Attachment 6

RFP Title: 2013 Appellate Justices Institute

RFP Number: CRS TD 036

Attachment 6 Submission Form for Price Proposal (Full Service)

A. Proposer's name, address, telephone and fax numbers, email and federal tax identification number.

B. Please indicate which dates you are offering for the program:

April 23 - 26, 2013	
April 16 - 19, 2013	
April 21 - 24, 2013	

C. Propose Meeting and Function Room Rates. Please note the maximum Meeting Room Rental as indicated on the RFP in Section 2.

	Inclusive Meeting Room
Based Upon Percentage of Block	Rental Rates
If the total sleeping rooms occupied equals 80-100% of	
the total sleeping rooms blocked.	Complimentary
If the total sleeping rooms occupied equals 70–79% of	
the total sleeping rooms blocked.	
If the total sleeping rooms occupied equals 60–69% of	
the total sleeping rooms blocked.	
If the total sleeping rooms occupied equals 59% or less	
of the total sleeping rooms blocked.	

D. Propose Termination Fee and corresponding Effective Deadline Date. Please note the maximum Termination Fee as indicated on the RFP in Section 2:

Item			Inclusive Termination
Number	Termination	Effective Deadline Date	Fees
a.	Effective on or before:		
b.	Effective on or before:		
c.	Effective on or before:		
d.	Effective on or after:		

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E. Check either "yes" or "no" beside each of the items listed below. If applicable, propose the rate(s) for tax and/or surcharge below:

Item Number	Туре	Yes	No	Percentage Rate	Dollar Amount
a.	Hotel/motel transient occupancy tax				
	waiver (exemption certificate for state				
	agencies)				
b.	Occupancy Tax rate:				
c.	Tourism, State Tax or Surcharge:				
d.	Tourism, State Tax or Surcharge:				

F. Propose Sleeping Rooms schedule, including sleeping room unit rate(s), tax and/or surcharge, if applicable, extended price(s), and total. Propose schedule based upon the Allowable Unit Price(s) Reimbursable by the State, as indicated on the RFP in Section 2.

		Estimated	Sleeping
	Type of	Number of	Room Unit
	Sleeping	Sleeping	Rate
Date	Room	Rooms	
Day 1	Single/Double	6	
	Occupancy		
Day 2	Single/Double	70	
	Occupancy		
Day 3	Single/ Double	70	
	Occupancy		
Day 4	Single/ Double	2	
	Occupancy		
		148	

G. Propose Food and Beverage schedule, including food and beverage rate(s) inclusive of any service charges, gratuity, and/or sales tax. Propose schedule based upon the Allowable Maximum Unit Price(s) Reimbursable by the State, set forth in on the RFP in Section 2.

	Estimated Number	Inclusive Price per	
Type of Group Meal	of Meals	person	
	Day 1		
PM Break	90		
	Day 2		
Breakfast Buffet	90		
AM Break	90		
Lunch Buffet -	90		
PM Break	90		
Day 3			
Breakfast Buffet	90		
AM Break	90		

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H. Propose Parking price schedule, number of parking passes, discounted passes and parking rate inclusive of any service charges, gratuity, and/or sales tax. Enter "n/a" for any items that are not applicable. Propose schedule based upon the Program's dates as set forth in Section II, of RFP

	Estimated Number of Parking Passes	Parking Rate
Complimentary		
Parking Passes		
Discounted		
Parking Rate		
Normal		
Parking Rate		

I.	Propose High speed internet connection pricing.
•	What are the daily charges for an individual computer connected to the Internet in meeting rooms?
•	Are there additional charges for multiple computers connected to the Internet where the client provides the necessary networking hardware? Yes \(\subseteq \text{No} \subseteq \text{If yes, how much per day?} \)
	(Please propose the lowest package rate possible)
•	What are the daily charges for computer connection for individual guests?
J.	Signature (<u>must be completed by proposer</u>):
	SIGNED this day of , 20
	By: Print Name
	Title: