Schedule III
Required Functional Features List

Control Number	All	Crim Misd	Crim Felony	Civil	Probate	Small Claims	UD	Minor Offense	Family Law	Juv Delinq	Juv Depend	Old Feature Category	Old Feature Sub-Category	Old Sub Sort Feature Type Grouping	Feature Category	Feature Sub-Category	CMS Feature	Vendor - Included Now In Core CMS? (Y/N)	Vendor - If NOT In Core, Date To Be Included? (Mmm-YY)	Vendor - Magnitude If Non-Core Enhancement (H-M-L)
1.0	A											Access/Security	Archive/BU	Purge	Access Security	Archive BU	Provide reporting that will alert court personnel as to the purge-eligible records (i.e., case type, activity level, document type, case files, exhibits, violation type, health & safety violations, etc.).			
2.0	A											Access/Security	Archive/BU	History	Access Security	Archive BU	Provide functionality for archiving records and for searching and retrieving those records.			
3.0	A											Access/Security	Archive/BU	History	Access Security	Archive BU	Archive indices are to be maintained based on configurable criteria.			
4.0	A													Data Purge	Access Security	Archive/BU	Provide automatic data purge based on configurable business rules with error reporting.			
5.0	A											Access/Security	Prevent Detect	Audit Trail	Access Security	Audit	System maintains logs of failed logon attempts. Allow a configurable number (3-8) of max failed attempts before a lock out occurs. Provide capability for authorized personnel to unlock the user id.			
6.0	A											Access/Security	Prevent Detect	Access	Access Security	Audit	Provide a series of system administration reports that detail items by user id such as: failed log-ins, attempts to access unauthorized data, user after hours activity, etc.			
7.0	A											Access/Security	Software	Audit Trail	Access Security	Audit	Application maintains audit trail of updates made to the application software itself.			
8.0	A											Access/Security	Prevent Detect	Audit Trail	Access Security	Audit	System should be designed to track and provide audit trail of application data updates (even those via an interface), such as date, time, transaction ID, user ID, agency ID, terminal ID, case number involved.			
9.0	A											Access/Security	Prevent Detect	Audit Trail	Access Security	Audit	Audit trail should be easily accessible to authorized users on a screen display, which allows grouping/sorting by user ID, terminal ID, transaction ID, case number. Information must have range totals by date, and be printable.			
10.0	A											Access/Security	User Access	Access	Access Security	Authorization	Users are identified and controlled by user ID and password.			
11.0	A											Access/Security	User Access	Access	Access Security	Authorization	Provide ability to require passwords to be changed periodically including user prompt to change.			
12.0	A											Tech - Arch	Access	Design	Access Security	Authorization	Provide capability to initiate, view, and update case data, with proper access authority, at any court location.			

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13.0	A											Tech - Arch	Access	Design	Access Security	Authorization	Provide read-only password restricted Internet access to cases which a party may access/download, including the download of digital audio files related to the minutes.			
14.0	A											Access/Security	Data Access	Access	Access Security	Authorization	Provide ability to classify documents for security purposes, thereby limiting access. Subsequent case events may also update the document security level for specific documents (confidential, sealings, etc.)			
15.0	A											Access/Security	Application	External	Access Security	Authorization	Restrict access to specific documents and case information based on party, party type, user role, case status and timing. Non-parties in a case in certain instances will be disallowed access to documents which have not yet been ruled upon. In other instances (i.e., sealings) case information may never be accessible by anybody except a judicial officer.			
16.0	A											Access/Security	Application	Access	Access Security	Authorization	Enforce appropriate user security levels for controlling access to the processes used to invalidate a case.			
17.0	A														Access Security	Data	System should provide the capability to limit access to just specific cases for certain authorized users. This is in addition to the application security which defines the access to the user profiles.			
18.0	A											Tech - Arch	Design	Access	Access Security	Data	When certain configurable data items are deleted from CMS, that needs to be considered a hard delete. In other words, there is no "recycle bin" from which sensitive deleted data items can be easily recovered. This requirement is exclusive of any backup, recovery or audit trail capabilities.			
19.0	A											Access/Security	User Access	Internal Filter	Access Security	Data	Provide configurable field level security.			
20.0	A											Tech - Arch	Information Content	External	Access Security	Data	Provide capability to specify a limited subset of related application information that may be authorized for printing from public-use terminals/kiosks.			
21.0	A											Access/Security	Application	Internal Filter	Access Security	Data	Filter out certain case types that appear for a party. Provide ability to modify/add delete filters.			
22.0	A											Data Relations & Content	Case Mgmt	Purge	Access Security	Data	Provide ability to delete cases with appropriate security.			

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23.0	A											Access/Security	User Access	Internal Filter	Access Security	Data	Provide security levels for confidential addresses. Other party will receive notice and/or clerk's certificate indicating name of party (with secured address) but address information will be excluded.			
24.0	A											Data Relations & Content	Heavy Data	History	Access Security	Data	Case data, including priors, used to calculate bail, must be stored without modifications to serve as an audit trail.			
25.0	A											Access/Security	Prevent Detect	Design	Access Security	Design	The application design and implementation should not impede the ability of Oracle and operating system security provisions to protect the data structures. This is not a CMS specific requirement, other than for CMS not to hinder Oracle or OS security of raw data structures.			
26.0	A														Access Security	Design	Provide capability to implement sub-case type level security within cases, such that users may only be authorized to view information for one/some of the sub-case types, and not all sub-cases related to a case.			
27.0								M				Access/Security	Outside Access	Traffic School	Access Security	Outside Access	Allow traffic school enrollment via IVR, internet, or kiosks which includes setting of a future date for proof, and collecting fees.			
28.0	A											Access/Security	User Access	External	Access Security	Outside Access	Provide capability to control public access to view certain information in CMS via secure internet, IVR, or kiosk.			
29.0	A											Access/Security	Outside Access	External	Access Security	Outside Access	For agencies which have been granted outside access to CMS, system needs to force them to adhere to security profile at an agency level, while still allowing the agency to set access at the user level within those parameters for their staff.			
30.0	A											Access/Security	User Access	Access	Access Security	Outside Access	Users complete an online application to obtain a system assigned user id for certain types of internet access. Depending on case type and access level requested, the application may be routed to an administrator for review prior to issuing the user id.			

	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V
1	Control Number	All	Crim Misd	Crim Felony	Civil	Probate	Small Claims	UD	Minor Offense	Family Law	Juv Delinq	Juv Depend	**Old Feature Category**	**Old Feature Sub-Category**	**Old Sub Sort Feature Type Grouping**	**Feature Category**	**Feature Sub-Category**	**CMS Feature**	**Vendor - Included Now In Core CMS? (Y/N)**	**Vendor - If NOT In Core, Date To Be Included? (Mmm-YY)**	**Vendor - Magnitude If Non-Core Enhancement (H-M-L)**
32	31.0	A											Access/Security	User Access	Access	Access Security	Outside Access	For some types of Internet access (where there is an online user registration form that is submitted), allow for the self-assigning of passwords related to user id's with limited access. These passwords expire after a configurable stage in the case. This feature will not be used for granting access to the more sensitive Internet features.			
33	32.0									F	Q	J	Access/Security	Outside Access	External	Access Security	Outside Access	Provide CMS access to various agencies so that they can schedule their own hearing dates, with appropriate security. Agencies (as a configurable option) are denied the capability to exceed the calendaring limits.			
34	33.0	A											Case Mgmt	Doc Produced	External	Access Security	Outside Access	Allow public to print copies of case information. The system routes the "total of number of pages copied" and the corresponding "amount due" to set location for fee collection.			
35	34.0	A											Access/Security	Prevent Detect	Access	Access Security	Profiles	System should allow for multi-level user security profiles with the ability to restrict access by division, branch, department, job location, agency, job role, case type access, or job function. Need to support users profiles that allow multiple roles. Any toggle access to other agency systems would need to be controlled as well.			
36	35.0	A											Access/Security	Prevent Detect	Access	Access Security	Profiles	System should allow for multi-level security features with the ability to restrict access by application modules or functions based on the user profile.			
37	36.0	A											Access/Security	Prevent Detect	Access	Access Security	Profiles	System should allow for multi-level security features with the ability to restrict access by transaction type (inquiry only, update, etc.) based on the user profile.			
38	37.0	A											Accounting	Flag	Flag	Accounting	Alerts	Provide method to alert staff for example, no checks accepted, warrant status, NSF, Civil Assessment status as related to a person.			
39	38.0	A											Accounting	Audit	History	Accounting	Audit	Maintain all detail of revenue distribution per transaction, including modifications and changes.			
40	39.0	A											Accounting	Audit	Audit Trail	Accounting	Audit	Generate a unique transaction number for each financial transaction.			

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40.0	A											Accounting	History	Audit Trail	Accounting	Audit	Maintain payment information history (payor, instrument type, authorization, amount, date, time, clerk, purpose, case number).			
41.0	A											Accounting	Audit	Audit Trail	Accounting	Audit	Ensure no financial data is deleted or purged - summarize on case history with drill down capabilities.			
42.0	A											Accounting	GL	Audit Trail	Accounting	Audit	Ensure all financial transactions appear only in the month the transaction occurred.			
43.0	A											Accounting	History	History	Accounting	Audit	Maintain case history of financial detail to view on-screen and screen print, including AR history, trust history, fine/bail or trust distribution or disbursement.			
44.0								M				Accounting	Bail Calculation	Bail	Accounting	Bond	Support the calculation of bail/fee based on user defined criteria or bail/fee tables including enhanced bail calculations based on prior conviction history.			
45.0		S	L	V	P	I	U	M	F			Accounting	Trust/Cash Bail	Accounting	Accounting	Bond	Support trust or cash bail deposits within case record or held in pseudo case until actual case record is created. Match pseudo cases to cases on a routine basis to transfer the deposits.			
46.0		S	L	V				M				Bond	Case Mgmt	Rule	Accounting	Bond	Ability to set time standards for bond/bail processing.			
47.0		S	L	V				M				Bond	Design	Rule	Accounting	Bond	Event on bond/bail will create minute entry on case and set tickets for subsequent actions and notices.			
48.0		S	L	V				M				Bond	Design	Rule	Accounting	Bond	Provide ability to exonerate bond/bail when a case has not been filed.			
49.0		S	L	V				M				Bond	Design	Rule	Accounting	Bond	Provide ability to flag surety company as suspended and provide user with suspended message which can be overridden.			
50.0		S	L	V				M				Bond	Design	Design	Accounting	Bond	Provide ability to process bond/bail exoneration.			
51.0		S	L	V				M				Bond	Design	Design	Accounting	Bond	Provide ability to process bond/bail forfeitures.			
52.0		S	L	V				M				Bond	Design	Design	Accounting	Bond	Provide ability to process summary judgment on bond forfeiture.			
53.0		S	L	V				M				Bond	Case Mgmt	Design	Accounting	Bond	Provide ability to produce a first minute entry upon initiation of bond/bail information.			
54.0		S	L	V				M				Bond	Design	Design	Accounting	Bond	Provide ability to reinstate bond/bail.			
55.0		S	L	V				M				Bond	Design	Design	Accounting	Bond	Provide ability to toll the running of the bond time.			
56.0		S	L	V				M				Bond	Design	Design	Accounting	Bond	Provide ability to transfer bond or cash bail from one case to another.			

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57.0		S	L	V				M				Bond	Case Mgmt	Design	Accounting	Bond	Provide ability to update bond/bail status from minute entry on case.			
58.0		S	L	V				M				Bond	Design	Design	Accounting	Bond	Provide ability to update bond/bail status when there's no case filed.			
59.0		S	L	V				M				Bond	Data	Data Field	Accounting	Bond	Provide user interface to enter bond information, (e.g..; bond number, defendant name, first appearance date, case number, date posted, bond filing date, case type, bond type, bond amount, booking number, agent name, and surety company). Agency and surety company address on date of bond issuance must be retained for notices.			
60.0		S	L	V				M				Bond	Design	Data Field	Accounting	Bond	Ability to choose agency and surety company from user maintained table.			
61.0		S	L					M				Accounting	Trust/Cash Bail	Accounting	Accounting	Bond	Support ability to post one bail amount to multiple cases and to transfer bail or trust to another case.			
62.0		S	L	V				M				Accounting	Bail Bond	Report	Accounting	Bond	Provide ability to search and report on bail bonds and cash bail posted by bond number, bonding agent, bond status, and other user defined criteria.			
63.0		S	L	V	P	I	U	M	F		J	Accounting	Trust/Cash Bail	Accounting	Accounting	Bond	Support distribution of trust or bail deposit the same as any payment.			
64.0	A											Accounting	End Of Day	POS	Accounting	Cash	Provide ability to integrate with point of sale device to provide automated end of day reporting.			
65.0	A											Accounting	Payments	Accounting	Accounting	Cash	Support one payment transaction for multiple cases or purposes.			
66.0	A											Accounting	Receipt	Rule	Accounting	Cash	Generate sequential receipt numbers in a format to be defined by the user, prohibiting manual override of system receipt number. Accept manual entry of receipt numbers used when system is unavailable.			
67.0				V	P	I	U		F			Accounting	Payments	Rule	Accounting	Cash	Alert clerk, upon entry, that first appearance fee is due for a party.			
68.0				V					F			Accounting	Flag	Flag	Accounting	Cash	Flag unpaid fees for government filings for collection to be use defined.			
69.0				V					F			Accounting	Fee Waiver	Accounting	Accounting	Cash	Track all fee waivers. If costs are awarded, use the fee waiver information to calculate and collect fees.			

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71	70.0				V	P	I	U		F			Case Mgmt	Data	Fee Waiver	Accounting	Cash	Provide ability to record in electronic register of action the granting or denial of fee waiver and identify the party involved in the action. Track fees waived for possible collection.			
72	71.0	A											Accounting	Payments	Accounting	Accounting	Cash	Support miscellaneous payment transactions not tied to a specific case such as copies, forms, and parking appeal fees.			
73	72.0	A											Accounting	Receipt	Report	Accounting	Cash	Support user-defined receipt formatting (and special printers, if desired) for all data as required by the court and auditor (case #, location, distribution, purpose, parties, tender type, change paid, etc.). Support special receipt printers.			
74	73.0	A											Accounting	Payables	Notice	Accounting	Cash	Provide ability to print checks in house.			
75	74.0	A											Accounting	Trust/Cash Bail	Accounting	Accounting	Cash	Track payments to payee Tax ID when a Tax ID is entered.			
76	75.0	A											Accounting	Cashier	Admin	Accounting	Cash	Support user-defined starting amount of cash for each cashier, each day.			
77	76.0	A											Accounting	Payments	External	Accounting	Cash	Accept credit card, debit card, check card, etc., for payment. Record credit card number and transaction authorization number.			
78	77.0	A											Accounting	Cashier	Accounting	Accounting	Cash	Maintain separate collection totals for each Cashier.			
79	78.0	A											Accounting	Audit	Accounting	Accounting	Cash	Account for payments not attached to a record as "In Suspense".			
80	79.0	A											New			Accounting	Cash	Accept miscellaneous fees not attached to a case.			
81	80.0	A											Accounting	Cashier	Access	Accounting	Cash	Require separate approval for cashier voids and changes.			
82	81.0	A											Accounting	Voids	Access	Accounting	Cash	Support payment voids with password authorization only, and keep complete audit detail.			
83	82.0	A											Accounting	Cashier	Access	Accounting	Cash	Provide secure access to cashier totals for end of day balancing (cashier is unaware of actual totals).			
84	83.0	A											Accounting	End Of Day	Access	Accounting	Cash	Provide end-of-day reconciliation access to balance between CMS system and cash drawer. Support print out of reconciliation.			
85	84.0	A											Accounting	Payments	Config	Accounting	Cash	Support check endorsement device with user defined information.			

