

Form for Questions



ADMINISTRATIVE OFFICE
OF THE COURTS
OFFICE OF COURT CONSTRUCTION
AND MANAGEMENT

**Request for Qualifications for Architectural, Engineering,
and Related Services for Major Capital Projects**

RFP Number: OCCM-FY-2008-08

Formal Responses to Questions, following 3/9/09 Web-based teleconference

Your Organization's Name:			
#	Solicitation Reference	Question	Response
1	TERRASEARCHINC		
2		We will be submitting our geotechnical engineering statement of Qualification and would appreciate some clarification on section 3.14 Construction Contract Administration: <i>"testing laboratory or construction inspection services are not part of this RFQ"</i> ! Do you already have someone in place for Special Inspections and materials	The RFQ is for prime architects only. Submissions for geotechnical engineering must be under the prime architects. Individual submissions by geotechnical firms will be disqualified.
3	SafirRosetti (Formerly On Line Consulting Services)		
4		Is performance of a site-specific Security Threat Assessment a required part of the scope of work to be provided under this solicitation?	It is our intention to contract directly for security assessments at the AOC. Individual submissions from security subcontractors will be disqualified.

Form for Questions

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5		How do we access the March 9 web-based teleconference for this project?	Response provided.
6	International Parking Design, Inc.		
7		What parking provisions, if any, have been determined for the projects?	Unless otherwise noted, only surface parking or underground parking is associated with specific projects, although parking structures may be included for individual project or projects. Parking subcontractors may be included in individual teams, but submission by parking subcontractors under this solicitation will be disqualified.
8	Hornberger + Worstell		
9		I could not find the Feasibility study for the Renovation of the Fairfield Old Solano Courthouse project, its budget and scope of work? If we want to respond to this specific project, what are the qualifications you seek?	We will provide a study for that project prior to the submission deadline of the SOQ's.

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10			
11	INTERFACE ENGINEERING		
12		Is there a pre proposal meeting scheduled for the California Judicial Council RFP?	No. Only the 03/09/09 teleconference is planned. Individual submissions from prime engineering consultants will be disqualified.
13			
16	SKIDMORE, OWINGS & MERRILL LLP		
14		Additionally, could you please provide more information with regard to the upcoming, web-based teleconference for the Superior Courts of California RFQ number OCCM-FY2008-08 to be held on Monday, March 9, 2009.	Answered previously.
15	RFQ Section 4.1	Please clarify how we may obtain the "Technical Questionnaire" if it is not the same as Form 1 "Qualifications Questionnaire."	It is the same as the Form 1
16	RFQ Section 4.2/4.3	Please clarify if a hard-copy(s) of the complete SOQ is required for submission, in addition to the (2) compact disks/flash drives containing a single PDF of the complete SOQ and a separate hard-copy of Payee Data Record form. If more than (1) hard-copy is required, please indicate the number of copies.	No hard copy required.

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17	RFQ Section 4.6.1	Please clarify which disciplines comprise the "key sub-consultants" as defined in section 4.6.2 of the RFQ.	All sub-consultants that you deem as "key" for any one assignment or another should be included.
18	Gensler		
19		If our firm has multiple offices in California and will be pursuing projects in more than one location will each office be required to submit the required Qualifications Questionnaire or will one for the firm suffice?	One submission is required for each project. In that submission, the office or offices which will perform the project must be specified, however, all projects may be served by teams in a single office.
20	SmithGroup		
21		Are the Technical Questionnaire and Form 1, referred to in section 4.1 the same form or different forms?	Yes they are the same form.
22		4.5 - Do we need to identify the firm for the 3% DVBE allocation within the submission or can that determination be made in coordination with the AOC at the time of contract negotiation?	As stated in the RFP, this will be done at the time the contract is negotiated and should not be submitted now.
23		4.6.1 States inclusion only of Structural, MEP, Low-Voltage / Sustainability consultants on Part I A-D. Can additional relevant consultants such as courthouse planner, civil engineering, cost consultants, code consultants be included with the submission in Part 1 E and Part II?	See the response to the same questions in #18, above.
24		How will we be able to access the web-based Q&A session?	Answered

