

**CRS PD 192**  
**Appellate Judicial Attorneys Institute**  
**Question/Answers Doc**

**Question 1. -**

Please validate room pattern. Space vs. room block does not appear to be correct.

**Rooms**

Day 1-15

Day 2-210

Day 3-210

It doesn't make sense that the meeting ends on day 3 at 1:00 PM; that's a peak night for rooms. Please advise. Thank you!

**Answer –**

Actual program will start on Wednesday of each set of dates at 1:00 pm (4/5, 4/19, 4/26/17) – Full day Thursday of each set of dates and half day on Friday of each set of dates.

The sleeping room block requirements are – Tuesday, (night prior to meeting start time) 15 – Wednesday, 210 – Thursday, 210 & Friday is Check out.

**Question 2. –**

The RFP lists 3 possible date ranges for the program. We have 2 questions regarding the RFP:

1. Does the first day in each option (4/7, 4/18, 4/25) represent the days that the meetings begin or the days that the guest room reservations begin?
2. Will guests check-in the night before the meetings begin or on the same day as the first meeting?

**Answer –**

- #1) The actual program will begin on the Wednesday of each week indicated – 4/5/17, 4/19/17, 4/26/17
- #2) The room block of 15 is for the Tuesday night before – 4/4/17, 4/18/17, 4/26/17