

ADMINISTRATIVE OFFICE OF THE COURTS

**QUESTIONS AND ANSWERS FROM THE
PRE-PROPOSAL CONFERENCE AND THE
SOLICITATION MAILBOX**

RFP Number: CFCC 09 – 12 – LM

**Case Management Solution for Juvenile Dependency Attorneys in the
State of California**

November 19, 2012

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1. Will the Case Management Solution (“CMS”) contain functionality for electronic filing and data exchanges with the courts?

Answer: This functionality is not within the scope of this RFP due to funding limitations.

2. What is the current number of users within the twenty (20) Dependency Representation, Administration, Funding and Training (DRAFT) program participating counties and what is the future anticipated number of third-party attorney users.

Answer: There are approximately 1100 users from DRAFT participating counties. The future number of users is unknown at this time and is dependent on policy directive from the Judicial Council to expand the DRAFT program or require uniform statewide data reporting of caseload information.

3. Section 2.4 of the RFP specifies a monetary range, is this funding provided on an annual basis?

Answer: As specified in Section 2.4, the annual amount available shall be \$325,000.00 to \$402,500.00 per Term. The additional \$5,000.00 for travel expenses for training occurs in the Initial Term.

4. Will the contract be based on an initial one (1) year and four (4) renewal terms?

Answer: As specified in Section 2.3 of the RFP, the Initial term will be for a one (1) year period, with the AOC’s option to extend for four (4) additional one-year terms.

5. Can the CMS be hosted locally within the AOC’s facilities?

Answer: No, the CMS will be hosted externally.

6. Does the organization currently have a preferred third party hosting vendor?

Answer: The AOC does not have a preferred hosting vendor. Proposers are responsible for identifying and retaining hosting services as part of their proposal. Selection of a hosting vendor and the information technology are the contractor's responsibility. These hosting and information selection are part of the response categories within the proposal.

7. Is there currently data integration with agencies outside of the AOC?

Answer: Yes, however, those services are not within the scope of this RFP.

8. Are you looking for a custom built CMS application pursuant to the functional requirements and specifications included in the RFP or a commercial off-the-shelf application?

Answer: Either type of system is acceptable as long as all of the business and functional requirements listed in Exhibit H are met. Furthermore, as stated in Section 2.2 of the RFP, "It is also the goal of this RFP to engage an experienced Contractor, capable of executing an efficient project within a two-month timeframe and also within budget." See Section 2.4 of the RFP for the monetary range available for this project.

9. If we can configure/build and deliver a web-based custom solution in less than 6 months, would the AOC be interested?

Answer: Proposers must propose to the specifications set forth in the published RFP. Pursuant to Section 2.5.3.1 of the RFP, Proposers must provide a detailed implementation plan that includes an implementation timeline not to exceed two (2) months, among other requirements.

END OF QUESTIONS AND ANSWERS