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85.0	A											Accounting	Interface	External	Accounting	Cash	Support electronic transmission of accounts payable requests (refunds) to Auditor for processing. (Note: Vendor do not bid this interface)			
86.0	A											Accounting	Payments	External	Accounting	Cash	Accept remote payments via internet, IVR, and/or kiosk			
87.0	A											Accounting	Payments	Accounting	Accounting	Cash	Support multiple tender types for one transaction: cash, check, money order, cashiers check, credit card, in any combination.			
88.0	A											Accounting	NSF	Accounting	Accounting	Cash	Support reversal of payment for returned item (NSF) in case financial history. Generate automated notice to payee/defendant with added approved fees.			
89.0	A											Accounting	Interest	Accounting	Accounting	Cash	Maintain interest bearing/non-interest bearing accounts within a case history.			
90.0		S	L					M		Q	J	Accounting	Restitution	Accounting	Accounting	Cash	Support collection of restitution payable to a victim, including assessment of interest, monthly billing and disbursement from trust when payments are received.			
91.0	A											Accounting	Interest	Calculate	Accounting	Cash	Calculate interest for interest bearing funds and distribute according to user defined rules.			
92.0	A											Accounting	Distribution	Rule	Accounting	Cash	Allow over payment and under payment within specified ranges as defined in business rules. Examples: bail forfeiture payments, accounts receivable cases for remaining balances. Rules do not override payee's request for refund.			
93.0	A											Accounting	Receipt	Rule	Accounting	Cash	Generate receipts for payment transactions. Provide default to suppress a receipt.			
94.0	A														Accounting	Cash	Provide ability to allocate and reallocate payments.			
95.0								M							Accounting	Distribution	When partial payments against a citation are received, they are allocated on a pro-rata basis against each of the charges on the citation (i.e., they can't be targeted to a single charge). This may cause some re-allocation to occur if other charges on the citation are disposed of in a different manner (dismissed, etc.).			
96.0	A											Accounting	Distribution	Accounting	Accounting	Distribution	Bypass automated allocation schedules on demand with appropriate security.			

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97.0	A											Accounting	Distribution	Calculate	Accounting	Distribution	Support user defined calculation of amount due based on document filed, case entry or court proceedings, (e.g., complaint filed, bail forfeited, defendant found guilty).			
98.0		S	L					M				Accounting	Distribution	Accounting	Accounting	Distribution	Support ability for automated modifications and adjustments, based on minute order from court proceedings or case entry, to amount due. Adjust total if amount is altered or suspended (e.g., when given $100 credit for time served, deduct $100 from fine due or when fine is satisfied, through custody, close entire fine).			
99.0	A											Accounting	Distribution	Accounting	Accounting	Distribution	Support ability to transfer payments from one case to another, with full audit detail.			
100.0	A											Accounting	Distribution	Calculate	Accounting	Distribution	Support proration among components of a payment - where a component receives a share based on its proportion to the overall sum. (Required on partial payments or monthly installment payments).			
101.0	A											Accounting	Distribution	Rule	Accounting	Distribution	Support user defined distribution schedules that automatically allocate funds received based upon pre-defined allocation rules that tie the actions on the case, case jurisdiction and the case information, including violation.			
102.0	A											Accounting	Distribution	Rule	Accounting	Distribution	Support user maintained distribution schedules that provide for flat fee amounts and percent calculations in any combination or multiples (e.g., calculate the total bail due, deduct 30% of total, take a flat fee amount, calculate a percent of the remainder and divide it into three more amounts, apply another percent to the remainder while calculating a 2% fee on some of the individual components).			
103.0	A											Accounting	Distribution	Rule	Accounting	Distribution	Track distribution of partial or monthly payments to facilitate the distribution of future payments or to correctly allocate the final payment when received.			
104.0	A											Accounting	Payables	Accounting	Accounting	Interface Support	Provide ability to generate warrant requests to pay out trust funds (Note: Vendor don't bid interface).			
105.0		S	L					M							Outcomes	Accounting	Outcomes	Provide capability to reinstate a fine.			

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106.0		S	L					M		Q		Accounting	Receivables	Accounting	Accounting	Receivables	Convert fine to public work service or volunteer work at a user-defined rate.			
107.0	A											Accounting	Receivables	Accounting	Accounting	Receivables	Provide ability to establish an accounts receivable on all case types for any amount owed, for any purpose and assess any user-defined fees including minor's counsel fees, filing fees, court appointed attorney fees and restitution.			
108.0	A											Accounting	Receivables	Accounting	Accounting	Receivables	Support account adjustments that reopen closed accounts.			
109.0		S	L					M		Q	J	Accounting	Receivables	Accounting	Accounting	Receivables	Support automated adjustment for commission when collection made thru collection agency.			
110.0	A											Accounting	Receivables	Calculate	Accounting	Receivables	Provide for one due date or for installments. Provide ability to extend date via minute entry. Calculate payment dates and payment amount allowing for variable payment amounts (i.e. $100 now, $50 per month).			
111.0	A											Accounting	Receivables	Internal Filter	Accounting	Receivables	Provide ability to link cases for overall amount due, consecutive or concurrent payments.			
112.0	A											Accounting	Receivables	Notice	Accounting	Receivables	Generate reminder and delinquent notices at intervals determined by the user.			
113.0	A											Accounting	GL	Accounting	Accounting	Reports	Provide G/L functionality with user-defined G/L accounts and chart of accounts.			
114.0	A											Accounting	Distribution	Report	Accounting	Reports	Provide on demand reports that aggregate all distributions from all sources by agency, fund, account number, title, etc., as required.			
115.0	A											Rpts/Notices	Vendor Supply	Report	Accounting	Reports	Generate cash deposits of $10,000 and over report.			
116.0	A											Accounting	Report	Report	Accounting	Reports	Print transaction detail for daily cash deposits to support reconciliation with bank account statement.			
117.0	A											Accounting	Receivables	Report	Accounting	Reports	Provide ability to compile statistics and aging information from open and closed accounts.			
118.0	A											Accounting	Report	Report	Accounting	Reports	Provide ability to generate user defined financial reports including daily, monthly, weekly, quarterly, and yearly reports by division, location within division, at any time interval required.			

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119.0	A											Accounting	Report	Report	Accounting	Reports	Provide specific accounting reports that include the breakdown of incoming fees, fine, forfeitures, penalties and assessment.			
120.0	A											Accounting	Report	Report	Accounting	Reports	Provide statistical reports that include non-cash items such as fee waivers, credit for time served, public work service, etc.			
121.0	A											Accounting	Report	Report	Accounting	Reports	Support user defined reports such as detail of accounts receivable, detail of refunds issued, detail of open trust accounts or trust deposits, revenue distribution detail for county, state and cities, or by any user defined field within the case data.			
122.0	A											Accounting	Report	Report	Accounting	Reports	Support format capability for required financial reports to the Judicial Council, Administrative Office of the Courts and the State Controller.			
123.0	A											Accounting	Receivables	Report	Accounting	Reports	Generate billing statements based on payment schedule and due date.			
124.0	A											Calendaring	Scheduling	Assign	Calendaring	Assign	Provide ability to designate maximum number of scheduled events by judge, by dept, per day, per timeslot by event type. Configurable by case type.			
125.0	A											Case Mgmt	Tracking	Conflict	Calendaring	Assign	Provide ability to reassign case keeping a historical record of the judicial assignment.			
126.0	A											Calendaring	Scheduling	Assign	Calendaring	Assign	Provide ability to globally assign holidays to calendars for judges, courtrooms, departments, and resources.			
127.0	A											Calendaring	Assignment	Rule	Calendaring	Assign	Provide capability to specify "judge for all purposes" calendaring (i.e., same judge from beginning to end of case.)			
128.0	A											Calendaring	Assignment	Assign	Calendaring	Assign	Provide for batch/group reassignment of cases by judge, by department, by calendar, or by hearing type.			
129.0					P				F			Calendaring	Assignment	Assign	Calendaring	Assign	Provide resource assignment that is similar to judicial officer assignment and scheduling. Strict rotation and availability considered in the algorithm.			

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130.0				V	P	I	U		F		J	Calendaring	Scheduling	Conflict	Calendaring	Conflict	Provide ability for users with appropriate security to configure and make changes to how judges are assigned, including being able to assign by percentage, case type, and availability. Provide ability to make changes to how the judges conflict table is used.			
131.0									F			Calendaring	Assignment	Conflict	Calendaring	Conflict	Provide mediator conflict entity to record any conflicts between a mediator and party; should not allow calendar events to be scheduled for that mediator if conflict exists.			
132.0				V	P		U		F	Q	J	Calendaring	Assignment	Conflict	Calendaring	Conflict	Provide ability to record on judge's profile any self-reported attorney/law firm conflicts. The system should also record challenges under sections 170.3 and 170.6 that are filed with respect to a judge on a specific case. Both types of conflicts should be considered when performing automatic official assignment as part of managing potential conflicts. The 170.3 and 170.6 challenges are filed as challenges against the case. (Note: 170.3 challenges are filed against a case, but because of the severity and broad nature, there is to be no automatic affect on conflict management).			
133.0				V					F			Calendaring	Assignment	Conflict	Calendaring	Conflict	Using judge self reported history of possible conflicts, warn the user of Judicial Assignments which may have "conflicts" during the process of manually calendaring an event.			
134.0	A											Calendaring	Scheduling	Assign	Calendaring	Display	Provide summary display on the calendar that states how many times a hearing type has been continued.			
135.0	A											Calendaring	Scheduling	Assign	Calendaring	Display	Display for cases on calendar: Hearing type, time, date, duration of hearing, days remaining until trial, court location, division, and department.			
136.0	A											Calendaring	User Interface	links sort	Calendaring	Display	Sort cases appearing on the calendar (calendar events) using predefined or customized sort parameters on display screen. From the display screen, have the sorted results still provide easy linked access into the Minutes module of CMS.			

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137.0	A											Calendaring	Formats	Format	Calendaring	Display	Provide online inquiry and ability to print judge's or department's calendar for day, week, month, several months, including overview and detail views.			
138.0		S	L					M				Calendaring	Scheduling	Format	Calendaring	Display	Provide a summary of the disposition data for settled cases that appear on calendar.			
139.0	A											Calendaring	Formats	Format	Calendaring	Display	Provide capability on calendar screen view to display number of events currently scheduled in each daily timeslot and the maximum number of events that can be set.			
140.0	A											Calendaring	Formats	Format	Calendaring	Display	Provide ability to generate, maintain, and print calendars by case type, hearing type, branch, division, department, and judge.			
141.0	A											Calendaring	Formats	Format	Calendaring	Display	Provide ability to generate configurable formatted screen display for courtroom calendar including information such as case number, moving party, attorney, issues, time estimates, and special needs.			
142.0	A											Calendaring	User Interface	XREF/Group	Calendaring	Display	Provide capability to group related cases for calendar on screen displays. Sorts should be available for various chosen groupings: by hearing type, by party names, by child age, by family name, by child name, etc.			
143.0	A											Calendaring	User Interface	Report	Calendaring	Display	Provide ability to print Court Calendars in advance of the calendar date.			
144.0	A											Calendaring	Formats	External	Calendaring	Display	Provide the ability to generate a public calendar in a user defined format.			
145.0	A											Calendaring	User Interface	Access	Calendaring	Display	Provide ability to generate electronic links into Calendars (or specific portions of Calendars) to send e-mails/Work Queue entries to the appropriate involved agents in calendared hearings and dispositions (based on Scheduled Events): Prosecuting Atty, Public Defender, Sheriff, Probation, HHSA, County Counsel, etc. Additionally, provide the same capability to print same subset versions of the calendar (specific to involved agents).			
146.0							V		F			Calendaring	Data	Cal Issues	Calendaring	Display	Provide as an option on the calendar display, a list of issues associated with each calendar event and the party that raised those issues.			

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147.0	A											Calendaring	Formats	Format	Calendaring	Display	Provide the ability to replace the word "calendar" with the word "schedule" in selected screens and reports.			
148.0				V					F			Case Mgmt	Tracking	Cal Issues	Calendaring	Display	Provide capability to capture the issues from documents which are filed (e-filing or paper submit). These issues then are to be abbreviated into the calendar format for display purposes so that they appear with the calendared hearing on the calendar.			
149.0	A											Calendaring	User Interface	Rule	Calendaring	Event Manager	Based on business rule time standards, provide automatically calculated dates as set by legislation and/or other local rules of court.			
150.0				V					F	Q	J	Calendaring	User Interface	Design	Calendaring	Event Manager	Provide ability to trigger scheduling of calendar event from a minute entry.			
151.0		S	L	V	P	I	U	M	F			Calendaring	Assignment	Master Cal	Calendaring	Master	Support the master calendar concept. Cases will be initially scheduled to a department's master calendar then reassigned to different departments for the hearings.			
152.0	A											Calendaring	Assignment	Assign	Calendaring	Schedule	Based on configurable selections, provide for setting of any hearing type for any calendar.			
153.0	A											Calendaring	Scheduling	Assign	Calendaring	Schedule	Allow override capabilities with appropriate security for all scheduling logic generated by the system.			
154.0		S	L					M	F		J	Calendaring	User Interface	Access	Calendaring	Schedule	Allow clerks to schedule hearings in other case types (e.g., Juvenile Dependency clerk may set FSD hearing.)			
155.0	A											Calendaring	Scheduling	Rule	Calendaring	Schedule	Schedule a calendar event based upon business rules (including statutory time limits) by case type and/or by hearing type. Alert clerk when quotas have been filled.			
156.0	A											Calendaring	User Interface	Access	Calendaring	Schedule	Provide ability for parties to request future dates or continuances through the internet based upon user-defined criteria. (The system should offer the individual 2 or 3 dates.)			
157.0				V	P	I	U		F			Calendaring	Scheduling	Assign	Calendaring	Schedule	Provide ability to schedule calendar events by time slot or balance by case load within predefined business rules. Provide the first three available time slots but default to the first available and allow override.			
158.0	A											Calendaring	User Interface	Design	Calendaring	Schedule	Allow for easy scheduling of trial over multiple days/weeks (so user doesn't need to go through and schedule one day at a time).			

