



RESPONSE TO QUESTIONS

RFP Solicitation for ID/IQ Real Estate Broker Services

RFP Number: FS-2020-07-RL

November 10th, 2020

#	Solicitation Reference	Question	Response
1	4.5.8 on RFP page 8	Item 4.5.8 requests an approach to project management. The RFP does not include a scope of work for project management services. Can you provide a sample scope of work and/or additional detail on expectations associated with those services?	Consultants' Approach to Project Management in section 4.5.8 requires Consultants to include in their Proposals a description of the Consultant's "philosophy and approach" to general handling and management of any individual assignment or task that may be assigned to the Consultant (e.g., a new lease, site acquisition, or disposition for a certain site or need). The Services do not include a separate, specific scope of work for project management. See RFP Attachment L, Form of Agreement, section 1.1.26 for the definition of "Project."

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2	4.5.8 on RFP page 8 <i>and</i> Attachment J – Cost Proposal Workbook	With respect to project management services requested in item 4.5.8, should consultants also submit a price in Attachment J – Cost Proposal Workbook for project management services? If so, should we do that under item No. 5. Miscellaneous Real Estate Broker Services?	<p>Consultants’ Approach to Project Management in section 4.5.8 requires Consultants to include in their Proposals a description of the Consultant’s “philosophy and approach” to general handling and management of any individual assignment or task that may be assigned to the Consultant (e.g., a new lease, site acquisition, or disposition for a certain site or need). The Services do not include a separate, specific scope of work for project management. See RFP Attachment L, Form of Agreement, section 1.1.26 for the definition of “Project.”</p> <p>RFP Attachment J, Cost Proposal Workbook, should be completed as indicated therein.</p>