Schedule 1

Schedule 1: Summary

Summary of Total Software, Professional Services, and Maintenance Costs

Cost Categories	Proposed Cost in RFP	Explanation/Notes (if necessary)**
License and Hardware Fees (Schedule 2)(*)(**)		
Year One*		
Year Two		
Year Three		
Year Four		
Year Five		
	$ -	
Services (Schedules 3, 4, and 5)(*)(**):		
Professional Services (Schedule 3)		
Training (Schedule 4)		
Travel and Other Costs (Schedule 5)		
Maintenance and Support (detailed below)	$ -	
Total Cost During Project Period	$ -	

Ongoing Maintenance & Support (Years 1-5)

Period	Proposed Cost in RFP	Explanation/Notes (if necessary)**
Year One*		
Year Two		
Year Three		
Year Four		
Year Five		
	$ -	

*Please identify the time at which "Year One" support or license fees begin (e.g., once software goes into production).

**Attach additional notes (if needed) to provide full explanation.

<u>**Assumptions/Additional Comments**</u>

List here the maintenance & support starting point (e.g., 10% of license) and annual caps in growth (e.g., lower of x% per year or inflation).
Also list all other assumptions and use additional space if necessary.

Please check all cell formulas!!

Schedule 2: Licensing and Hardware Fees
Detailed Licensing Fees By Software Module or Component

Software Module or Component	Proposed Cost in RFP	Number of Users/Employees	Fee Per User/Employee	Explanation/Notes (if necessary)**
Subtotal	$ -			
Third-Party Software (List Individually)				
Hardware (List Individually)				
Subtotal	$ -			
List Price	$ -			
Discountable Software				
Less Discount				
Total License Fees				

*****Attach additional notes (if needed) to provide full explanation.*

<u>**Assumptions/Additional Comments**</u>

Proposers should include costs for recommended scanners at the ten (10) Appellate Court capture stations. Development, Staging and Production hardware costs for the DM system are not required.

List all other assumptions here.

Please check all cell formulas!!

Schedule 3: Professional Services
Estimated Professional Services By Deliverable

Resource / Deliverable	Solution Architect			Solution Developer			Capture and Imaging Consultant			Total Deliverable Cost
	Hours	Rate	Cost	Hours	Rate	Cost	Hours	Rate	Cost	
Solution Architecture Document			$ -			$ -			$ -	$ -
Solution Design Document			$ -			$ -			$ -	$ -
Configured Document Management Development Environment			$ -			$ -			$ -	$ -
Configured Capture and Imaging Development Environment			$ -			$ -			$ -	$ -
Successful Unit Testing of vendor configured environments			$ -			$ -			$ -	$ -
			$ -			$ -			$ -	$ -
			$ -			$ -			$ -	$ -
Insert Rows as Required										
TOTAL	0		$ -	0		$ -	0		$ -	

Assumptions/Additional Comments

IMPORTANT: Cost Estimates for Professional Services must be Deliverable Based.

Deliverable Costs must match proposed Deliverables in SOW. If redlines have been made to the SOW, any proposed changes to Deliverables must be reflected in/match the proposer's cost estimates.

If additional Staff are proposed, please modify this worksheet to include all proposed resources assigned to Deliverables.

Please check all cell formulas!!

Schedule 4: Project Team Training Costs
Estimated Cost of Training

Training Type	Facilitator Rate	Hours	# of People	Materials Cost	Total Cost	Explanation/Notes (if necessary)
Administrator*	$120.00	40	12	$500.00	$5,300.00	
					$0.00	
					$0.00	
					$0.00	
					$0.00	
					$0.00	
					$0.00	
					$0.00	
					$0.00	
					$0.00	
					$0.00	
TOTAL TRAINING COSTS					**$5,300.00**	

* The above is a sample only and should be overwritten by the proposer

Assumptions/Additional Comments

Please provide costs for training all project team members, inclusive of roles such as System Administrators, Developers, etc.

Please check all cell formulas!!

ATTACHMENT 6
COST SUBMISSION MATRIX

Schedule 5: Travel & Other Costs
Travel and Other Costs

Phase Category	Phase I Cost	Phase II Cost	Phase III Cost	Phase IV Cost	Phase V Cost	Phase VI Cost	Total Cost
Total	$ -	$ -	$ -	$ -	$ -	$ -	

Please label each Phase to be consistent with your SOW redlines.

Assumptions/Additional Comments

Changes to Phases in SOW redlines must be reflected in Travel Cost estimates.
Provide estimate for travel to/from AOC's San Francisco office
Please include price for Performance Bond on this worksheet, as applicable
Please check all cell formulas!!