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159.0	A											Calendaring	Scheduling	Assign	Calendaring	Schedule	Provide for scheduling of multiple cases for the same hearing date, time, and department.			
160.0	A											Calendaring	Scheduling	Assign	Calendaring	Schedule	Provide an alert when scheduling a case if the party has cases in other departments. This alert should be configured as "optional" by case type.			
161.0	A											Calendaring	User Interface	XREF/Group	Calendaring	Schedule	Prompt user to optionally schedule other cases. Provide for grouping of these cases on a calendar.			
162.0	A											Calendaring	Scheduling	Assign	Calendaring	Schedule	Vacate future hearing dates according to user-defined case events or status by case type.			
163.0	A											Calendaring	Scheduling	Assign	Calendaring	Schedule	Provide ability to capture continuance information and the reason for continuance. Provide ability to automatically limit number and length of continuances based on business rules. Allow overrides.			
164.0	A											Calendaring	User Interface	Data Field	Calendaring	Schedule	Provide capability to enter a time estimate for a hearing or trial.			
165.0	A											Case Mgmt	Appeal	Appeal	Case Management	Appeals	When an appeal, or an "augment" to an appeal or a writ is filed, print all case documents relevant based on set business rules. Sequential page numbering must be provided for on each printed page of case output, and corresponding index must be generated. An augment will require a new index and the page numbering of case printout which will start over at page 1 and include only the data required by the augment. System algorithms should be used to assist in determining what information is to be included (i.e., chain through continued hearings) on appeal packets.			
166.0	A											Case Mgmt	Appeal	Appeal	Case Management	Appeals	Print case index, both alphabetically and chronologically, for appeals and transfer purposes.			
167.0								M				Case Mgmt	Initiation	Rule	Case Management	Case Initiation	Provide data entry work queue in which cases that failed DMV validation during case initiation are placed and can be corrected/resubmitted.			
168.0				V		I	U		F		J	Case Mgmt	Initiation	Rule	Case Management	Case Initiation	Provide ability for system to automatically assign court location at case initiation based upon zip code of appropriate party, and allow for manual override.			

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169.0				V		I			F			Case Mgmt	Initiation	Data Field	Case Management	Case Initiation	Provide for specifying "in-county/out-of-county" parties in a case to be used for service of process requirements.			
170.0											J	Case Mgmt	Initiation	Access	Case Management	Case Initiation	Allow clerks from one case type to initiate a case in a different case type (e.g., Juvenile Dependency clerk may open a domestic file.)			
171.0											J	Case Mgmt	Initiation	Query	Case Management	Case Initiation	When entering a new juvenile, user interface should assist in searching the data base then assign case number based on family history if it exists (i.e., same case number as other family members.)			
172.0								M				Case Mgmt	Initiation	Traffic School	Case Management	Citation	Determine status of traffic school eligibility and traffic school fee based upon DMV info and rules. Both the violation and the person must qualify as eligible for traffic school.			
173.0								M				Case Mgmt	Initiation	Tool	Case Management	Citation	Provide capabilities for batch or individual import/editing of citations. Citations will be imported from automated sources			
174.0								M				Cite Complaint	Initiation	Rule	Case Management	Citation	Validation of citation info that is data entered as part of CMS or imported from another agency.			
175.0								M				Case Mgmt	Intiation	Interface	Case Management	Citation	Provide error checking report for imported citations.			
176.0								M				Case Mgmt	Initiation	Data Field	Case Management	Citation	Perform specific validation and required field edits for automated citations from Law Enforcement Agencies vs. court entered citations.			
177.0								M				Cite Complaint	Case Mgmt	XREF/Group	Case Management	Citation	Index citations by using citing agency code plus citation number as case number.			
178.0								M				Cite Complaint	Case Mgmt	XREF/Group	Case Management	Citation	Index citations by Party Name (last, first and middle, OR AKA, OR Business Name) and optionally along with Date of Birth, DLN number and State, citation number.			
179.0								M				Cite Complaint	Case Mgmt	XREF/Group	Case Management	Citation	Store citation/case information in the database, such that it will be possible to retrieve data for all citations using primary indices and secondary filters: from a specific citing agency, all citations, for a specific cite date, appearance date, date cite entered, violation code, citing officer, etc.			

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180.0								M				Case Mgmt	Hearing	Traffic	Case Management	Citation	Juveniles that are cited to appear in adult traffic court are not to be linked in any way to a juvenile in the juvenile court data base.			
181.0		S	L					M				Dispo	Sentencing	Traffic School	Case Management	Citation	System to grant extension of time to complete traffic school and/or pay fines based on business rules.			
182.0								M				Cite Complaint	Heavy Logic	Calculate	Case Management	Citation	Automatically calculate bail based upon priors from local and DMV history and user-defined methods. Consider prior conviction enhancement and/or subsequent offenses.			
183.0								M				Cite Complaint	Case Mgmt	Data Field	Case Management	Citation	Provide capability to enter or accept multiple charges/violations on a citation, calculate bail for each charge/violation and provide a total bail amount (to include fees and bail enhancements).			
184.0								M						TBD	Case Management	Citation	Determine trial by declaration eligibility based on business rules.			
185.0								M				Case Mgmt	Notice	Notice	Case Management	Citation	Generate courtesy notice depending on specifics of the case. Various blocks of text can be inserted into the courtesy notice depending on the violation. System needs to provide the capability to map options to these text blocks and automatically determine the correct text for the notice.			
186.0	A											Case Mgmt	Mass Update	Report	Case Management	Citation	Generate online, real-time productivity reports that track output of each data entry operator such as number of citations entered per day, cites deleted, cites updated and/or erroneous entries.			
187.0	A											App Design	Flexibility	Design	Case Management	Design	Utilize minimal hard coding of business rules.			
188.0	A											Warrants	Design	Design	Case Management	Design	Provide configurable screen alerts to indicate certain critical case or person status conditions. These are to be used when a party is in court or at the front counter. Status conditions relate to warrants, civil assessments, SARMS, etc., as defined in business rules. These alerts may be textual or easily recognizable graphics.			
189.0	A											App Design	Rules	Design	Case Management	Edit	Ability to roll date forward or backward according to a business rule in order to manage due dates that fall on court dark days.			

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191	190.0		S	L					M				Case Mgmt	Tracking	Data Field	Case Management	Edit	Automatically associate the DMV court code for the court location of a case.			
192	191.0								M				Case Mgmt	Doc Produced	Rule	Case Management	Edit	System should automatically, or by minute entry, add charges to case and generate amendment to the complaint based upon prosecuting attorney approved-algorithm. Automatically add prosecuting attorney's digitized signature. System must modify bail amount and generate notice when appropriate.			
193	192.0	A											Case Mgmt	Tracking	Data Field	Case Management	Edit	The application distinguishes between the received, lodged, and filed dates of documents. The application provides a means to enter these fields.			
194	193.0	A											Data Relations & Content	Case Mgmt	Language Code	Case Management	Edit	Provide logic to consider language code of party when assigning mediators and interpreters.			
195	194.0	A											Case Mgmt	Case Mgmt	Bifurcate	Case Management	Edit	As part of the process to bifurcate cases, need to be able to partially dispose issues, accommodate filing new complaint after disposition of some participants etc.			
196	195.0		S	L					M		Q		Case Mgmt	Case Mgmt	XREF/Group	Case Management	Edit	Provide the capability to detach cases linked to a defendant with appropriate security.			
197	196.0	A											Case Mgmt	Case Mgmt	XREF/Group	Case Management	Edit	Provide ability to bundle all cases common to a person or business by case type.			
198	197.0	A											Case Mgmt	Case Mgmt	XREF/Group	Case Management	Edit	Provide capability to both manually and automatically link new cases to existing records for parties. Provide configurable algorithm to define what the match criteria are for identifying a person as pre-existing or new. Depending on configuration by case type allow users to define a match without human intervention to establish the link. Where human intervention is required provide the functionality to display detailed party match criterion for user review.			
199	198.0	A											Data Relations & Content	Case Mgmt	Seal	Case Management	Edit	When a case is sealed, still allow for it optionally to appear on the Court's internal Case Index. If Case Index contains confidential information, then the entry for a sealed document may need to be limited based on user security. This information would not be available to the public for viewing.			

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200	199.0									F	Q	J	Case Mgmt	Doc Produced	Appeal	Case Management	Edit	Based on business rules, block confidential documents from being printed with copies of the case information. Print a notation that pages are omitted due to confidentiality.			
201	200.0				V		I						Case Mgmt	Initiation	Rule	Case Management	Edit	If a filing party is a vexatious litigant, then system will not allow hearings to be set, and the parties must go ex parte with a judge to determine if a case may be filed.			
202	201.0											J	Case Mgmt	Alert	Rule	Case Management	Edit	When a person appears for a hearing and there is an outstanding citation, alert clerk to clear the citation.			
203	202.0											J	Case Mgmt	Assignment	Rule	Case Management	Edit	Alert clerk to optionally set teen review hearings when a child has reached the required age.			
204	203.0				V	P	I	U		F			Case Mgmt	Tracking	Data Field	Case Management	Edit	Upon approval of Substitution of Attorney filed, if the document was e-filed the system should automatically update the attorney information in the system including name, address, telephone, fax and bar numbers. If the document was paper filed, then the user should be prompted to update this information. System should maintain historical record of attorney representation including start-stop dates.			
205	204.0				V		I						Data Relations & Content	Case Mgmt	Vexa	Case Management	Edit	Provide business rule logic to flag party data for vexatious litigants at the point in time that the party exceeds allowable filings.			
206	205.0				V							J	Case Mgmt	Tracking	Notice	Case Management	Edit	Upon filing of a document, system should verify that all other necessary documents are filed and issue a reject notice to the filing party if required predecessor documents are not filed.			
207	206.0	A											Case Mgmt	Data	Family Unit	Case Management	Edit	Provide the ability to replace an erroneous "true name" (key), while maintaining the case party information and tracking history. The update of this information in most instances should be driven by minute entry.			
208	207.0	A											App Design	Rules	Config	Case Management	Event Manager	Provide capability for well trained users to add and modify modular logic that enforces business rules.			

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208.0	A											Case Mgmt	Tracking	Design	Case Management	Event Manager	Capture case parameter fields needed to manage event driver time standards in a timely manner. These drivers would affect work queues, alerts, and error conditions to drive the user to provide timely entry or confirmation of the required fields.			
209.0	A											Case Mgmt	Tracking	Rule	Case Management	Event Manager	Provide capability to enter time standards as maintainable business rules. By case type or sub-case type, for each expected event, provide the capability to define parameter data to be used to calculate due dates, delinquency dates, etc.			
210.0											J	Case Mgmt	Alert	Clean Days	Case Management	Event Manager	Based on the calculated "clean days" of parties in special programs (e.g., Drug Court participants) alert clerk of upcoming event or milestone at hearing.			
211.0											J	Case Mgmt	Alert	Clean Days	Case Management	Event Manager	System needs to calculate and track "clean days" based on the findings documented in the minutes of various hearings.			
212.0	A											Case Mgmt	Tracking	Design	Case Management	Event Manager	Provide ability to track all cases taken under submission and produce report.			
213.0				V	P	I	U		F			Case Mgmt	Heavy Edit	Rule	Case Management	Event Manager	Provide ability to trigger cancellation of filing based on user defined business rules, (e.g., NSF on filing fee). Provide work queue for cancellation of filing to be approved by clerk or optionally let this function be automatic.			
214.0											J	Case Mgmt	Alert	Rule	Case Management	Event Manager	Alert clerk in the courtroom when stipulation and order is required for temporary judge or other pre-set event that requires parties agreement.			
215.0	A											Case Mgmt	Initiation	Data Entry	Case Management	Event Manager	Provide the ability to support case sub types to assist in the processing of miscellaneous events using tracks (e.g., underage marriages, parking ticket appeals, disclosures, deposit of bail or bond, return of property).			
216.0	A											Specific Event Tracking	Post-Dispo	Design	Case Management	Event Manager	Track post-disposition events (e.g., writs, abstracts, enforcement requests, satisfactions).			
217.0	A											Case Mgmt	Case Mgmt	XREF/Group	Case Management	Event Manager	Create docket entry automatically when documents are filed or other events are captured by the system.			

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218.0										Q	J	Specific Event Tracking	Case Mgmt	Design	Case Management	Event Manager	On case transfers to other counties and jurisdictions, continue to leave the case active until there is a notice of acceptance or rejection by minute entry.			
219.0											J	Specific Event Tracking	Post-Disco	Design	Case Management	Event Manager	Track review hearing dates to drive noticing.			
220.0											J	Case Mgmt	Tracking	Event	Case Management	Event Manager	Track completion of events that satisfy a deadline.			
221.0											J	Case Mgmt	Case Mgmt	XREF/Group	Case Management	Event Manager	Provide the ability to maintain different tracks (for different potential outcomes) for each petition/child.			
222.0	A											Calendaring	User Interface	Access	Case Management	Event Manager	Use e-filed documents to trigger the update of various levels of case data including: the calendar function if the date is to be set and work queue information.			
223.0				V	P	I	U		F	Q	J	Case Mgmt	Design	Design	Case Management	Event Manager	Provide the ability for the system to perform an action based upon previous events. In addition, the system must process a rejection (user defined) of an event due to lack of previous events.			
224.0	A													Event Manager	Case Management	Event Manager	Provide a system Event Manager which is required to monitor time standards for business rules. This event manager will need to populate some Work Queues as cases either are "ready" to move to the next step in their lifecycle, OR if the case violates a time standard business rule.			
225.0	A													Event Manager	Case Management	Event Manager	Provide capability to define multiple "tracks" whereby when cases are assigned to a track, the business rules configured into the application will determine milestone due dates. Tracks will generally be defined at the sub-case level. Tracks milestone due dates will be used heavily by noticing, work queues, and management status reporting.			
226.0	A											Exhibit Mgmt	Data	Data Field	Case Management	Exhibits	Provide capability to enter descriptive notes for each exhibit.			
227.0	A											Exhibit Mgmt	Tracking	Data Field	Case Management	Exhibits	Provide data that indicates when an exhibit has been returned and to whom.			
228.0	A											Exhibit Mgmt	Access	Design	Case Management	Exhibits	Provide capability to access exhibit information by entering case number.			

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229.0	A											Exhibit Mgmt	Tracking	Design	Case Management	Exhibits	Provide capability to update location for multiple exhibits at one time.			
230.0	A											Exhibit Mgmt	Report	Exhibit	Case Management	Exhibits	Provide ability to generate user-defined exhibit report.			
231.0	A											Exhibit Mgmt	Report	Exhibit	Case Management	Exhibits	Generate report of all exhibits referred to in a case (date range).			
232.0	A											Exhibit Mgmt	Report	Exhibit	Case Management	Exhibits	Print/display evidence log by case, owner, location, responsible clerk, return date.			
233.0	A											Exhibit Mgmt	Notice	Notice	Case Management	Exhibits	Generate exhibit return letters and destruction notifications when the appeal period has run.			
234.0	A											Exhibit Mgmt	Image	XREF/Group	Case Management	Exhibits	Provide capability to scan images of paper exhibits for retention. Link to case.			
235.0	A											Exhibit Mgmt	Tracking	XREF/Group	Case Management	Exhibits	Provide capability to document a complete chain of custody for exhibits.			
236.0	A											Exhibit Mgmt	Tracking	XREF/Group	Case Management	Exhibits	Provide capability for exhibit location to be automatically updated when appropriate minute entries are made to dispo the case, return an exhibit, etc.			
237.0	A											Exhibit Mgmt	Minutes	Data Enter	Case Management	Exhibits	Capture from minute entry exhibit attributes such as submitting party, description, identifier.			
238.0	A											Exhibit Mgmt	Minutes	Data Field	Case Management	Exhibits	Flag exhibits for hazardous materials, drugs, etc.			
239.0	A											Exhibit Mgmt	Minutes	Event	Case Management	Exhibits	System must provide for pre-marking and logging and exhibits without entering them in the minutes. Provide for removing those pre-marked exhibits which are not used.			
240.0	A											Exhibit Mgmt	Minutes	Event	Case Management	Exhibits	Capture and track from minute entry exhibit status (marked for ID, offered, received, withdrawn)			
241.0	A											Exhibit Mgmt	Data	XREF/Group	Case Management	Exhibits	Produce and maintain exhibit log linking all exhibits to case: case number, owner, date introduced, storage location, retention period, date for destruction or return, responsible clerk, hazardous materials, type of exhibit, exhibit number, exhibit description, disposition of item.			
242.0	A											Case Mgmt	User Interface	Exhibit	Case Management	Exhibits	Provide ability to generate exhibit labels.			

