

Questions and Answers
18th Annual AB1058 Child Support Training Conference
Request for Proposals #CRS AU 099

1. Question: Can general session be used as break out space as well?

AOC Response: Yes, as long as there is time to turn the room (depending on the agenda).

2. Question: Can breakfast be in the same general session area?

AOC Response: Yes, or in the foyer.

3. Question: Is the 24 hours hold needed throughout? For every meeting room of just if available:

AOC Response: The reason we ask for 24 hours hold is so that our AV staff does not have to put up and tear down equipment every night. We can work with space if the 24 hours hold is not available, but would prefer not to.

4. Question: Would you consider using a Convention Center or prefer to keep the program under one roof.

AOC Response: We would prefer to hold the conference under one roof.

5. Question: Would you be able to consider shifting the program by one day, starting on Monday and ending on Friday.

AOC Response: We have clarified program dates on the RFP and wanted to make sure that its clear we are requesting sleeping room block to start on Monday (15 rooms), but program and meeting space starts on Tuesday – Friday (date 1-4).

Date Clarification:

Preference	Dates	Yes	No
Preferred Date (Date1-4)	September 30-October 3, 2014		
Choice 2 (Date 1 -4)	September 16-19, 2014		
Choice 3 (Date 1- 4)	September 2-5, 2014		

Date	Proposing Date(s)	Type of Sleeping Room	Estimated Number of Sleeping Rooms	Confirm Number of Rooms able to provide
Date 0 (Monday night before program start)		Single/Double Occupancy	15	
Date 1		Single/Double Occupancy	150	
Date 2		Single/Double Occupancy	250	
Date 3		Single/ Double Occupancy	200	
Date 4		Single/ Double Occupancy	Check out	
			615	