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25		On Form 1, a list of officers and principals is requested. In the case of firms with multiple offices, is a list of those in the submitting office sufficient?	You should list all relevant principals in offices that are proposed for the work.
26		A cover letter is not requested, but we assume that can one be included. Is this correct?	Not necessary. Our only requirement is for a brief letter with the name and contact information of your designated contact should we need to contact your organization.
27	steinbergarchitects		
28		Page 8, section 4.1 of the RFQ makes reference to the "Technical Questionnaire" and "Form 1". Are these two documents the same? If not, please advise what constitutes the "Technical Questionnaire" and where can it be located?	These are the same document.
29		If two firms intend to Joint Venture for this solicitation, will the relevant experience of both firms be scored as one combined team, under the Joint Venture? In Form 1, Question #2b requires an Affidavit of Joint Venture to be submitted. Does AOC have a formal Affidavit that the JV should use, or can we submit our version of the Affidavit?	We will contract with a single prime architectural consultant for each team. How that firm subcontracts with other firms or otherwise establishes business relationships is up to the individual prime architect and its team. The relevant experience of the firm or team should be included and will be scored as a combined team. You should provide your own form of affidavit.

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30		Page 8, section 4.3 makes reference to "brief letter" submitted along with Payee Data Record. Can we treat this letter as our cover letter while still identifying the point of contact for this RFQ?	See. Above. No need for a cover letter.
31		Page 9 of The RFQ, 4.6.1 requests that key consultants, specifically structural, MEP, LEED, be included. But the scope of services requires services beyond those afore-mentioned, including costs, lighting, AV graphics, etc...Should these latter consultants be included in the organization chart and their qualifications be included in the proposed team as well?	See earlier responses; key consultants should be selected by each form for each assignment as appropriate.
32		The current Payee Data Record (Attachment G) has the "New Mammoth Lakes Courthouse" on it? Should we ignore this sub-title?	This is a generic form, ignore the title.
33	EHRlich ARCHITECTS		
34		In regards to the RFQ for Architectural, Engineering and Related Services – I noticed on the website given http://www.courtinfo.ca.gov/programs/occm/publications.htm that there are additional project feasibility reports listed including the Imperial County – New El Centro Family Courthouse and the San Bernardino County – New San Bernardino Courthouse. Should these additional projects also be including in Attachment A – List of Projects or are they not valid projects at this time?	The A&E teams for the Imperial and San Bernardino projects have been selected in prior solicitations.
35	GATES + ASSOCIATES		
36		Section 3.13 of the RFP states that Site Planning and Landscape Architecture are desired services, but section 4.6.1 does not list landscape architect as a "key sub-consultant." Would it be appropriate or desirable to include a landscape architect in the SOQ as part of the proposed team?	Per earlier responses, if certain sub-consultants are key for given assignments, then they should be included

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37		Is it possible to obtain a list of architectural firms that have expressed interest in this RFP?	We will publish a roster of attendees to the web-based teleconference.
38		How does one access the web-based teleconference, and at what time on March 9 th ?	Answered previously.
39	Swinerton Builders		
40		Will the RFP submittal date be postponed again past the current Mar 10 date? We desire more time to assemble our response.	This is not an RFP it is an RFQ. Statements of Qualifications will only be accepted from prime architectural consultants, individual submissions from contractors and construction managers will be disqualified. In addition, there is no submission deadline on 3/10 associated with this solicitation.
41	HKS ARCHITECTS, INC.		
42		I was just looking through the RFQ and noticed a discrepancy with the due date. On your web page it says by 2pm on March 27 th . The RFQ states 2pm March 23 rd is the due date. Can you please confirm which date is the actual due date.	The submission deadline is 3/27, 2PM.
43		Also, where might I find the attachments listed in the RFQ to be included with the SF330 form? (Attachment A&B, Standard Agreement, Payee Data record Form)	Payee Data Form is posted to the website.
44	PSA-Dewberry		

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45		Are the services of a real estate consultant desired to assist in the economic analyses and market or demographic surveys/studies specified in section 3.2?	The A&E team may select whatever sub-consultants it deems necessary, including real estate consultants if appropriate.
46		Section 3.15 states that Specialized Commissioning agent services are not part of this RFQ. Does that include the independent building commissioning services that are required to obtain a LEED Silver or higher certification from the USGBC?	Yes, it is our intention that the AOC will retain those services directly.
47		The current LEED rating system as of July 2009 will be LEED 2009. Should section 3.19 be revised to state "to the standards of a LEED 2009 Silver rating" or has the AOC already registered these projects with the USGBC to be grandfathered under the LEED NC 2.1 rating standards?	The projects have not been registered, and thus the standards applicable at the time of registration will govern.
48		No separate Technical Questionnaire as mentioned in section 4.1 appears to have been posted along with the RFQ documents. Will this questionnaire be posted at a later date or is it the same as the Qualifications Questionnaire, Form 1?	The technical questionnaire, also referred to as Form 1, is posted.
49		Are the consultants to be listed on SF 330 Part 1 (A-D) limited to the disciplines named in section 4.6.1 or should all proposed discipline consultants be listed and included?	All sub-consultants for all disciplines deemed to be "key" should be included.
50		What are the procedures for logging in and participating in the web-based teleconference scheduled on March 9, 2009 to review the RFQ requirements? What time is the teleconference scheduled to take place?	Answered previously.

