES
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1. THE OPPORTUNITY

- 1) You are invited to respond with information to assist the Judicial Council of California (“Judicial Council”) in forming high-level cost estimates to develop and implement a loss control and risk assessment plan for members of the Judicial Branch Workers’ Compensation Program (“JBWCP”). More information about the program, including loss rate and severity trends can be found in the “Materials” section at the following URL: <http://www.courts.ca.gov/35803.htm>

- 2) The JBWCP’s members include:
 - The Supreme Court, Courts of Appeal, Habeas Corpus Resource Center, Commission on Judicial Performance, Judicial Council (“Judiciary”), and;
 - The justices and judges of the state judicial branch, and Superior Courts of California (“Trial Courts”), *excluding* the Superior Court of California, County of Los Angeles.

Each member is responsible for setting its policies and procedures, which may differ from court to court. The approximate total population of the membership is as follows:

- Judiciary – 1,614
 - Trial Courts Employees (excluding Los Angeles) and Judges (see link) <http://www.courts.ca.gov/documents/HRDRM-17-05-RBB-Attachment-11-Employee-Counts.pdf>
- 3) The governing body of the JBWCP is the JBWCP Advisory Committee (“Committee”). The Committee is evaluating options to reduce the program deficit through measures that will reduce growing liability costs for all JBWCP members. It is seeking pricing information on services that can result in reducing claims, improving compliance with state and federal regulations, and providing a comprehensive training curriculum.

For the purpose of evaluation, a sample of five (5) courts have been included on page 4 of 4 below.

Assumptions are:

- Each court meets the basic safety requirements and require assistance with developing and implementing loss control measures.
- The five courts range in size and represent 20 percent of the overall program members.
- Estimates should not include travel expenditures.

The courts reflected on the list are for evaluation purposes only and the sample court information used in this RFI does not reflect all members in the program.

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2. GENERAL REQUIREMENTS

Needs Assessment(s) Services	Conduct annual/ad hoc risk assessments and develop focused action plans, as needed. The assessments should include an evaluation of the member's attempts to mitigate risks at their respective court, and action plans should address risk management deficiencies at the court.
Evaluation, Training & Advisory Program Services	<p>Conduct onsite ergonomic evaluations for each member, upon request. Each evaluation should be at most 1 (one) hour length and should include coaching, equipment recommendations and report development.</p> <p>Conduct on-site and remote trainings as needed. This involves the development of regional training workshops. Three regional training workshops are anticipated for the year (San Francisco Bay Area, Southern California, and Sacramento).</p> <p>Provide members with access to a risk control/safety professional for guidance, with the goal to provide one central resource to help answer questions about occupational safety and health and JBWCP best practices.</p>
Implementation of Plan Services	Assist members with implementing action plans. Document and provide a final report of all loss control activities performed for each court.

3. SUBMISSION INFORMATION

1) Cover Sheet, including:

- Company Name
- Company Address
- Name and Contact Information for Company Representative, including:
 - Telephone Numbers
 - Email Address
 - Signature of Representative
- Brief company description; size of company; years in business; type of entity.

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2) The submission should include:

- The general cost estimate for all services described in Section 2 above for the five courts listed in the sample.
- A general outline of services provided by the company to achieve the considerations as described in Section 2 above, with the number of hours needed to complete the services, the number of personnel involved and other requirements needed to achieve the work.

3) All interested parties should clearly mark their submission as: “RESPONSE TO RFI – WORKERS’ COMPENSATION LOSS CONTROL CONSULTING SERVICES” by email to the following point of contact:

JUDICIAL COUNCIL OF CALIFORNIA
Attn: RFI NO. HR-17-33RB
455 Golden Gate Avenue, 6th Floor
San Francisco, CA 94102
solicitations@jud.ca.gov

4. INFORMATION EXCHANGE

After posting of this RFI, questions can be sent to solicitations@jud.ca.gov no later than July 28, 2017 and responses will be posted at <http://www.courts.ca.gov/rfps.htm> on an estimated date of August 3, 2017.

After the Judicial Council has reviewed the submitted material, your company may be contacted and asked to participate in an information exchange with Judicial Council staff. The objective of this is to gain further understanding of your proposed approach or solution. Information exchange can take the form of phone conversations, in-person meetings, and/or application demonstrations (in-person or via the web). It is important to note that the Judicial Council will not reimburse you for any expenses, travel and/or time, etc., regarding information exchange activities.

5. DISCLAIMER

- This RFI is issued for information and planning purposes only and does not constitute a solicitation.
- A response to this notice is not an offer and cannot be accepted by the Judicial Council to form a binding contract.
- This is not used to separate Prospective Bidders that intend to participate in an upcoming solicitation from those that have no interest in participating.
- Responses to this RFI will not be returned.
- Responders are solely responsible for all expenses associated with responding to this RFI.