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244	243.0				V								Data Relations & Content	Case Mgmt	JCCP	Case Management	JCCP	For Judicial Council Coordinated Proceedings (JCCP) cases, multiple case number formats must be maintained. In addition to the San Diego case numbers, superior court case numbers from other CA jurisdictions are maintained as case numbers joined in the JCCP action. These are to be treated as the reference number and not a case number in the system, as actions will be filed under the JCCP case number.			
245	244.0				V								Data Relations & Content	Case Mgmt	JCCP	Case Management	JCCP	The AOC is responsible for issuing unique JCCP numbers. JCCP numbers are at least 4 digit numbers under which appropriate Superior Court case numbers are joined. Some large JCCP cases will be assigned more than one JCCP number, which will then require a CMS internal grouping link to make the underlying case data available to all JCCP associated case numbers. All parties in all JCCP linked cases are available for system cross referencing within the JCCP linked cases.			
246	245.0				V								Data Relations & Content	Case Mgmt	JCCP	Case Management	JCCP	Each individual subordinate SC case number is under one and only one JCCP case.			
247	246.0				V								New	New	JCCP	Case Management	JCCP	Provide aggregate views of selected case data items at either the JCCP case level or at the individual superior court case level. These views would include register of actions, minutes, attorney to party links, attorney to case links, etc.			
248	247.0				V										JCCP	Case Management	JCCP	JCCP Case Noticing must be provided for, such that noticing will occur to all cases under the JCCP case number, cases specific to just the JCCP track, or to selectable individual cases.			
249	248.0				V										JCCP	Case Management	JCCP	Provide for JCCP cases having multiple CMP's (Case Management Plans). A CMP establishes a case track, which will have certain cases under the JCCP grouped together.			
250	249.0	A											Case Mgmt	User Interface	Judge's Notes	Case Management	Judge's Notes	Provide purge capability for judge's notes based on business rules or judge's direct delete command.			

Schedule III
Required Functional Features List

Control Number	All	Crim Misd	Crim Felony	Civil	Probate	Small Claims	UD	Minor Offense	Family Law	Juv Delinq	Juv Depend	Old Feature Category	Old Feature Sub-Category	Old Sub Sort Feature Type Grouping	Feature Category	Feature Sub-Category	CMS Feature	Vendor - Included Now In Core CMS? (Y/N)	Vendor - If NOT In Core, Date To Be Included? (Mmm-YY)	Vendor - Magnitude If Non-Core Enhancement (H-M-L)
250.0				V	P							Case Mgmt	Notes	Judge's Notes	Case Management	Judge's Notes	Provide three levels of Judge's Notes: 1) Notes accessible only by originating Judge, 2) Judge Notes available to Clerk for read and update by both to record case information, 3) similar to #2, Notes by Research Attorneys which will include legal research used as a starting point for a ruling by a Judge. Judge/Clerk will update the research notes and change into basis for rulings. Provide purge capability optionally based on either a time standard or a Judge's direct input. Provide word processing capability as defined elsewhere.			
251.0		S	L					M		Q		Dispo	Sentencing	XREF/Group	Case Management	Outcomes	Maintain history of sentence modifications.			
252.0		S	L					M		Q		Dispo	Sentencing	Data Field	Case Management	Outcomes	Provide field for plea status and verdict for each charge and/or allegation.			
253.0		S	L					M		Q		Dispo	Sentencing	XREF/Group	Case Management	Outcomes	Maintain and track all types of sentences and terms of probation for each party and each charge within a case.			
254.0		S	L					M		Q		Dispo	Sentencing	XREF/Group	Case Management	Outcomes	Capture and track if sentence is consecutive or concurrent to other charge(s) in the case or other case(s).			
255.0		S	L					M		Q		Dispo	Probation	Calculate	Case Management	Outcomes	Calculate and display actual time spent on probation when probation has been revoked and reinstated; and provide means to include this calculation in the minutes. (When probation is revoked time is tolled [or stops] and begins again when probation is reinstated. This can happen many times on a case.)			
256.0		S	L					M		Q		Dispo	Sentencing	Calculate	Case Management	Outcomes	Display current custody status; and calculate and display actual time spent in custody and provide means to include this calculation in the minutes. (A person may be arrested and released many times on a case.)			
257.0		S	L	V		I	U		F	Q	J	Case Mgmt	Tracking	Data Field	Case Management	Outcomes	Provide the ability to maintain separate disposition for each party/defendant and for each charge/cause of action.			
258.0		S	L					M		Q		Dispo	Probation	Data Field	Case Management	Outcomes	Capture search and seizure clause (4th waiver) as condition of probation and/or Own Recognizance (OR) release and display on case query. Provide ability to clear this data element upon reaching a user-provided date.			

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259.0		S	L					M		Q		Dispo	Abstracts	Data Field	Case Management	Outcomes	Capture information to produce prison abstracts and jail commitment documents.			
260.0		S	L					M		Q		Dispo	Sentencing	Format	Case Management	Outcomes	Provide ability to process charge reduction pursuant to PC17(b)(5) or 17(d)(2).			
261.0		S	L					M		Q		Dispo	Sentencing	XREF/Group	Case Management	Outcomes	Maintain sentence by count and by case, and if consecutive or concurrent to other case(s).			
262.0				V	P	I	U		F			Case Mgmt	Data	Query	Case Management	Outcomes	Provide capability to browse all judgments, including case number, party, case caption, effective date, etc.			
263.0				V	P	I	U		F			Case Mgmt	Data	Query	Case Management	Outcomes	Provide capability to browse stipulations, including case number, case caption, effective date, etc.			
264.0				V		I						Case Mgmt	Judgement	Tool	Case Management	Outcomes	Provide ability to calculate current amount due on a judgment based on the original judgment amount plus costs from date of entry of judgment. Calculate statutory post-judgment interest rate (simple interest) up to and including any dates of partial payments which should be subtracted and new interest calculated from partial payment date. System should exclude post-judgment costs as part of the interest calculation, but should include these costs in judgment amount due.			
265.0		S	L					M		Q				Outcomes	Case Management	Outcomes	Provide capability to notate partial work service completion.			
266.0	A													Dispo	Case Management	Outcomes	System must allow for partial disposition of case as to the parties and/or issues. System must accommodate multiple sub-case status fields (e.g., JCCP case with one or more subcases disposed and subsequent new complaints).			
267.0	A											Case Mgmt	Tracking	Psuedo Case	Case Management	Pseudo Case	Allow pseudo cases to be opened that will be used to organize and index data which is not yet a true case and may not become a case such as underage marriages and parking appeals.			
268.0		S	L								J	Case Mgmt	Tracking	Report	Case Management	Reports	Generate a report of subpoenaed records and exhibits that are needed for trial.			

Schedule III
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269.0	A											Data Relations & Content	Case Mgmt	Data Field	Case Management	Search	The person identifiers for a "search results list" when an exact match is not achieved in looking for a party should be configurable based on case type to optionally include; party name, driver's license number, date of birth, custody status, case number, booking number, JIMS number (jail id number), race, sex, social security number and AKA's.			
270.0	A											Data Relations & Content	Case Mgmt	XREF/Group	Case Management	Search	Person identifiers used to search for parties include; party name, date of birth, AKA, driver's license number, booking number, JIMS number (jail number), AFIS number, arrest date.			
271.0	A											Data Relations & Content	Case Mgmt	XREF/Group	Case Management	Search	Person identifiers and attributes that display on "search results details" should be user configurable by case type.			
272.0									F		J	Data Relations & Content	Case Mgmt	Party	Case Management	Search	Person identifiers and attributes for "party search selection list" purposes will include parent name.			
273.0	A											Case Mgmt	Tracking	Assign	Case Management	Transfer	Support the process of transferring a case from one court location to another.			
274.0		S	L					M		Q	J	Warrants	Design	Rule	Case Management	Warrants	Automatically issue bench warrant request on line, real time to Sheriff's system based upon specific business rules with some override capability and/or interaction with a work queue.			
275.0	A											Warrants	Design	Rule	Case Management	Warrants	Provide capability to automatically or manually check warrant status from CMS.			
276.0	A											Warrants	Design	Query	Case Management	Warrants	Display a list of all warrants and TRO/RO's ordered for a given day either through a browse or report.			
277.0	A											Warrants	Design	Query	Case Management	Warrants	Provide ability to search real-time across multiple cases for all outstanding warrants and TRO/RO's on a party. (Note: Vendor, do not bid on interface to Sheriff system)			
278.0	A											Warrants	Access	Warrant	Case Management	Warrants	Provide data structures to maintain the warrant and TRO/RO information. These data structures need to be designed with the real-time interface to the Sheriff's Want/Warrant/TRO system in mind (and the timing of that interface). (Note: Vendor, do not bid on Sheriff system interface).			

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279.0		S	L	V				M		Q	J	Warrants	Design	Warrant	Case Management	Warrants	Accept non-identifying defendant information for bench warrants (supplementary information and comments about the defendant beyond personal attributes that may pre-exist in the case data).			
280.0	A											Warrants	Design	Data Enter	Case Management	Warrants	Provide ability to print TRO/RO.			
281.0	A											Warrants	Design	Design	Case Management	Warrants	Provide data fields to maintain warrant history status.			
282.0		S	L					M		Q	J	Warrants	Design	External	Case Management	Warrants	System can generate warrant requests to Sheriff in batch. (Note: Vendor, do not bid on Sheriff system interface).			
283.0		S	L					M		Q	J	Warrants	Design	External	Case Management	Warrants	System can generate warrant requests to Sheriff on demand in real time. (Note: Vendor, do not bid on Sheriff system interface).			
284.0		S	L	V				M		Q	J	Warrants	Design	Format	Case Management	Warrants	Support multiple warrant types.			
285.0								M				Data Relations & Content	Case Mgmt	Data Field	Data	Citation	Capture and attach AKA's to party record and maintain DMV as the source.			
286.0		S	L					M				Data Relations & Content	Case Mgmt	Data Field	Data	Citation	Data fields for party within case: vehicle information - make, model, body style, year and color.			
287.0								M				Data Relations & Content	Case Mgmt	Data Field	Data	Citation	Data field for party within case: vehicle owner responsibility data.			
288.0								M				Data Relations & Content	Case Mgmt	Data Field	Data	Citation	DOB and citation issue date will be used to apply the juvenile indicator for cites.			
289.0								M				Data Relations & Content	Case Mgmt	local	Data	Citation	Store DMV reportable priors and non-DMV reportable priors in local CMS database linked to specific party. This is the case data upon which bail amount is based for a given case and will serve as a needed audit trail			
290.0	A											Rpts - Interface	Design	Format	Data	Design	The application complies with the Judicial Branch Statistical Information System (JBSIS) standards: generates required statistical reports for each case type; and conforms to electronic reporting and data standards as defined in the current JBSIS Manual.			
291.0	A											Tech - Arch	Design	DB Design	Data	Design	Application should be designed with database referential integrity enforced.			

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292.0	A											Tech - Arch	Design	DB Design	Data	Design	Database design should allow for multiple occurrences of certain data items used by the application, without imposing hard set limits in the application (i.e., the business rules should guide the design, not technical DBMS limitations).			
293.0	A											Tech - Arch	Design	DB Design	Data	Design	Database design should not include database "functions" to the point where information to be extracted from database using the report writing tool is limited.			
294.0	A											Tech - Arch	Information Content	DB Design	Data	Design	Provide capability to produce/review online edit/error lists indicating incomplete or incorrect records in the DBMS.			
295.0	A											Tech - Arch	Platform Specific	Design	Data	Design	If vendor determines that the best solution for ad hoc report generation is to have a separate reporting database, provide synchronized real time updates to that reporting database from the production CMS.			
296.0	A											Tech - Arch	Design	Tool	Data	Design	If CMS DBMS is too cumbersome for a user to traverse using the recommended report writer and query tools, establish separate reporting database(s), OR provide black box database access routines which will also be used by the report writer and query tools to extract data from the database.			
297.0		S	L					M		Q		Data Relations & Content	Case Mgmt	Data Field	Data	Field	Capture lesser related offense and lesser included offense.			
298.0		S	L					M		Q		Data Relations & Content	Case Mgmt	Data Field	Data	Field	Maintain charges and charge dates as received on the complaint or amended complaint.			
299.0		S	L							Q		Data Relations & Content	Case Mgmt	Data Field	Data	Field	Maintain special allegations as they relate to charges as received on the complaint or amended complaint.			
300.0	A											Data Relations & Content	Case Mgmt	Data Field	Data	Field	Provide field for charging document type.			
301.0		S	L					M		Q		Data Relations & Content	Case Mgmt	Data Field	Data	Field	Provide field for status of charges (dismissed, disposed, etc.)			
302.0		S	L					M				Data Relations & Content	Case Mgmt	Data Field	Data	Field	Provide ability to relate case to DOJ offense type or level.			
303.0	A											Data Relations & Content	Case Mgmt	Data Field	Data	Field	Relate case to court branch office location.			
304.0	A											Data Relations & Content	Case Mgmt	Data Field	Data	Field	Data for Party within Case: Home address and mailing address.			

