

## Answers to RFP Questions

- 1. Whether companies from outside USA can apply for this? (like, from India or Canada). Can we perform the tasks (related to RFP) outside USA?**

Companies outside the U.S. are welcome to apply for this RFP. However, no services shall be provided from outside the continental United States.

- 2. Do we need to travel onsite for requirement gathering? Whether we need to come over there for meetings?**

No. In-person meetings are not required. Meetings will take place via a video conferencing platform like Microsoft Teams or a conference call line.

- 3. Will the Judicial Council of California provide all the content/materials/files for the proposed courses?**

No. Course content will need to be developed for the online modules for video remote interpreting (VRI), the Bilingual Interpreting Examination (BIE), and court interpreter ethics, as well as for the American Sign Language (ASL) required course. We have existing files for the online modules for court interpreter orientation; however, we expect that some of the course content will need to be developed for update purposes.

- 4. Does Judicial Council of California provide SME support for the development team to build Court Interpreters Program?**

The reference to building a Court Interpreters Program is not clear. However, generally speaking, for all of the deliverables identified in the RFP, the selected vendor will be required to provide subject matter expertise and related support.

- 5. What will be the mode of communication for learning gap analysis?**

The selected vendor will meet via video conference with Court Interpreters Program (CIP) staff to discuss draft strategy documents and timelines (see Project Deliverables 1 through 4). If a learning gap analysis is conducted by the vendor, then those findings will be incorporated by the vendor into the required written strategy documents.

- 6. Do we need to shoot live videos for video content or explainer videos?**

No. It is not necessary to shoot live video content for any of the courses (both court interpreter education and ASL).

**7. During the interview period from April 19-23, can we demonstrate our solution and our platform and its relevance?**

Assuming this question is about learning management systems (LMS's), the vendor can demonstrate the platform during the interview. However, the LMS deliverables are to research potential LMS options based on criteria provided by CIP and to prepare a report with findings. If your LMS platform fits CIP's criteria, then it can part of the LMS research and final report.