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COURT A

				3-Year Losses						
				Prior Unlimited	Prior Limited			Current Unlimited	Current Limited	
				Incurred Losses	Incurred Losses			Incurred Losses	Incurred Losses	
New Claims	16	Open Claims with Litigation	23	2012-13	\$ 798,220	\$ 562,509				
Fall/Slip	44%	Open Claims Non-litigation	39	2013-14	\$ 844,083	\$ 538,576	2013-14	\$ 1,032,138	\$ 636,521	
Repetitive Motion	13%	Total paid medical	\$ 1,754,163	2014-15	\$ 180,027	\$ 180,027	2014-15	\$ 321,893	\$ 319,727	
Strain	19%	total paid disability	\$ 1,242,085	2015-16	\$ 575,408	\$ 509,899				
Strike/Step	6%	legal fees	\$ 576,273	Total	\$ 1,822,331	\$ 1,281,112	Total	\$ 1,929,440	\$ 1,466,147	
Struck By	19%	FTE	1,666							

COURT B

				3-Year Losses						
				Prior Unlimited	Prior Limited			Current Unlimited	Current Limited	
				Incurred Losses	Incurred Losses			Incurred Losses	Incurred Losses	
New Claims	21	Open Claims with Litigation	49	2012-13	\$ 1,561,258	\$ 1,207,146				
Fall/Slip	10%	Open Claims Non-litigation	52	2013-14	\$ 734,439	\$ 722,242	2013-14	\$ 856,565	\$ 819,310	
Repetitive Motion	67%	Total paid medical	\$ 2,173,929	2014-15	\$ 994,639	\$ 990,863	2014-15	\$ 1,717,072	\$ 1,512,714	
Strain	24%	Total Paid Disability	\$ 1,507,982	2015-16	\$ 1,157,610	\$ 988,736				
Strike/Step	0%	Legal Fees	\$ 575,614	Total	\$ 3,290,336	\$ 2,920,251	Total	\$ 3,731,247	\$ 3,320,760	
Struck By	0%	FTE	1,382							

COURT C

				3-Year Losses						
				Prior Unlimited	Prior Limited			Current Unlimited	Current Limited	
				Incurred Losses	Incurred Losses			Incurred Losses	Incurred Losses	
New Claims	8	Open Claims with Litigation	6	2012-13	\$ 830,240	\$ 577,066				
Fall/Slip	0%	Open Claims Non-litigation	18	2013-14	\$ 351,386	\$ 306,613	2013-14	\$ 372,519	\$ 323,494	
Repetitive Motion	88%	Total paid medical	\$ 484,722	2014-15	\$ 159,151	\$ 159,151	2014-15	\$ 273,966	\$ 254,259	
Strain	13%	Total Paid Disability	\$ 496,288	2015-16	\$ 242,735	\$ 242,735				
Strike/Step	0%	Legal Fees	\$ 81,651	Total	\$ 1,340,778	\$ 1,042,830	Total	\$ 889,220	\$ 820,488	
Struck By	0%	FTE	227							

COURT D

				3-Year Losses						
				Prior Unlimited	Prior Limited			Current Unlimited	Current Limited	
				Incurred Losses	Incurred Losses			Incurred Losses	Incurred Losses	
New Claims	3	Open Claims with Litigation	11	2012-13	\$ 372,388	\$ 365,683				
Fall/Slip	33%	Open Claims Non-litigation	13	2013-14	\$ 132,304	\$ 132,304	2013-14	\$ 208,403	\$ 162,243	
Repetitive Motion	33%	Total paid medical	\$ 785,304	2014-15	\$ 18,632	\$ 18,632	2014-15	\$ 44,661	\$ 44,661	
Strain	33%	Total Paid Disability	\$ 516,140	2015-16	\$ 112,680	\$ 112,680				
Strike/Step	0%	Legal Fees	\$ 173,633	Total	\$ 523,324	\$ 516,619	Total	\$ 365,744	\$ 319,584	
Struck By	0%	FTE	512							

COURT E

				3-Year Losses						
				Prior Unlimited	Prior Limited			Current Unlimited	Current Limited	
				Incurred Losses	Incurred Losses			Incurred Losses	Incurred Losses	
New Claims	0	Open Claims with Litigation	1	2012-13	\$ -	\$ -				
Fall/Slip	0%	Open Claims Non-litigation	0	2013-14	\$ 80,436	\$ 77,975	2013-14	\$ 77,305	\$ 77,305	
Repetitive Motion	0%	Total paid medical	\$ 13,215	2014-15	\$ -	\$ -	2014-15	\$ -	\$ -	
Strain	0%	Total Paid Disability	\$ 6,958	2015-16	\$ -	\$ -				
Strike/Step	0%	Legal Fees	\$ 5,496	Total	\$ 80,436	\$ 77,975	Total	\$ 77,305	\$ 77,305	
Struck By	0%	FTE	278							