

**ATTACHMENT 7
CUSTOMER REFERENCE FORM**

**SOFTWARE AND IMPLEMENTATION SERVICES
FOR AN ECM SYSTEM**

Please provide at least five (5) references for software and implementation solutions that most closely reflect similar projects to the scope of work outlined in this RFP and have been completed within the past five (5) years. These references should be sites at which the software has been **FULLY IMPLEMENTED** and is "Live." Please use the following format in submitting references.

***Please note:** The contact person should be an employee of the reference, not the software vendor or implementation firm. The reference will be contacted in January or February, 2007.*

GENERAL BACKGROUND

Name of Agency or Company: _____ Phone: _____

Address: _____

Project Manager/Contact: _____ / Title: _____

Service Dates: _____ Software Program/Version: _____

Summary of Project: _____

Reason for Selection/Relevancy: _____

Number of Employees: _____

PROJECT SCOPE

Please indicate (by checking box) software functionality and/or services applicable for this reference:

- | | | |
|---|--|--|
| <input type="checkbox"/> Document Management | <input type="checkbox"/> Learning Content Management | <input type="checkbox"/> Business Process Management |
| <input type="checkbox"/> Web Content Management | <input type="checkbox"/> Digital Asset Management | <input type="checkbox"/> Implementation Services |
| <input type="checkbox"/> Collaboration | <input type="checkbox"/> Enterprise Search | |

TECHNOLOGY INFORMATION

Hardware Platform: _____

Database Platform: _____

Operating System: _____