

**Form for Vendor Submission of Questions  
ATTACHMENT L**

Q #	Questions	RFQ Reference (Document & Page-Section-Item)	Answers
1	<p>The RFP states that “proposals shall be no more than twenty (20) pages...inclusive of the resumes, forms and pictures...”. As the completed Attachment C Qualifications Questionnaire could be 16 pages on its own, we respectfully request that the forms and attachments be excluded from this 20-page limit.</p>	<p>RFP: Section 4 Responding to this RFP  4.5 Proposal Format; Page 12</p>	<p>The proposal should be a <u>maximum of 20 pages printed double sided / 40 pages printed single sided in total</u>. Listed Attachments are <u>excluded</u> from Proposal page limit, including Attachment B - Hourly Rates, Attachment C – Qualifications Questionnaire, Attachment E - Acceptance of Terms and Conditions, Attachment F - General Certifications Form, Attachment G - Darfur Certification Form, Attachment H – Payee Data Record, Attachment I – Unruh Civil Rights Act &amp; CA Fair Employment &amp; Housing Act Certification, Attachment J – Iran Contracting Act Forms.</p>
2	<p>The Attachment B Hourly Rates table does not include all the labor categories we will need to provide a complete commissioning team. May we add rows to this table as necessary?</p>	<p>Attachment B: Hourly Rates</p>	<p><i>May we add rows to this table as necessary? <u>Yes.</u></i></p>

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3	Is it permissible to recreate this project reference form within our proposal document, provided that we include all of the same fields and data points?	Attachment C: Qualifications Questionnaire Firm's Project References; Page C-7	All Consultant's Proposals need to include the Judicial Council's Firms Project Reference Form, Attachment C, page C-7. Please use the form provided.
4	Please clarify the intent of the signature block at the bottom of page C-7. Do we need one signature block for the entire Attachment C? Or one signature for each of the 10 project reference forms?	Attachment C: Qualifications Questionnaire Firm's Project References; Page C-7	Include the signature block on each separate 'Firms Project Reference' sheet submitted.
5	Can you clarify what you mean by "certified" document" in regards to Delinquent Tax Payer Status?	Page 13, Item 4.5.6, Delinquent Tax Payer Status	Provide a statement certifying that Consultant is not on either or both of the lists noted in section 4.5.6 of the RFP, or if Consultant is on either list, provide the required explanation.
6	Please clarify what a "certification of correctness of Consultant's financial statement of financial resources".	Page 14, Item 4.4.10.4, Consultant Information	Certification of correctness may be a letter signed by an officer of the Consultant with the authority to certify that the financial statement provided is correct.
7	Is the ACG certificate equivalent to the CxA certificate by the CCC.	RFP page 3 section 2.3 Licensing	ACG offers the CxA designation. What organization are you referring to that offers the CCC designation?
8	Commissioning agent is responsible for videotaping of the training?	RFP page 8 section 3.6.19.1	Yes.

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9	Will be structural, exteriors, interiors, siting and functionality be required for development and review by the Cx agent? This is not normal scope for the CxA.	RFP page 5 section 3.3.4	Only if Cx agent work is connected or ancillary to this work. This scope if applicable will be work order specific on a case by case basis.
10	What is required in the "Owners Training Manual".	RFP page 8 section 3.6.19.2	Any information reasonable needed to train on-site users in operations and maintenance of systems. This will be unique to each project and work order.
11	What is a Cx agent to commission on a "vertical Transport", this is not a normal system to commission. With regards to the refrigeration systems, it would only be systems connected to the HVAC system.	RFP page 10 section 3.8.14 and 3.8.17	In the event Cx agent work is required as it relates to conditioning of a conveying system, car, shaft or equipment room.
12	In attachment E, acceptance of terms and conditions, it references attachment 2. Is attachment 2 actually attachment D, Judicial Councils Standard Terms and Conditions? Also, Attachment E says attachment 8 and references a different RFP title and number.	RFP attachment E	Attachment E, Acceptance of Terms and Conditions Form, has been updated to reflect the current RFP No. FS-2017-20-BD. Please use the updated version of the form with your proposal. It is posted at: <a href="http://www.courts.ca.gov/38173.htm">http://www.courts.ca.gov/38173.htm</a>

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<b>17</b>	Specialty Consultants are sometimes required, depending on projects complexity and inclusion of specialty systems. How should CxAs address specialty Consultants services? (methane gas systems, or systems requiring highly specialized expertise.) (Jim Torres)		See Answer to Question 2. List ancillary vendors or consultants you anticipate needing to complete a team including their rates in the Exhibit.
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