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51		<p>What is the anticipated schedule for posting the remaining project feasibility reports at http://www.courtinfo.ca.gov/programs/occm/publications.htm?</p> <p>In particular, the reports for:</p> <p>New San Jose Family Resources Courthouse</p> <p>Renovation to the Fairfield Old Solano Courthouse</p>	<p>Additional feasibility reports for those projects will be posted before the solicitation closes.</p>
52	NEIMAN STUDIO DesignARC Los Angeles		
53		<p>Is there a list of Architects we can get from you that are interested in your project who we may contact for teaming opportunities?</p> <p>Our firm has an expertise in providing design and consulting services for furniture, fixtures and equipment. Please let me know if</p> <p>A list like this is available.</p>	<p>Per prior response, we will download and publish the list of attendees to the web conference.</p>
54	ac martin™		
55		<p>Page 8, Section, requires submission of a completed SF330 (Parts I and II), and a completed Technical Questionnaire, as well as a statement of the past 10 years claims history and Form 1. I am unable to locate the Technical Questionnaire on the website. Will this be issued in the future? Or is this the same as Form 1?</p>	<p>The technical questionnaire is also referred to as Form 1 and it is posted.</p>

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56		<p>Page 5, second paragraph, requires prospective consultants to submit separate customized qualifications, including specific teams, for each specific project for which we wish to be considered. We are very interested in several of these projects and would like to submit our qualifications on them. However, we do realize that a firm's chances of receiving more than one courthouse are probably slim. Are we able to submit the same architectural team for each project that we are interested in, given that the likelihood of receiving more than one project may not occur? Or are we required to submit separate teams (Project manager, project designer, project architect, etc.) for each project?</p>	<p>Per the RFQ, firms are eligible to compete for and be awarded more than 1 project. As long as the team(s) proposed are the one(s) for particular projects, you may include the same teams, but there must still be a separate submission for each individual project. If a firm is proposing the same team for multiple projects, then we recommend that you prioritize the projects for your firm. Per the RFQ, single submissions for multiple projects will be disqualified.</p>
57		<p>Page 15, Section 9.0, lists professional liability insurance requirements for the various projects. The amount listed for the Santa Clara County Courthouse (San Jose Family Resources) is \$2 million per occurrence and \$2 million aggregate. Is this correct? It seems somewhat incongruent with the amounts listed for the other courthouses, relative to their construction costs.</p>	<p>The correct limits of liability for the New San Jose Family Courthouse are \$10,000,000/occurrence and \$10,000,000 project aggregate.</p>

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58	HMC and Mosakowski Lindsey Associates	<p>HMC Architects and Mosakowski Lindsey Associates have the following questions regarding RFQ Number OCCM-FY2008-08, A&E – Major Capital Projects 2009:</p> <ol style="list-style-type: none"> 1. If we submit an SOQ together, is this considered a joint venture? 2. Is an association or a subsidiary considered a joint venture? 3. Based on the project descriptions of the court projects, do they include any ancillary (non-court agency, i.e. district attorney) support spaces? 4. In reference to page 9, Section 4.6.3, can we submit project experience that is in the process of being completed, or does the project need to be 100% complete? 	<p>Per earlier responses, we will contract with a single prime architect, how that architect subcontracts or joins with other firms or business entities is up to each team.</p> <p>Some projects may include space for “justice partners” such as non-court agencies or the D. A.</p> <p>We are interested in built projects and not unbuilt designs. Projects which are included need to have been constructed.</p>
59	BOORA		