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305.0	A											Data Relations & Content	Case Mgmt	Data Field	Data	Field	Data for Party within Case: Interpreter indicator, and language.			
306.0	A											Data Relations & Content	Case Mgmt	Data Field	Data	Field	Data for Party within Case: Party type and/or number. Allow for many parties within a case.			
307.0	A											Data Relations & Content	Case Mgmt	Data Field	Data	Field	Provide data fields for State Bar Association number as primary attorney identifier and accommodate a secondary identifier. Provide ability to associate an attorney with more than one business address.			
308.0		S	L					M		Q	J	Data Relations & Content	Case Mgmt	Data Field	Data	Field	Provide capability for input of counts under charges/allegations.			
309.0		S	L					M		Q	J	Data Relations & Content	Case Mgmt	Data Field	Data	Field	Provide a Custody Status data field. The values for this status data field: in custody, bailed out, released OR. (Note: Vendor, do not bid the interface with the Sheriff System).			
310.0		S	L	V				M	F	Q	J	Data Relations & Content	Case Mgmt	Data Field	Data	Field	Data for Party within Case: Descriptive information for purposes of warrant issuance (scars, marks, tattoos).			
311.0		S	L					M		Q	J	Data Relations & Content	Case Mgmt	Data Field	Data	Field	Data for Party within Case: Physical description including gender, race, height, weight, hair and eye color.			
312.0		S	L					M		Q		Data Relations & Content	Case Mgmt	Abstract	Data	Field	Provide ability to capture abstract errors and/or exceptions for processing.			
313.0		S	L					M		Q		Data Relations & Content	Case Mgmt	Abstract	Data	Field	Provide tracking for abstracts to indicate that an abstract was sent, what was on the abstract, the date the abstract was sent.			
314.0		S	L					M		Q		Data Relations & Content	Case Mgmt	Data Field	Data	Field	Provide ability to track and maintain sentence information.			
315.0									F			Data Relations & Content	Case Mgmt	Data Field	Data	Field	On Child Information entity provide ability to record that child is unborn.			
316.0		S	L	V	P	I	U		F	Q	J	Data Relations & Content	Case Mgmt	Data Field	Data	Field	Provide sequential case numbering starting with a user defined sequential number, prefixed by Case Type.			
317.0									F			Case Mgmt	User Interface	Data Field	Data	Field	Provide ability to record investigation data and/or findings at the case level. These are less secure than judge's notes (as a comparison).			
318.0	A											Data Relations & Content	Case Mgmt	Data Field	Data	Field	Support special case designations specifically within case type (reimbursable cases, drug court case, complex civil litigation, etc.).			

	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V
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320	319.0		S		V		I	U	M				Data Relations & Content	Case Mgmt	Data Field	Data	Field	Ability to specify party as a business, with a business address.			
321	320.0	A											Data Relations & Content	Case Mgmt	Data Field	Data	Field	Data for party within case: e-mail address.			
322	321.0	A											Data Relations & Content	Case Mgmt	Data Field	Data	Field	Data for party within case preferred method of contact indicator.			
323	322.0	A											Data Relations & Content	Case Mgmt	Data Field	Data	Field	Data for party within case: party represented by attorney (including atty type), or pro-per indicator.			
324	323.0	A											Data Relations & Content	Case Mgmt	Data Field	Data	Field	Provide a pro-per indicator.			
325	324.0				V	P	I	U		F		J	Data Relations & Content	Case Mgmt	Data Field	Data	Field	Provide ability to assign party's role for each case given multiple cases that the party may be involved in.			
326	325.0				V		I						Data Relations & Content	Case Mgmt	Party	Data	Field	Data for party within case: DBA's/FDBA's (doing business as, and "formerly" DBA's), fictitious business name, corporate name.			
327	326.0									F		J	Data Relations & Content	Heavy Data	Data Field	Data	Field	Provide ability to build family unit so that case relationships with specifically identified related Parties will be captured.			
328	327.0											J	Data Relations & Content	Case Mgmt	Data Field	Data	Field	Provide for a petition, life, number for each child in a case. [Currently the HHSA number is used with a unique suffix (i.e., 01-09 for adults in the family unit, and 11 - nn for the juveniles) Coupled with the HHSA number, Court assigns a petition number which contains a unique suffix for each child starting with the letter "a" for the first child and following alphabetically for each additional child.]			
329	328.0	A											Data Relations & Content	Initiation	Data Field	Data	Field	Provide fields for maintaining information on change of venues, case transfers into county, and case transfers out of county.			
330	329.0					P				F		J	Data Relations & Content	Case Mgmt	XREF/Group	Data	Field	Provide ability to record attorney assigned to minors. Provide flag to indicate court-appointed attorney.			
331	330.0		S	L					M		Q		Data Relations & Content	Heavy Data	Data Field	Data	Field	Provide confidential screen for entry of financial statement information about a party for a given case into the CMS system including employer name, SSN, address, telephone number, wages, debts, and assets.			

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331.0	A											Data Relations & Content	Case Mgmt	Format	Data	Format	Generate and assign case numbers using a locally defined format with variations by case type and override capability.			
332.0	A											Case Mgmt	Case Mgmt	Query	Data	Relationships	All "index" fields are usable as direct access keys for query purposes.			
333.0		S	L					M		Q		Data Relations & Content	Case Mgmt	XREF/Group	Data	Relationships	Provide for party to have one to many AKA's and one to many driver's licenses. Relate specific DLN to a specific AKA when applicable.			
334.0		S	L					M				Data Relations & Content	Case Mgmt	XREF/Group	Data	Relationships	Link a party to multiple cases to identify repeat offenders.			
335.0		S	L					M		Q		Case Mgmt	Case Mgmt	XREF/Group	Data	Relationships	Index cases by booking number.			
336.0		S	L					M				Case Mgmt	Case Mgmt	XREF/Group	Data	Relationships	Index cases by jail number.			
337.0	A											Case Mgmt	Data	Filter	Data	Relationships	Capability to query cases by using case status as a secondary filter (i.e. must be used in conjunction with other primary index keys).			
338.0	A											Case Mgmt	Data	Query	Data	Relationships	Capability to query cases by partial party names plus DOB ranges.			
339.0		S	L					M				Data Relations & Content	Case Mgmt	XREF/Group	Data	Relationships	Relate case to bail bond number or cash bail receipt.			
340.0	A											Data Relations & Content	Case Mgmt	XREF/Group	Data	Relationships	Maintain original case number for appeals case type (appellate division – trial de novo).			
341.0		S	L					M		Q		Data Relations & Content	Case Mgmt	XREF/Group	Data	Relationships	Maintain the history of booking numbers as they relate one-to-many to a party, as well as a one-to-many relationship with case.			
342.0	A											Case Mgmt	Tracking	Access	Data	Relationships	Provide for the entry of other agency case numbers. Provide an index between these other agency case numbers and the CMS court case number.			
343.0				V		I			F		J	Data Relations & Content	Case Mgmt	XREF/Group	Data	Relationships	Maintain party relationships with multiple petitions and cross-complaints within a case.			
344.0				V					F			Case Mgmt	Tracking	Cal Issues	Data	Relationships	Provide ability to relate issues from filed documents to specific parties in case.			
345.0				V	P				F		J	Data Relations & Content	Tracking	XREF/Group	Data	Relationships	Provide ability to assign and track multiple roles for a given party within a case (such as plaintiff, cross-defendant; attorney of record and heir, etc.).			

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346.0	A											Data Relations & Content	Case Mgmt	XREF/Group	Data	Relationships	Provide many-to-many relationship between attorney and party (e.g., an attorney may represent more than one party on a case or more than one attorney may represent one party on a case). Designate the role (e.g., lead attorney) of the Attorney on the relationship with Party.			
347.0	A											Tech - Arch	Design	Design	Data	Relationships	The online query requirements (see all "Query"'s) should be supported by using data relationships in a relational database (versus building and maintaining temporary or permanent indices by the CMS application).			
348.0										Q	J	Data Relations & Content	Case Mgmt	XREF/Group	Data	Relationships	Allow for juvenile cases to maintain the same case number as a "life number" with separate incident numbers for delinquency cases.			
349.0											J	Data Relations & Content	Case Mgmt	XREF/Group	Data	Relationships	Provide ability to relate a juvenile case to a sibling's cases.			
350.0									F		J	Case Mgmt	Case Mgmt	XREF/Group	Data	Relationships	Family unit data structures will support specifying relatives who are not parties to a specific case. Those non-party relatives will not always receive notices based on business rules.			
351.0											J	Data Relations & Content	Case Mgmt	XREF/Group	Data	Relationships	Relate multiple juvenile case numbers to the same HHSA number.			
352.0										Q	J	Data Relations & Content	Case Mgmt	XREF/Group	Data	Relationships	Provide ability to track & maintain multiple petitions for a single child.			
353.0	A											Data Relations & Content	Case Mgmt	Index	Data	Relationships	Relate case to party's other agency case numbers (indexed: P.D. #, Prosecutor #, HHSA #, etc.), some of which will occur in multiple.			
354.0									F		J	Case Mgmt	Party	Family Unit	Data	Relationships	Support a juvenile in one case being a parent in another case.			
355.0	A											Tech - Image	Design	XREF/Group	Data	Relationships	Provide directory of imaged correspondence linked to each case entity to index any correspondence sent in by party.			
356.0	A											App Design	Data Integrity	Design	Data	Relationships	Mandatory Data Relationships (as specified under this sub-category) are to be maintained as data relationships in a relational DBMS structure (not derived).			

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357.0		S	L					M				Minutes	Data	Data Field	Minutes	Data	Specific Bond information (several types) is officially entered into the court record and recorded in the Minutes and must be provided for. Bond amount is related to the specific charges in the case. Note: when the word bond is noted in a requirement, it includes both bail bonds and cash bonds.			
358.0	A											Minutes	Data	XREF/Group	Minutes	Data	Record events once even if the event is part of more than one activity log (minutes, ROA docket).			
359.0	A											Minutes	Design	Config	Minutes	Data	Allow user definable field updates to apply to all cases, which are selected from a list that is created from the calendaring module.			
360.0	A											Minutes	Audit Trail	Audit Trail	Minutes	Data	Every entry into the minutes must reflect the user id, and a date and time stamp. This information must be visible from the application screens.			
361.0	A											Minutes	Audit Trail	Audit Trail	Minutes	Data	Provide Minutes functionality to record discrete start and end date and time as well as user ID for all updates to minute entries.			
362.0		S	L	V	P	I	U	M	F			Minutes	Data	Data Enter	Minutes	Data	Provide capability within the Minutes module to link bond/bail to party by selecting existing CMS case data.			
363.0		S	L	V	P	I	U	M	F			Minutes	Data	Data Enter	Minutes	Data	Provide capability within the Minutes module to link civil assessments to a party by selecting existing CMS case data.			
364.0		S	L	V	P	I	U	M	F			Minutes	Data	Data Enter	Minutes	Data	Provide capability within the Minutes module to link civil assessments to TRO's by selecting existing CMS case data.			
365.0	A											Minutes	Data	Data Enter	Minutes	Data	Provide capability within the Minutes module to link judicial actions to accounting to set up receivables by selecting existing CMS case data.			
366.0	A											Minutes	Data	Data Enter	Minutes	Data	Provide capability within the Minutes module to link judicial actions to documents by selecting existing CMS case data.			
367.0		S	L					M		Q	J	Minutes	Data	Data Enter	Minutes	Data	Provide capability within the Minutes module to link judicial actions to party by selecting existing CMS case data.			

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368.0	A											Minutes	Data	Data Enter	Minutes	Data	Provide capability within the Minutes module to link motions to documents by selecting existing CMS case data.			
369.0	A											Minutes	Data	Data Enter	Minutes	Data	Provide capability within the Minutes module to link motions to party by selecting existing CMS case data.			
370.0	A											Minutes	Data	Data Enter	Minutes	Data	Provide capability within the Minutes module to link party to documents by selecting existing CMS case data.			
371.0	A											Minutes	Data	Data Enter	Minutes	Data	Provide capability within the Minutes module to link party to party by selecting existing CMS case data.			
372.0		S	L					M		Q	J	Minutes	Data	Data Enter	Minutes	Data	Provide capability within the Minutes module to link pleas to party by selecting existing CMS case data.			
373.0											J	Minutes	Data	Data Enter	Minutes	Data	Provide capability within the Minutes module to link to sibling's case(s) in Juvenile by selecting existing CMS case data.			
374.0	A											Minutes	Data	Data Enter	Minutes	Data	Provide capability within the Minutes module to link warrants to party by selecting existing CMS case data.			
375.0	A											Minutes	Data	Data Enter	Minutes	Data	Provide clerk with the ability to record disposition and referral information.			
376.0	A											Minutes	Screen Design	Data Entry	Minutes	Data	Involved parties may be specifically identified as relating to certain minute entries and not others. For this purpose, filter selectable parties based on business rules. For example, not all parties in a case are involved in motion, so WHO the moving and responding party are must be easily identified and selectable on the Minute Entry screen.			
377.0	A											Minutes	Data	Data Field	Minutes	Data	Party information required for various Minute forms: Who is associated with the case (both present and not present). Who is appearing in the courtroom, and what their role is. This includes plaintiffs, defendants, bench officer, clerks, court reporters, interpreters, witnesses, victims, probation officers, prosecuting attorneys, defense attorneys, bonding agents (who may have their own attorneys), social workers, program counselors, etc. Also, information about the party, such as addresses for notices, etc.			

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378.0								M				Minutes	Data	XREF/Group	Minutes	Design	Display priors and history for consideration during sentencing.			
379.0		S	L					M		Q	J	Minutes	Data	Data Enter	Minutes	Design	Custody history should be available to the minutes module. Time served should be tracked by case for each party.			
380.0				V					F		J	Minutes	Data	Data Enter	Minutes	Design	Provide method for capturing party/family relationships defined in minutes and relate to case data. There should be a link between this function and the Family Unit Wizard to maintain the family unit.			
381.0	A											Minutes	Design	Design	Minutes	Design	Provide single process to handle minutes processing that is configurable by case /hearing type.			
382.0	A											Minutes	Design	Design	Minutes	Design	Different case types have different life spans. Because Minutes are in fact intertwined with many other data objects in the case, it is important to design "Minutes" (more so than the ROA and Docket activity log views) with an eye towards imaging the Minutes. Case data that would remain on the CMS database would then need to link directly to the image of the full Minutes. Imaging of Minutes may occur in stages within a single case. For example, it may be desirable to image "long minutes" (large groups of text) almost immediately post-hearing, but keep the more structured Minutes in the database until a point in time after the case is closed. The long minute text plus the structured minutes fields entered into CMS are to be merged into appropriate minutes formats and then stored in an image format.			
383.0	A											Minutes	Design	Design	Minutes	Design	Provide Minutes functionality to update CMS case records simultaneously with completion of each Minute entry.			
384.0	A											Minutes	Screen Design	Config	Minutes	Design	Party information in the Minutes screen header is required to be configurable based on case type.			

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386	385.0	A											Minutes	Design	Config	Minutes	Design	By case type, have minutes automatically populate selected fields with default values based on user configuration. Part of that configuration will specifically exclude the use of default values where it is determined that the chance for error is too great.			
387	386.0	A											Minutes	Access	Access	Minutes	Design	Provide access to initiate or pre-complete Minutes before hearings. Provide ability to modify pre-completed Minutes during hearing to show outcome of calendar event. These pre-completed minutes could be done by someone other than the assigned court clerk. Allow updates to these entries, even though they were input by a different user.			
388	387.0	A											Minutes	Access	Access	Minutes	Design	Provide Minutes functionality which allows for the switching of courtroom clerks during the proceeding without restarting minutes and creating a break in proceedings. Use a minute event code to achieve this, but provide a fast path prompt for new user id and password so that minutes session may remain active.			
389	388.0	A											Minutes	Edits	Design	Minutes	Design	Minute entries will require real-time access to all relevant CMS edit tables in order to validate data entry.			
390	389.0	A											Minutes	Forms	Design	Minutes	Design	Depending on case type, in addition to the Minutes/Docket, numerous court orders and summary information documents are to be generated by CMS in the courtroom using the information from CMS Minute entries. Functionality includes the ability to merge CMS Minutes data seamlessly into a number of pre-defined forms real time in the court room. Forms and notices that rely on information in the current Minute session can not be generated until that Minute session is finalized. This will also include the integration of digitalized signatures and the court stamp/seal. All of this functionality is also required at the front counter as well.			
391	390.0	A											Minutes	Forms	Design	Minutes	Design	Provide ability to print out specific caption and specific minute entries as they apply to the parties.			

