



**Judicial Council of California**  
ADMINISTRATIVE OFFICE OF THE COURTS

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## ADDENDUM 2

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Date  
December 10, 2010

To  
Potential Proposers

From  
Judicial Council of California  
Administrative Office of the Courts,  
Office of Court Construction and  
Management

Action Requested  
Please review the attached responses to  
questions regarding the RFQ

Deadline  
None

Contact  
[occm\\_solicitations@jud.ca.gov](mailto:occm_solicitations@jud.ca.gov)

Subject  
**Addendum No. 2**  
Events Schedule Update & Response to  
Questions

**California Trial Court Facilities Standards  
2011 Edition**  
Solicitation Number: OCCM-2010-30-RO

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### Schedule of Events Update

No.	Events	Dates (Calif. Time)
1	Pre-submittal / Project Review Teleconference. (non-mandatory) Telephone Participants Dial: 877-455-8688 Participant Code: 900364	3:00 to 4:30 pm on November 29, 2010
2	Deadline for request for clarification regarding the RFQ	December 1, 2010, 5:00 pm
3	Post answers to request for clarification on "courtinfo" website: <a href="http://www.courtinfo.ca.gov/reference/RFQ/">http://www.courtinfo.ca.gov/reference/RFQ/</a>	December 6, 2010, 5:00 pm
3	<b><u>Submittal Deadline Statement of Qualifications</u></b>	December 13, 2010, 12:00 pm

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3	Posting of short listed consultants on “courtfinfo” website	December 20, 2010, 5:00 pm
4	Interviews of short listed potential Consultants at the AOC Bay Area /Northern Coastal Regional Office – 455 Golden Gate, 3rd floor, San Francisco, CA.	January 5, 2011
5	Posting of Intent to Award on “courtfinfo” website	January 14, 2011

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#	RFQ Reference	Question	Answer
1	4.5 References	Do the reference forms submitted by our reference providers need to be sent to the AOC by the same deadline as the Statement of Qualifications? As this time of year is often quite busy, it may be difficult to get third parties to complete these forms on our behalf within this tight timeframe.	The references do not have to be submitted by December 13, 2010.
2	4.5 References	May we ask AOC staff members to provide references for us on our behalf for projects where we have previously worked together?	Yes
3	4.5 References	Do we need to provide references for each person on our team, or can the references be for each firm on our team? Can a reference provider provide a reference for multiple individuals on our team with the same form?	For each firm, reference(s) for the key individual(s) are required.  Yes, one form can be used for more than one person.