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60		<p>The RFQ indicates the following forms are provided:</p> <ul style="list-style-type: none"> • RFQ + Attachments A & B • The Standard Agreement • Form 330 • Payee Data Record <p>however there are inconsistencies in what is posted on the website:</p> <ul style="list-style-type: none"> • Form 330 is <u>not currently posted</u> under this solicitation. Will it be, or should we download this from another site? • The Payee Data Record (Attachment G) has a cover sheet for <u>New Mammoth Lakes</u>; it is our understanding that this is the single form to use, regardless of this title page. • Confirm that the Standard Agreement form provided on the website is <u>for reference/information only</u> and does not need to be submitted. • Page 8, section 4.1 of the RFQ lists both a "Technical Questionnaire" and "Form 1". It is our understanding that both are part of the 4-page document labeled "Qualifications Questionnaire" that was posted on the website. 	<p>Form 330 is a standard form.</p> <p>Ignore the "Mammoth Lakes" reference.</p> <p>No need to submit the standard agreement in your SOQ, this is a sample for reference.</p> <p>The technical questionnaire and Form 1 are the same form.</p>
61		<p>Section 2.0 of the RFQ indicates that "separate customized qualifications, including specific teams" should be submitted for each project. If one architectural office is submitting for multiple projects (with varied consultant teams), is it necessary or advisable to submit a different internal project team for each submission? It is our understanding that one firm will be selected for, at most, one project, so team availability is not a factor.</p>	<p>Per earlier response, the same team may be proposed for multiple assignments, but separate submissions must be made for each prospective project, specifically addressing that assignment.</p>


Form for Questions

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62		The Qualifications Questionnaire directs the Consultant to provide insurance information. Is it necessary to be in possession of the required amount of liability insurance at the time of the RFQ submission, or can we demonstrate that we have the capability to obtain this amount and will do so before a contract is established with the AOC?	It is not necessary for the firm responding to have the limits of professional liability insurance in force at time of its response to this RFQ, but it must submit a letter from its professional liability insurance broker that the firm will be able to obtain the required limits if awarded a contract.
63		The scope of services outlined in section 3.0 includes work that will require civil engineers, landscape designers, security consultants, graphic designers, cost estimators, and other specialty consultants. Per 4.6.1, we are only to list "key sub-consultants" on Form 330. Is it important or helpful to indicate these other team members elsewhere in the application? Please note that the sample "organizational team chart" was <u>not</u> provided with Attachment A.	Per earlier response, this is up to each team. The organizational chart must be provided by each individual firm/team but the form of this chart is up to each team.
64	HGA Architects and Engineers		
65		. When will the instructions on how to participate on the Webinar/Teleconference be posted on the website? What time does it start on March 9? What number do we call in to? Conf code?	Answered
66		Section 4.6.1 of the RFQ asks for only: "key (Mech, Elect, Low-Voltage, Structural) subconsultants", and section 4.6.2 asks for resumes for key personnel for the actual team" can we list the other consultants here (court planning, security, others?)	Per earlier responses.

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67		Several feasibility studies mention a parking study which was underway at the time of the feasibility study completions. It was to result in recommended courthouse parking standards statewide. Was that parking study completed?	The study is not yet available. The quantity and type of parking will be determined separately for each project during site acquisition and design.
68		The feasibility studies generally assume 8% escalation per year - 5% for construction escalation and 3% for market conditions. This would seem too high now that the economy has taken a real nose dive. (Per recent ENR magazine data, construction escalation is closer to 4 or 5% now.) Is the AOC recalibrating its budgets assuming lower escalation?	The project budgets are subject to adjustment.
69		Initial milestones for the projects in the '08-'09 FY cycle have passed (i. e. start of Acquisition Phase in mid '08 for Lakeport, Red Bluff, SE LA County). Did these Acquisition Phases actually start?	The projects have not yet started.
70		Regarding Professional Liability Coverage, it is described in three different ways in the three different places. Please clarify whether AOC will require anything other than a dollar limit per claim and in the aggregate on practice policy --That is what is commercially available.	The coverage terms and conditions are set forth in Section C.12 of the representative General Terms and Conditions that were included with the RFQ. The terms and conditions set forth in the General Terms and Conditions and the limits of liability set forth in Section 9.0 of the RFQ, combined, set forth the AOC requirements for professional liability insurance.

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71		Please clarify the AOC's sustainability goals?	All projects will be LEED Silver.
72		Regarding the Payee Data Record Form, do we submit a hardcopy of the Payee Data Record Form with a letter <u>OR</u> do we submit it on another CD?	Only a Hardcopy
73	Carey & Co., Inc.		
74		Is there a feasibility study or any other background document for the Solano County Courthouse? We looked on the website and couldn't find one.	Posting pending prior to close of solicitation.
75			
76		Will you also be engaging Construction Management services with these projects? Are there any current opportunities.	This may be done as a separate solicitation, but it is not part of this solicitation.
	NEVELLWHITE, LLC		
77		Would you be so kind as to send a list of interested firms for A/E services for new courthouse projects?	Per earlier response, we will download a list of participants in the web conference.
78	Wald, Ruhnke & Dost Architects, LLP		
79	Section 7.1	Will any local Monterey County Courthouse representatives weigh in on the evaluation of SOQs for the new South Monterey County Courthouse?	The AOC may or may not include the superior courts in the architect selections.