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392	391.0	A											Minutes	Screen Design	Design	Minutes	Design	Only the Minute options available to each specific hearing type within each case type, should be presented to the user. They should be presented in the most efficient "flow" possible for each hearing type within each case type, and should be configurable. Beyond this, there still is a requirement to go outside the default options in situations where a hearing changes direction.			
393	392.0	A											Minutes	Design	Design	Minutes	Design	Documents can be officially filed with the court both outside and inside the courtroom (at any branch) and must be provided for in the Minutes. All documents filed in the courtroom are recorded as such in the Minutes. Documents that are filed outside the courtroom are immediately linked to the case (currently in the physical folder), so that when discussed, referenced or ruled upon in a court proceeding, these filed documents may be referenced in the Minutes. The method for linking documents to Minutes should be driven by selecting from a list of filed documents related to the case.			
394	393.0	A											Minutes	Navigation	Design	Minutes	Design	Display all case events in a case activity log summary screen, optionally in register of action or docket or minutes view format, and provide capability to select a specific event or party or document and go to the more detailed information screens.			
395	394.0	A											Minutes	Design	Design	Minutes	Design	Finalized minutes, for both the current case and any related cases, should be available in all courtrooms for real-time printout. The capability to print these minutes should be provided.			
396	395.0	A											Minutes	Design	Design	Minutes	Design	The speed at which an average user will be able to navigate and perform data entry of minutes, needs to be considered for fast paced Traffic, Arraignment, and Pre-Trial hearings (Felony Readiness, Civil Case Management Conferences, etc.). CMS package design and configuration should not lock-in a user interface design until these situations are observed and fully understood in detail.			

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396.0				V					F		J	Minutes	Design	Design	Minutes	Design	Judicial actions may be taken against related multiple cases at one time. Within a single case, a judicial action may affect multiple documents, party, motions, etc. This feature will be heavily used in the JCCP case type.			
397.0	A											Minutes	Amend	XREF/Group	Minutes	Design	Provide capability to link amended orders/minutes to original orders/minutes.			
398.0	A											Minutes	Data	Event	Minutes	Design	Exhibits which are officially "entered" into the court record are recorded in the Minutes. Exhibits must be entered by selecting them from a log of already pre-marked exhibits.			
399.0				V	P		U		F	Q	J	Minutes	Design	Event	Minutes	Design	When a party changes their attorney in the middle of a case that event is recorded in the minutes and it creates a new party to attorney relationship (the old Attorney is still associated with previous Minute entries, and the act of changing the representation is documented in the Minutes).			
400.0	A											Minutes	Data	Format	Minutes	Design	For both printed and screen versions, minute header must contain configurable data, (e.g., hearing type, charges).			
401.0	A											Minutes	Design	Format	Minutes	Design	Provide Minutes functionality that allows printing of different formats (regardless of the "view" selected for display). For example, if display is in minute entry mode, a "docket" format can be printed without exiting the minute entry mode.			
402.0	A											Minutes	Forms	Format	Minutes	Design	Provide the option to generate and display a separate set of Minutes (view) for each day that a continued proceeding occurs. Provide ability to aggregate minutes created in all proceedings for that case.			
403.0	A											Minutes	Screen Design	Query	Minutes	Design	Beyond the established default minute display, options for sort include ability to select a calendar date sort , or appearance date sort. Whatever is selectable for "display", should also be selectable for "print".			
404.0	A											Minutes	Design	Tool	Minutes	Design	From Minute entry screens, default data that changes during the course of that court session should update the default values for the rest of that session.			

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406	405.0	A											Minutes	Design	Data Entry	Minutes	Design	Wherever possible, provide selectable fields to be used to complete the Minutes (this will reduce typing, and increase data integrity).			
407	406.0	A											Minutes	Data	Data Enter	Minutes	Design	Previous orders and/or sentencing should be "selectable" for inclusion in the minutes.			
408	407.0	A											Minutes	Data	Data Enter	Minutes	Design	Previously entered exhibits should be "selectable" for inclusion in the minutes.			
409	408.0	A											Minutes	Data	Data Enter	Minutes	Design	While Using the Minutes module warrant status info / civil assessments should be "selectable" for inclusion in the minutes.			
410	409.0	A											Minutes	Design	Data Entry	Minutes	Design	Provide capability for clerk to review draft minutes before making them final. Include capability to keep them in pending status over multiple days.			
411	410.0	A											Minutes	Screen Design	Data Entry	Minutes	Design	Many of the selection field types on Minute screens, by their specific selection, require: other related selection boxes or table value items, dollar amount specific items, number specific items, or free form text specific items.			
412	411.0	A											Minutes	Data	Data Field	Minutes	Design	For Minutes there are a large number of checkbox type fields that deal with: arraignment, pleas, changes of plea, charges filed, charges dismissed or amended, civil assessment stats and actions, which forms have been submitted and on behalf of whom, waivers, attorney representation relationships, rulings, bail status, bail actions, in-custody status, warrant status, warrant actions, sentencing, applied circumstances, advisements, etc. The Minute Module must provide for a large number of these fields.			
413	412.0	A											Minutes	Data	Data Field	Minutes	Design	Provide free form text to describe the rulings, findings, sentencing, and to otherwise clarify selected items which are defined as "Other" throughout. Some of these free-form text fields are very long and are printed on generic forms or blank sheets.			
414	413.0	A											Minutes	Data	Data Enter	Minutes	Design	Fiscal Information (paid fees, newly defined receivables) should be established in the CMS from courtroom activity recorded in the minutes.			

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415	414.0										Q	J	Minutes	Design	Design	Minutes	Design	Provide capability for clerks in Juvenile to actually update (under special circumstances) the minutes after they have been finalized for a period of days (configurable).			
416	415.0				V	P	I	U		F	Q	J	Minutes	Data	Data Field	Minutes	Design	Provide capability to record the bench officer rulings, findings and orders of any type, and the appropriate links to the; party affected (including all party types listed above), documents affected (motions, pleadings, wills, etc.), other events affected (verbal motions, etc.).			
417	416.0	A											Minutes	Design	Design	Minutes	Design	No data entry should occur twice in the CMS (i.e., once for "minutes", then again for case update).			
418	417.0	A											Minutes	Design	Bifurcate	Minutes	Design	Cases can be joined or bifurcated, and when this occurs, a Minute entry is made in each of the cases affected. Minutes should facilitate both the making of this entry, and the actual case information realignments which must occur.			
419	418.0		S	L					M		Q		Minutes	Interface	DMV	Minutes	Event Manager	Minute entry updates CMS and DMV in real time.			
420	419.0	A											Minutes	Design	Design	Minutes	Event Manager	Minute entries that set future hearing dates must interact with calendaring to synchronize the date/time and availability information between these two CMS modules.			
421	420.0	A											Rpts - Ad Hoc	Design	Tool	Reports/Notices	Ad Hoc	Provide capability for user to design and produce fairly complex reports (both detailed and summary) using a report writing tool with a large installed market base. The standard features of the report writing tool must work in concert with the CMS application and database. Nothing in the CMS design should impede the use of this tool.			
422	421.0	A											Rpts - Ad Hoc	Design	Tool	Reports/Notices	Ad Hoc	Provide flexibility in generating ad hoc reports (DBMS application design needs to be user friendly to navigate).			
423	422.0	A											Tech - Arch	Design	Design	Reports/Notices	Feature	Use bar coding and extended zips on addresses printed for mailing to receive best postage (pre-sort bulk mail) rates possible. This would apply to both addresses printed for display inside window envelopes, as well as external address labels.			
424	423.0	A											Tech - Arch	Access	Design	Reports/Notices	Feature	Provide capability to print labels with bar code/cover page for large documents that are not imaged; e.g., wills and exhibits.			

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424.0	A											Rpts/Notices	Design	Tool	Reports/Notices	Feature	Provide capability to optionally preview all reports online prior to printing.			
425.0				V					F	Q	J	Calendaring	Notice	Notice	Reports/Notices	Feature	Provide the ability to configure the notice function to be suppressed.			
426.0	A											Notice	Notice	Notice	Reports/Notices	Notice	Generate notices specific to the bond status including, forfeiture, exoneration, reinstatement, fees due for reinstatement, summary judgment, or any notice required based on the case status or case entries.			
427.0				V	P	I	U		F	Q	J	Case Mgmt	Notice	Notice	Reports/Notices	Notices	Automatically generate notices to be sent to parties based upon case events, with the ability to override.			
428.0	A											Rpts/Notices	Vendor Supply	Report	Reports/Notices	Reports	Generate caseload management reports which detail the number and distribution of new and existing cases. Caseloads are defined in terms of both the number and the weight of cases.			
429.0	A											Tech - Arch	Design	Design	Reports/Notices	Select	Provide ability to user to select option to print notices real time or later in batch.			
430.0	A											Notices	Design	Notices	Reports/Notices	Select	Ability to send notices to multiple addresses as defined by user.			
431.0								M				Complex Tables	Minor Offense	Tables	Tables	Complex	Speeding tables within the conceptual structure of the bail table to specify different bail amounts.			
432.0								M				Complex Tables	Minor Offense	Tables	Tables	Complex	San Diego-specific bail table in lieu of Judicial Council's "Uniform Bail & Penalty Schedules" to calculate bail on Vehicle Code violations and local ordinances.			
433.0								M				Complex Tables	Minor Offense	Tables	Tables	Complex	Provide system administrator screens that will maintain a complex table for bail calculation. Embedded within this bail table are speeding, vehicle overweight and other factors.			
434.0								M				Complex Tables	Case Mgmt	Tables	Tables	Complex	Maintain/update user-defined charge table with full title, code section, short title.			

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435.0	A											Complex Tables	Calendaring	Tables	Tables	Complex	Maintain court, department, and judge's profile information to include: court location, court DMV code, departments at court location, judge for each department, judge id, court reporter for each department, and court clerk for each department.			
436.0		S	L	V	P	I		M	F			Complex Tables	Accounting	Tables	Tables	Complex	Provide funds disbursement and distributions schedule tables.			
437.0	A											Complex Tables	Accounting	Tables	Tables	Complex	Maintain accounting GL allocation tables.			
438.0		S	L	V				M	F			Complex Tables	Case Mgmt	Tables	Tables	Complex	Maintain bond surety profile table.			
439.0		S	L	V				M	F			Complex Tables	Case Mgmt	Tables	Tables	Complex	Maintain bond agency profile table.			
440.0		S	L	V	P	I		M	F			Complex Tables	Accounting	Tables	Tables	Complex	Maintain historical versions of fee tables on-line.			
441.0											J	Complex Tables	Case Mgmt	Tables	Tables	Complex	Maintain child disposition table.			
442.0				V	P		U		F		J	Complex Tables	Case Mgmt	Data Field	Tables	Complex	Provide ability to record or retrieve attorney information during case initiation including bar number, firm, address, phone, e-mail and fax.			
443.0				V					F			Complex Tables	Case Mgmt	XREF/Group	Tables	Complex	Provide attorneys to attorney firm relationship, where a firm may have multiple locations. Provide capability to globally transfer an attorney and selected cases from one attorney to another.			
444.0	A											App Design	Tables	Design	Tables	Design	User defined code tables that are dynamically integrated into the application such that new table values, new rows or changed values entered by user system administrators are immediately available for selection. This includes new rows or changed values.			
445.0	A											Tech - Arch	Design	Tool	Tables	Design	All user defined code tables should be maintained using common, secure, and easy to use utilities. These utilities should allow for printing of the tables.			
446.0	A											App Design	Tables	History	Tables	Design	"Effective from" and "effective to" date/time stamp for tables, bail and fee schedules. Maintain active history and accurate work-in-process information for cases based on the data that was in effect at the time the case was processed.			
447.0	A											App Design	Rules	Config	Tables	Design	Provide unlimited number of user-defined code tables which can be maintained by a system administrator.			
448.0	A											Tech - Arch	Design	Tables	Tables	Design	System must display short descriptions of codes to user.			

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450	449.0	A											Tech - Arch	Design	Tool	Tables	Use	Tables can be maintained by a system administrator with no programming background.			
451	450.0	A											Tech - Arch	Design	HELP	Tables	Use	Code Table value lookups should be designed to allow for selection of the proper code value based on an English description which is specified as part of the table.			
452	451.0	A											Tech - Arch	Design	Design	Tables	Validation	Validate ZIP codes using regularly updated validation tables. When zip code data is entered, populate city and state fields and determine the 4 digit zip code extension based on street/block information supplied.			
453	452.0				V	P							Tech - Arch	Minutes	Judge's Notes	Technology/Interface	Design	Minutes and some types of judge's notes require immediate access capability between the bench officer and the courtroom clerk.			
454	453.0	A											Tech - e-filing	Access	e-file	Technology/Interface	E-filing	Accept e-filings from DA/CA/County Counsel, defense counsel, and other parties.			
455	454.0	A											Tech - e-filing	Design	Design	Technology/Interface	E-filing	For documents which are e-filed, the court staff must have the capability to add certain data items to the forms such as status, date, assignments, review notes, etc.			
456	455.0	A											Tech - e-filing	Design	Rule	Technology/Interface	E-filing	Provide ability for system to perform verification of key elements at the time of entry for specific e-filed forms based on pre-existing CMS data or other business rules.			
457	456.0	A											Tech - e-filing	Design	Rule	Technology/Interface	E-filing	Provide ability to initiate a case based upon e-filing of new petition or complaint.			
458	457.0	A											Tech - e-filing	Design	Rule	Technology/Interface	E-filing	Provide ability to accept e-filed documents with verification and integration with CMS. Some of these documents may be converted to an image file upon receipt, while others may be converted later after other data items, such as stamps and seals, are added to the document.			
459	458.0	A											Tech - e-filing	Design	Design	Technology/Interface	E-filing	For e-filed documents, provide ability to send electronically either a rejection or an acceptance notice to filing party.			
460	459.0	A											Tech - e-filing	Design	Design	Technology/Interface	E-filing	For confirmation/receipt of multiple e-filings, system should generate one response itemizing all filings and not a single response for each filed document.			

