

**Attachment 6
 Submission Form for
 Price Proposal
 (Full Service)**

- A. Proposer’s name, address, telephone and fax numbers, email and federal tax identification number.

Firm (Legal Name):	
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- B. Please indicate which dates you are offering for the program:

April 1 - 5, 2013	
April 8 – 12, 2013	
April 29 – May 3, 2013	

- C. Propose Meeting and Function Room Rates. Please note the maximum Meeting Room Rental as indicated on the RFP in Section 2.

Based Upon Percentage of Block	Inclusive Meeting Room Rental Rates
If the total sleeping rooms occupied equals 80-100% of the total sleeping rooms blocked.	Complimentary
If the total sleeping rooms occupied equals 70–79% of the total sleeping rooms blocked.	
If the total sleeping rooms occupied equals 60–69% of the total sleeping rooms blocked.	
If the total sleeping rooms occupied equals 59% or less of the total sleeping rooms blocked.	

D. Propose Termination Fee and corresponding Effective Deadline Date. Please note the maximum Termination Fee as indicated on the RFP in Section 2:

Item Number	Termination	Effective Deadline Date	Inclusive Termination Fees
a.	Effective on or before:		
b.	Effective on or before:		
c.	Effective on or before:		
d.	Effective on or after:		

Check either “yes” or “no” beside each of the items listed below. If applicable, propose the rate(s) for tax and/or surcharge below:

Item Number	Type	Yes	No	Percentage Rate	Dollar Amount
a.	Hotel/motel transient occupancy tax waiver (exemption certificate for state agencies)				
b.	Occupancy Tax rate:				
c.	Tourism, State Tax or Surcharge:				
d.	Tourism, State Tax or Surcharge:				

E. Propose Sleeping Rooms schedule, including sleeping room unit rate(s), tax and/or surcharge, if applicable, extended price(s), and total. Propose schedule based upon the Allowable Unit Price(s) Reimbursable by the State, as indicated on the RFP in Section 2.

Date	Type of Sleeping Room	Estimated Number of Sleeping Rooms	Sleeping Room Unit Rate
	Single/Double Occupancy	44	
	Single/Double Occupancy	179	
	Single/Double Occupancy	222	
	Single/Double Occupancy	432	
	Single/ Double Occupancy	3	
		880	

F. Propose Food and Beverage schedule, including food and beverage rate(s) inclusive of any service charges, gratuity, and/or sales tax. Propose schedule based upon the Allowable Maximum Unit Price(s) Reimbursable by the State, set forth in on the RFP in Section 2.

Date	Type of Group Meal	Inclusive Price per person	Estimated Number of Meals	Proposed Inclusive Price per person
Date 1	Lunch	\$28.00	10	
Date 2	Breakfast	\$25.00	50	
Date 2	Lunch	\$28.00	50	
Date 3	Breakfast	\$25.00	120	
Date 3	Lunch	\$28.00	120	
Date 4	Breakfast	\$25.00	290	
Date 4	Lunch (FLI)	\$40.00	130	
Date 5	Breakfast	\$25.00	734	
Date 5	Lunch	\$28.00	520	

G. Propose Parking price schedule, number of parking passes, discounted passes and parking rate inclusive of any service charges, gratuity, and/or sales tax. Enter “n/a” for any items that are not applicable. Propose schedule based upon the Program’s dates as set forth in Section II, of RFP

	Estimated Number of Parking Passes	Parking Rate
Complimentary Parking Passes		
Discounted Parking Rate		
Normal Parking Rate		

H. Propose High speed internet connection pricing.

- Are you able to provide unlimited internet use in meeting space at packaged price for the entire program? Yes___No___
If yes, what would the total price be? Wired:_____wireless:_____

- What are the daily charges for an individual computer connected to the Internet in meeting rooms? _____
- Are there additional charges for multiple computers connected to the Internet where the client provides the necessary networking hardware? Yes No . If yes, how much per day?

(Please propose the lowest package rate possible)
- What are the daily charges for computer connection for individual guests in sleeping rooms?

I. **Signature (must be completed by proposer):**

SIGNED this _____ day of _____, 20_____.

By: _____
Signature Print Name

Title: _____

The Judicial Council of California, Administrative Office of the Courts, Conference & Registration Services does not retain the services of third party or outsourced representation. All quoted rates are to be net, not commissionable.