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460.0	A											Tech - e-filing	Design	Design	Technology/Interface	E-filing	For acceptance notice (back to submitter) of e-filed documents, need to include attachments of conformed copies, and other required attachments.			
461.0	A											Tech - e-filing	Design	Design	Technology/Interface	E-filing	Regarding specific forms that are filed both by attorneys and pro-pers, provide two different e-file paths. The pro per path needs to provide more instruction and guidance.			
462.0									F			Tech - e-filing	Design	Design	Technology/Interface	E-filing	Provide ability for clerk to complete (add data to) appropriate portions of e-filed Request for Dismissal form after document is received.			
463.0		S						M				Tech - e-filing	Access	Design	Technology/Interface	E-filing	Provide functionality to allow attorneys to e-file requests to arraign a client with appropriate header information and detailed information to make a link to the case. For arraignments, provide capability to accept FAX arraignments.			
464.0	A											Tech - e-filing	Platform Specific	Design	Technology/Interface	E-filing	Provide ability to store and display all information related to a case including imaged and e-filed documents. Provide ability to interface with an imaging system and link (index) imaged documents/filings to the appropriate case within CMS.			
465.0								M				Tech - Image	Design	Image	Technology/Interface	Imaging	Provide capability to image citations going to trial or trial by declaration so that they can be referenced on-line during the trial if necessary. Image to be automatically purged when case is purged.			
466.0	A											Tech - Image	Access	Image	Technology/Interface	Imaging	Provide ability to store and retrieve electronically, both confidential and non-confidential images of documents, with appropriate security. Security level must b e at least at the document level (see field-level redaction requirement).			
467.0	A											Tech - Image	Platform Specific	Tool	Technology/Interface	Imaging	Document imaging is to be achieved using optical scanning, OR through direct file conversion from an e-filed document. Additionally system generated forms or reports (based on business need) may optionally be converted to image to preserve the documents as they were at the time that they were originally produced. The chosen image file format is PDF.			

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469	468.0	A											Tech - Image	Design	Image	Technology/Interface	Imaging	System provides for storing and linking imaged documents to cases, party, minute entries, etc.			
470	469.0	A											Tech - Image	Case Mgmt	XREF/Group	Technology/Interface	Imaging	Track basic document info (parties, doc type, date filed) from rejected documents and relate that information to the register of actions. It will be configurable as to what document types have rejections recorded in the ROA. With e-filing, most errors that would cause a rejection will be prevented from occurring at entry time, so a majority of these rejections will relate to paper filed documents.			
471	470.0	A											Tech - Image	Platform Specific	Image	Technology/Interface	Imaging	Provide capability to automatically or manually overlay forms, notices, and reports with digital signatures, file stamps, and court seals when needed (in premapped locations on the document, by document type).			
472	471.0	A											Tech - Image	Platform Specific	Image	Technology/Interface	Imaging	Based on user security, allow for redaction of specific fields on scanned documents to meet confidentiality requirements for the case type, while still being able to disseminate needed case information (some of which is NOT confidential).			
473	472.0	A											Tech - Image	Platform Specific	Format	Technology/Interface	Imaging	Image file format allows for multiple page documents.			
474	473.0	A											Tech - Image	Design	Image	Technology/Interface	Imaging	Provide ability to relate one imaged document to another imaged document by establishing a link between the register of actions entries.			
475	474.0	A											Tech - Image	Platform Specific	Image	Technology/Interface	Imaging	Provide capability to overlay digital signature accepted from digital signature pad onto appropriate imaged documents.			
476	475.0		S	L						M		Q	Rpts/Notices	Vendor Supply	DMV	Technology/Interface	Interface Support	Provide capability to send abstracts to DMV electronically in real-time or in batch.			
477	476.0		S	L	V	P		I	U	M	F		Tech - Arch	Access	Design	Technology/Interface	Interface Support	Application DBMS and security will allow (not impede) and interface to accept various payments via internet, IVR, and/or kiosk.			
478	477.0		S		V			I	U	M			Tech - Arch	Access	Design	Technology/Interface	Interface Support	Application DBMS and security will allow (not impede) an interface for Digital Audio Recording to be built as a separate effort.			

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479	478.0	A											Tech - Arch	Access	Design	Technology/Interface	Interface Support	Application DBMS and security will allow (not impede) an interface for IVR to be built as a separate effort.			
480	479.0	A											Tech - Arch	Access	Design	Technology/Interface	Interface Support	Application DBMS and security will allow (not impede) an interface for Kiosk access to be built as a separate effort.			
481	480.0	A											Tech - Arch	Access	Design	Technology/Interface	Interface Support	Provide for data exchange with court's website to display calendar while maintaining confidentiality where appropriate.			
482	481.0	A											Tech - Arch	Access	Design	Technology/Interface	Interface Support	Provide for data exports to statistical reporting package in order to generate ad hoc reports (e.g., date comparison for summary case types analyzing court throughput and delays).			
483	482.0	A											Accounting	Interface	External	Technology/Interface	Interface Support	Support export of financial data to other governmental agencies. (Note: Vendor, do not bid interface)			
484	483.0	A											Accounting	Interface	External	Technology/Interface	Interface Support	Support import of financial data from existing accounting or administrative systems. (Note: Vendor, do not bid interface)			
485	484.0		S	L					M		Q		Accounting	Interface	External	Technology/Interface	Interface Support	Support two-way interface with collection agency system. (Note: Vendor, do not bid the actual interface)			
486	485.0	A											Tech - Arch	Design	Config	Technology/Interface	Interface Support	Across the entire system, wherever documents might either be filed with formatted data, or filed as paper then imaged, the capability to automatically update the data from the e-filed document needs to be supported and selected as a configurable option.			
487	486.0	A											Tech - Arch	Platform Specific	Tool	Technology/Interface	Interface Support	Provide CMS which will allow for real time connections to an IVR environment. Note: Vendor is not to bid on IVR.			
488	487.0		S	L	V	P	I	U	M	F	Q		Tech - Arch	Access	Design	Technology/Interface	Interface Support	Provide CMS which will allow real time connections to kiosks for public access to e-filing. (Note: Vendor, do not bid on kiosks).			

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488.0	A											Tech - Arch	Design	Tool	Technology/Interface	Interface Support	Within the Minute entry functions, provide for tight integration with the audio recording log application. Provide the real-time interface capability to configure CMS Minute entry events to set an automatic link into the audio recording application (which will be running in parallel). This link will allow for replay of the audio transcripts at the exact point in the proceedings that it becomes relevant, as it relates to the minute event. (Note: Vendor, do not bid on Audio Recording or the Interface).			
489.0	A											Tech - Arch	Design	Tool	Technology/Interface	Technical Design	Capability to interface with digital signature pads at all kiosk sites. (Note: Vendor, do not bid on signature pads).			
490.0		S	L					M				Rpts - Interface	Design	Format	Technology/Interface	Technical Design	Collect and electronically transfer sentencing and post-sentencing data to the California Department of Justice (DOJ). Meet the requirements as specified in the State of California, Department of Justice, Electronic Disposition Reporting Manual.			
491.0	A											Tech - Arch	Design	Tool	Technology/Interface	Technical Design	Capability to interface with digital signature pads for use in the courtroom and at the counter.			
492.0												NEW			Technology/Interface	Technical Design	Provide automatic logoff or workstation lock, based upon configurable time/security parameters defined at both the agency level and the user role level.			
493.0	A											Tech - Arch	Access	Design	Technology/Interface	Technical Design	Provide capability to direct/redirect printout to local printers authorized and assigned to each user's local workstation and network configuration.			
494.0	A											Tech - Arch	Access	Design	Technology/Interface	Technical Design	Provide capability to notice party and attorneys via e-mail.			
495.0	A											Tech - Arch	Access	POS	Technology/Interface	Technical Design	Provide the capability to integrate with a Point of Sale device (cash register, credit card/ATM machine) to accept payments and update case accounting information accordingly. (Note: Vendor, do not bid any POS hardware).			

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497	496.0		S	L									Tech - Arch	Access	POS	Technology/Interface	Technical Design	Provide ability to integrate with Point of Sale (POS) device, or integrated software if more appropriate, to manage and control cash drawer. (Note: Vendor, do not bid any POS hardware).			
498	497.0	A											Tech - Arch	Design	POS	Technology/Interface	Technical Design	Provide capability to integrate with a POS device with a check endorsement printer with ability to print case number on check, and printer to print itemized receipts. (Note: Vendor, do not bid any POS hardware).			
499	498.0	A											Tech - Arch	Design	POS	Technology/Interface	Technical Design	Provide capability to integrate with a POS device with a check endorsement scanner to scan in ABA/Account # from check.			
500	499.0	A											Tech - Arch	Design	POS	Technology/Interface	Technical Design	Provide capability to integrate with a POS device with a telecredit/check interface. Device should have card-swipe and read capability.			
501	500.0	A											Tech - Arch	Performance	Response Time	Technology/Interface	Technical Design	In a sterile environment (with dedicated system resources, using a fully loaded database) the application should have sub-second response time. In a few isolated worst case scenarios ("worst case" in terms of the complexity of the design of the data structures which must be traversed), response time should be no longer than 3 seconds.			
502	501.0	A											Tech - Arch	Performance	Response Time	Technology/Interface	Technical Design	The portions of the system that are run in the Courtroom require sub-second response time.			
503	502.0	A											Tech - Arch	Design	Tool	Technology/Interface	Tools	Provide utilities for system administrator to add new fields (that exist in the database) to CMS screens (for store and retrieve purposes only). No technical programming time should be required to perform this task.			
504	503.0	A											Tech - Arch	Design	Tool	Technology/Interface	Tools	When a data item (that is a simple store and retrieve field) is added to the database, provide easy means to add a basic validation table to CMS to support the use of that data field.			
505	504.0	A											Tech - Arch	Design	Tool	Technology/Interface	Tools	Provide utilities for system administrator to easily add new store and retrieve fields to entities in the database. No technical programming time should be required to perform this task.			

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506	505.0	A											App Design	Data Integrity	Tool	Technology/Interface	Tools	Capability for CMS or a synchronized CASE tool to generate a data dictionary with English data definitions. (vendor, do not bid any CASE Tool Licenses).			
507	506.0	A											Tech - Arch	Design	Soundex	Technology/Interface	Tools	Use a common data base routine to support Soundex name searches.			
508	507.0	A											Tech - Arch	Access	Design	Technology/Interface	Tools	Certain modules of CMS application are required to be WEB enabled to provide public internet access (e.g., e-filing, public information, calendaring).			
509	508.0	A											Tech - Arch	Access	Design	Technology/Interface	Tools	Application DBMS and security will allow (not impede) the use of chosen report writer.			
510	509.0	A											App Design	Data Integrity	Tool	Technology/Interface	Tools	Provide user interface for entering, maintaining and viewing data relationships within the CMS database. Complex examples are: multiple parties involved in a family relationship structure, case bifurcation and consolidation. These data relationships must be reviewable by the user in a format that clearly defines the relationships (data model).			
511	510.0												Case Mgmt	User Interface	Filing	Technology/Interface	Tools	Provide capability to receive Faxed documents and convert directly to image without scanning.			
512	511.0	A											Tech - Forms	Design	FORMS	Technology/Interface	Tools	Provide a method/utility/module where trained users can design and create "forms" and map the data content of those forms from/to the CMS database.			
513	512.0	A											Tech - Arch	Design	FORMS	Technology/Interface	Tools	Application should allow for use of a commercial grade forms generation tool (a mainstream product, with at least 50 user site installations), which will allow for easy user directed insertion of application data into user pre-designed forms (also must support pre-defined mapping of CMS DBMS data into a form).			
514	513.0	A											App Design	Displays	Format	User Interface	Design	Time fields that are configurable to be formatted to either military or civilian time as required by user and/or interfaces.			
515	514.0	A											Case Mgmt	User Interface	Config	User Interface	Design	Capability to configure each case summary screen independently for each case type and include necessary fields.			

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515.0	A											App Design	Rules	Design	User Interface	Design	Provide ability to designate either calendar days or court days in relation to business rules.			
516.0								M				Data Entry Efficient	User Interface	Design	User Interface	Design	Provide data entry efficient user interface that supports the high volume entry of citations.			
517.0								M				Data Entry Efficient	Mass Update	Data Enter	User Interface	Design	Track the entry of traffic citations by a system assigned batch data entry number (userID & Date) for the purpose of locating the paper citations if necessary.			
518.0	A											Query	Feature	Design	User Interface	Design	Provide ability to search for a party based upon multiple sequential criteria (Note: Ideally this would show all records matching the search criteria, followed by records matching some of the criteria [e.g. 2 out of 3 of the selection criteria]).			
519.0				V					F			Case Mgmt	Data	Filter	User Interface	Design	Provide capability to query cases by using causes of action as a secondary filter (i.e., must be used in conjunction with other keys).			
520.0		S	L					M		Q		Case Mgmt	Data	Filter	User Interface	Design	Provide capability to query cases by using charges as a secondary filter (i.e., must be used in conjunction with other keys).			
521.0	A											Case Mgmt	Data	Query	User Interface	Design	Provide capability to query cases by attorney names.			
522.0	A											Case Mgmt	Data	Filter	User Interface	Design	Provide capability to query cases by using bench officer as a secondary filter (i.e., must be used in conjunction with other keys).			
523.0	A											Case Mgmt	Data	Filter	User Interface	Design	Provide capability to query cases by using disposition as a secondary filter (i.e., must be used in conjunction with other keys).			
524.0	A											Case Mgmt	Data	Query	User Interface	Design	Provide capability to query cases by scheduled calendar date.			
525.0	A											Case Mgmt	Data	Filter	User Interface	Design	Provide capability to query cases by using case type and sub-case type as a secondary filter (i.e., must be used in conjunction with other keys).			
526.0	A											Data Entry Efficient	Data	Data Enter	User Interface	Design	Provide ability to duplicate selectable case information, configurable by case type, as a starting point for new or related cases.			

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527.0	A											Data Entry Efficient	User Interface	Tool	User Interface	Design	Application should provide "word processing" like capabilities, when entering large text blocks of case information of any kind (Cut/paste/import/export/file references/spell check, bold, underline, italics, word wrap, etc.).			
528.0	A											Query	Design	Design	User Interface	Design	Provide capability to save ad hoc queries, reports, formats and macros in a well organized library.			
529.0	A											Query	Design	Design	User Interface	Design	Query screens are designed to display information in a consistent order with respect how it was input (e.g., don't have phone number on party input screen before the address, and on the display screen after the address).			
530.0	A											Query	Feature	Design	User Interface	Design	Provide capability to query fields by strings and wild cards.			
531.0	A											Query	Feature	Design	User Interface	Design	Provide capability to multi-task within CMS, or while in CMS allow access to other applications.			
532.0	A											Query	Feature	Design	User Interface	Design	Provide query filters which are user defined.			
533.0											J	Data Entry Efficient	Mass Update	Data Enter	User Interface	Design	Provide ability to selectively duplicate case data across related sibling cases.			
534.0	A											Data Entry Efficient	User Interface	Data Enter	User Interface	Design	Provide consistent use of ALT, CTL and FUNC keys for quick pathing.			
535.0	A											App Design	Displays	Format	User Interface	Design	Incorporate standard browser and windows GUI functionality (multi-tasking, drop-down lists, scrollable fields with dynamic expansion, cut and paste data, icons on tool bar, etc.).			
536.0	A											Tech - Arch	Design	Design	User Interface	Design	Provide user-friendly and recognizable icons for major functions.			
537.0	A											Data Entry Efficient	Mass Update	Data Enter	User Interface	Design	Provide for updating case data where the same data applies to more than one case.			
538.0	A											Data Entry Efficient	Mass Update	Minutes	User Interface	Design	Provide for selectively duplicating case data across many related or user selected cases.			
539.0	A											Data Entry Efficient	Mass Update	Data Enter	User Interface	Design	Provide for mass update/addition of party information optionally to many cases that may be affected.			
540.0	A											Navigation	Design	Config	User Interface	Entry	Provide user-configured order of screens, windows groups, navigation paths, etc. by case types.			

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541.0	A											Navigation	Content	Config	User Interface	Entry	Screens contain only fields necessary for a specific business application by case type.			
542.0	A											Data Entry Efficient	User Interface	Data Enter	User Interface	Entry	Repeated data from user specified fields is automatically carried forward to populate next form, window and/or screen. Configurable by case type.			
543.0	A											Navigation	Design	Design	User Interface	Entry	Immediate access to all newly entered cases including pseudo cases.			
544.0	A											Data Entry Efficient	Edit	Data Enter	User Interface	Entry	Provide data validation and edit checks for data entry operations at the point in time just prior to committing the data to the database (as opposed to checking each field on the display as it is entered). This feature is optional, based on the screen and function.			
545.0								M				Data Entry Efficient	Data	Data Enter	User Interface	Entry	For citation entry, provide ability to clone or duplicate selectable fields to carry forward (i.e., appearance date, issue date, violation, citing agency, etc.) to fresh citation entry screens to be used for entry of citations received in batch from a citing agency.			
546.0	A											Navigation	User Interface	links sort	User Interface	Entry	Provide link from calendar or minute entry screen directly to the case summary information.			
547.0	A											Navigation	Design	Design	User Interface	Entry	Provide immediate access to e-filed or scanned documents.			
548.0	A											Navigation	Feature	Data Enter	User Interface	Entry	If field is case sensitive, the system converts to correct case.			
549.0	A											Navigation	Design	Data Enter	User Interface	Entry	Application provides for consistent use of pop-up windows/pull downs for selecting table values as opposed to entering from scratch.			
550.0	A											Navigation	Flow	Design	User Interface	Entry	Pop up windows should minimally obscure (least impact possible) current screen.			
551.0	A											Navigation	Design	Data Enter	User Interface	Entry	Application provides for consistent use of slide bars, page up and page down, and arrows for large scrollable tables or text volumes.			
552.0	A											Navigation	Design	Data Enter	User Interface	Entry	Application provides for consistent use of moving and arranging windows in the desktop workspace.			

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554	553.0	A											Navigation	Design	Design	User Interface	Entry	Application provides for consistent use of "gray outs" for buttons/selectables related to options which are not logically available.			
555	554.0	A											Navigation	Flow	Design	User Interface	Entry	Movement backward and forwards between fields uses same process.			
556	555.0	A											Navigation	Flow	Design	User Interface	Entry	Logoff from CMS is designed and implemented to force the logical conclusion of all system tasks prior to termination.			
557	556.0	A											Navigation	Feature	HELP	User Interface	Entry	Provide user definable field level "flyover" HELP (cursor positioned notations) for: 1) audit trail info, 2) field level help text.			
558	557.0	A											Navigation	Flow	HELP	User Interface	Entry	Screens give prompts of how/where to proceed.			
559	558.0	A											Navigation	Flow	HELP	User Interface	Entry	System should provide clear and concise textual error messages that give the user a strong indication how to resolve the error.			
560	559.0	A											Navigation	HELP	HELP	User Interface	Entry	Provide clear concise user documentation. It is desirable to leverage the text between user documentation and the text in the online HELP facility. HELP facility should allow for screen level HELP to describe both how to use the screens, the fields on the screen, as well as integrated local policy text.			
561	560.0	A											Navigation	HELP	HELP	User Interface	Entry	Set up and integrate San Diego specific help text into application and provide access to this text at appropriate points in the application cycle.			
562	561.0	A											Navigation	Design	Design	User Interface	Entry	Help screens are designed and implemented to trigger consistently across entire application.			
563	562.0	A											Navigation	Content	Design	User Interface	Entry	Application is designed so that all valid user options are contained within the displayed desktop.			
564	563.0	A											Navigation	Feature	Design	User Interface	Entry	Query results are scrollable using slide bars and do not require paging.			
565	564.0	A											Navigation	Design	Design	User Interface	Entry	The system should highlight incorrectly entered data with highly visible and discernable (standardized color/flash/reverse video display characteristics) error notations. In addition cursor should be positioned at location to best facilitate the correction of the error.			

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565.0	A											Navigation	Design	Design	User Interface	Entry	The system should highlight "alerts" and provide clear and concise messages (textual description or graphic), that give the user a strong indication of what the issue is and how to resolve the issue (standardized color/flash/reverse video display characteristics and notations which are different from error conditions). In addition cursor should be positioned at location to best facilitate addressing the issue.			
566.0	A											Data Entry Efficient	Text	Data Enter	User Interface	Entry	Allow for interlineations (inserts of text) inside of canned text, or text supplied from another source (e-filing, etc.).			
567.0	A											Navigation	Design	Design	User Interface	Entry	Access to case data must be provided directly from the minutes module. This will require that navigation from the minutes be operator friendly and considerate of in-court time constraints.			
568.0	A											Data Entry Efficient	Data Access	Soundex	User Interface	Soundex	Bilingual Soundex search will return phonetically similar names in both English and Spanish.			
569.0	A											Data Entry Efficient	Data Access	Soundex	User Interface	Soundex	Soundex search with partial search parameters and wild card entries.			
570.0	A											Data Entry Efficient	Data Access	Soundex	User Interface	Soundex	Soundex search that integrates algorithms for hyphenated name searches.			
571.0	A											Data Entry Efficient	Data Access	Soundex	User Interface	Soundex	Soundex search that returns close matches for similar spellings.			
572.0	A											Data Entry Efficient	Data Access	Soundex	User Interface	Soundex	Soundex search routines apply to all party names, AKA's and attorneys.			
573.0	A											App Design	Flexibility	Config	User Interface	Tools	Configurable features and content options should be available for selection by case type.			
574.0	A											App Design	Application	Config	User Interface	Tools	Provide user configurable data field defaults on the screens for various case data items.			

	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V
1	Control Number	All	Crim Misd	Crim Felony	Civil	Probate	Small Claims	UD	Minor Offense	Family Law	Juv Delinq	Juv Depend	Old Feature Category	Old Feature Sub-Category	Old Sub Sort Feature Type Grouping	Feature Category	Feature Sub-Category	CMS Feature	Vendor - Included Now In Core CMS? (Y/N)	Vendor - If NOT In Core, Date To Be Included? (Mmm-YY)	Vendor - Magnitude If Non-Core Enhancement (H-M-L)
576	575.0									F		J				User Interface	Tools	Provide a system Wizard that will support the entry and maintenance of a family unit for each case. The Wizard should use data from other cases that the parties are involved in to provide a starting point for defining a new case's "family unit", but it should not automatically default to a complete duplicate family unit for a new case (each case needs to maintain its own family unit). The Wizard should also allow for the maintenance of the family relationships and the history of those relationships. The maintenance of family relationships should be driven by minute entries where appropriate.			
577	576.0	A											Tech - Arch	Design	Design	User Interface	Tools	Provide capability to print all screens, windows and browser views.			
578	577.0	A											Navigation - Work Queues	Case Mgmt	Rule	Work Queue	Case Mgmt	CMS itself must track due dates for various case processing milestones.			
579	578.0	A											Navigation - Work Queues	Case Mgmt	Rule	Work Queue	Case Mgmt	CMS itself must know status changes or events (case data) that will cause a re-routing of work to a different process, department or person.			
580	579.0	A											Navigation - Work Queues	Case Mgmt	Rule	Work Queue	Case Mgmt	CMS itself must know when actions are taken by users, how to validate that a task is complete and whether it is ready to move along to the next step in the process.			
581	580.0	A											Navigation - Work Queues	Case Mgmt	WQ Func	Work Queue	Case Mgmt	As a unit of work gets assigned to the user, it will stay in the user's work queue until the user "completes" the work, and then it (usually a "case") will logically get assigned to the next person in the process at the appropriate time. User and/or user's supervisor (depending on the queue type) should have the ability to re-assign work which is incomplete to another person's work queue.			
582	581.0	A											Navigation - Work Queues	Case Mgmt	WQ Rpt	Work Queue	Case Mgmt	Provide management reports that detail user and user group productivity, and identify bottlenecks in the process.			

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582.0	A											Navigation - Work Queues	Case Mgmt	Report	Work Queue	Case Mgmt	Provide reports which will assist management in documenting case load throughput based on CMS data and specific work queue statistics, and the various bottlenecks that may occur in their respective business areas. These reports can key on assigned date, completion date, various case due dates and status fields.			
583.0	A											Navigation - Work Queues	Content	Data Enter	Work Queue	Content	Each work queue should be designed with one unit of work or case per row. Enough additional information to describe whether the user should select that particular row needs to appear in that row. The columns that govern the data in each row will have headers. CMS should provide the ability to click on the column header fields to alternate between a sort in ascending or descending order on that field or all the rows in the work queue.			
584.0	A											Navigation - Work Queues	Content	Format	Work Queue	Content	Work queue screens should have a common header design, which includes the stated business purpose of the work queue.			
585.0	A											Navigation - Work Queues	Content	Tool	Work Queue	Content	Provide work queues that provide a method for clerk or court to relate specific data or information, by way of a text field in addition to name, case number and status fields.			
586.0	A											Navigation - Work Queues	Content	Data Field	Work Queue	Content	Provide work queue data elements to denote the status of the work, the assigned date/time, and the completion date/time.			
587.0	A											Navigation - Work Queues	Content	Data Field	Work Queue	Content	Provide an array of status fields that allow a user to manually indicate that the assigned work in the work queue is complete.			
588.0	A											Navigation - Work Queues	Content	WQ Func	Work Queue	Content	Provide work queue functionality to allow priorities to be assigned to tasks in a work queue.			

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589.0	A											Navigation - Work Queues	Design	Design	Work Queue	Design	CMS should minimize the use of traditional "alerts", "ticklers", "messages" to users telling them that they should do some activity. These reminders fall short of an actual work "assignment". There is no accountability and little ability to trace work flow. CMS must provide Work Queues in favor of these older methods for moving work from user to user.			
590.0	A											Navigation - Work Queues	Design	Design	Work Queue	Design	Work queues must utilize the CMS system to "assign" work to the users (as opposed to manually having users push work from desk to desk, department to department using traditional paper or word of mouth methods).			
591.0	A											Navigation - Work Queues	Design	XREF/Group	Work Queue	Design	Work queues must have a very tight coupling to the application security settings. Only users with certain valid "roles" will have certain work queues.			
592.0	A											Case Mgmt	Tracking	Tool	Work Queue	Design	For work queues provide the ability to view by single/multiple retrieval keys: clerk, due date, event, case type.			
593.0	A											Navigation - Work Queues	Design	Design	Work Queue	Design	Work queues access static case information in the CMS database, and it is the assignment of a task that merely points to a case.			
594.0	A											Navigation - Work Queues	Design	Capacity	Work Queue	Design	Provide capability to have upwards of 50 work queues defined per case type across the various work queue types discussed herein.			
595.0	A											Navigation - Work Queues	Design	Design	Work Queue	Design	Work queues must be implemented to include the specification of a "GOTO Screen ID". In other words, this is the physical link to the screen that the user is sent to if they select that item of work from the work queue (as opposed to letting them find their own path).			
596.0	A											Navigation - Work Queues	Design	Config	Work Queue	Design	Provide work queue design (configuration) utility to allow users to configure work queues including the columns displayed in each work queue.			
597.0	A											Navigation - Work Queues	Design	WQ Func	Work Queue	Design	Provide work queue functionality for supervisor work queue to allow supervisor to monitor and change tasks assigned to their subordinates, including changing the priority of tasks and changing status indicator.			

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599	598.0	A											Navigation - Work Queues	Design	WQ Func	Work Queue	Design	Provide work queue of cases to be heard for particular judge/courtroom interacting with calendaring (who is checked in, who is ready, etc.).			
600	599.0	A											Navigation - Work Queues	Design	WQ Func	Work Queue	Design	Provide a method across the different types of work queues, to keep partially completed work in the work queue in a pending status across days.			
601	600.0	A											Navigation - Work Queues	Feature	Config	Work Queue	Feature	Provide work queue functionality that allows information which appears in each row of the work queue to be configurable so that meaningful data appears for each work queue. The CMS should allow the user to click on the column headers to alternate between a sort of ascending or descending order on that column.			
602	601.0	A											Navigation - Work Queues	Feature	Config	Work Queue	Feature	Provide work queue functionality to allow the default sort order of contents of each specific work queue (by type) to be configurable, including sort options of FIFO, LIFO, calendar date, appearance date, or priority status.			
603	602.0	A											Navigation - Work Queues	Flow	Design	Work Queue	Flow	When CMS work is presented in a work queue to a user and they select an item of work, CMS will direct user to the appropriate CMS Screen to perform their work called for.			
604	603.0	A											Navigation - Work Queues	Flow	WQ Func	Work Queue	Flow	Provide work queue functionality to allow completion status to be automatically set by system based on user's actions against a case.			
605	604.0	A											Navigation - Work Queues	Flow	WQ Func	Work Queue	Flow	By case type provide work queue functionality so that system "knows" which process, department, or person is next in the case lifecycle.			
606	605.0	A											Navigation - Work Queues	Flow	WQ Func	Work Queue	Flow	Provide work queue functionality so that system "knows" the due dates for various case processing milestones.			
607	606.0	A											Navigation - Work Queues	Content	WQ Type	Work Queue	WQ Type	Provide work queues which are online CMS screens that define to a specific user, or user group, the tasks which they must perform to keep the case loads moving through the CMS environment in a timely manner.			

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608	607.0	A	Navigation - Work Queues	Case Mgmt	WQ Type	Work Queue	WQ Type	Provide a "Worker Role Work Queue" (work queue type) that features automated work completion clearance based on user actions against the case data (as opposed to manually stating that the work is completed), as determined by CMS			
609	608.0	A	Navigation - Work Queues	Case Mgmt	WQ Type	Work Queue	WQ Type	Provide a "Worker Pool Work Queue" (work queue type), where multiple workers pull units of work from a single work queue, and the unit of work is captive to a worker's session for a specified task until the worker completes the task, then work is automatically cleared from the work queue.			
610	609.0	A	Navigation - Work Queues	Content	WQ Type	Work Queue	WQ Type	Provide a "Manual Work Status Work Queue" (work queue type), where work completion clearance is manually set by user.			
611	610.0	A	Navigation - Work Queues	Design	WQ Type	Work Queue	WQ Type	Supervisory users must have different work queues than their subordinates. Provide a "Supervisory Work Queue" that provides a global view of all the work assigned to subordinates (by User ID), and allow supervisor to assign and reassign work and change the priority of a task. If a user manually statuses work as "complete" (completion status field), the supervisor has the ability to reset the status indicator to "incomplete" (Supervisor effectively puts the work back in the subordinate's work queue).			
612	611.0	A	Navigation - Work Queues	Case Mgmt	WQ Type	Work Queue	WQ Type	Provide a "Supervisor Initial Assignment Work Queue" (work queue type) where supervisor must assign work to staff's work queues.			