Form for Questions

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80	RMW architecture & interiors		
81	RFP Number: OCCM-FY-2008-08	What is the time for the 03/09/09 Web teleconference and where can we find instructions for participation?	Answered previously.
82	Steinberg Architects		
83		Please post the 3/9/09 Teleconference Time and Login Information	Answered previously.
84		<p>Question 1: On page 5 of the Request for Qualifications, at the top of the page, it reads:</p> <p>“SOQs must clearly describe and explain joint ventures and other firm associations which are proposed for a project or projects.”</p> <p>Where shall respondents include this information?</p>	See earlier responses.

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85		<p>Question 2: On page 10 of the Request for Qualifications, Section 4.6.6, it states:</p> <p>“If you are proposing that a branch office provide a significant part of the services, provide your proposed plan for managing the projects as regards to the roles, relationships, and respective responsibilities of the proposing office and the home office relative to provision of the services within the home office, the branch offices of the firm, or both.”</p> <p>Where shall respondents include this information in the SF330, Part II? Is this information the same as requested in Question 1 above? Do you want this information combined if there is a JV and branch office involvement?</p>	<p>This should be included where appropriate to describe the proposed office(s)/team/business relationships and how they will serve the project.</p>
86	Dreyfuss & Blackford Architects		
87		<p>Paragraph 4.6.1 of your solicitation suggests only Structural, Mechanical, Electrical, Low-voltage and LEED/Sustainability consultants be identified.</p> <p>Should other consultants be omitted at this time? Specifically, the additional disciplines noted in paragraph 3.6 such as Civil, Programming and Security, as well as Cost Estimating.</p>	<p>Per earlier responses.</p>

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88	<i>TaylorTeter</i>		
89		Will the failure to submit a RFP response for the current solicitation prevent an Architectural firm from submitting a response on the future construction projects identified in the 5-year Capital Outlay Plan?	No.
90	ZIMMER GUNSUL FRASCA ARCHITECTS LLP		
		Could you help us find reference materials on the New San Jose Family Courthouse listed in the RFQ? There are not fact sheets or feasibility reports posted to the AOC website for this particular project. Many thanks!	This is in draft form and has not yet been posted, but per earlier note will be posted during the solicitation period.
91	<i>OWEN Group</i>		
92		I would like to request a list of plan holders for teaming. Can you please provide for this?	Per earlier responses as to publication of a roster of attendees to the web-based teleconference.
93	POLSHEK PARTNERSHIP ARCHITECTS LLP		

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94	Superior Courts of California	The RFP states that "prospective consultants are required to submit separate customized qualifications, including specific teams, for a (each) specific project for which they wish to be considered." Could you please explain this further? E.g. Does this mean that individual team members should be different for each project, or that sub-consultant firms should be different for each project?	This is up to each individual firm/team. Identical teams may be provided for multiple projects; however, the SOQ must explain how and why those teams are eligible, in a separate, individual submission for each discrete project assignment, per the RFQ and earlier responses.
95	"	Are there established goals for MBE, WBE or in-state sub-contracting?	No.
96	"	Can you please provide website, log-in and call-in information for the web-based teleconference to take place on March 9 th ?	Answered previously.
97	Moshe Safdie and Associates Inc.		
98	Section 8.2 RFQ Process and Subsequent Events	What time will the web based teleconference be held? How do we access the teleconference?	Answered previously.
99	Section 11.0 Disabled Veteran Business Enterprise Participation Goals	In addition to the Disabled Veteran Business Enterprise participation goals, are there participation goals for Minority and/or Women Owned Businesses? If so, what are the participation goals and where can we locate a directory of eligible firms?	No in addition to the DVBE goals, there are no other specific goals.

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100	Section 11.0 Disabled Veteran Business Enterprise Participation Goals	The goal of a minimum of three percent (3%) participation is determined by what base?	3% of the value of the contract awarded to your firm
101	R. L. Binder, FAIA Architecture & Planning		
102	OCCM-FY2008-08	Can you please provide the details for the teleconference? (Website, log in information, etc.)	Answered previously.
103	OCCM-FY2008-08	You mentioned that updates will be posted to the AOC website. Will all updates be posted to the same web page as the RFQ or should we be checking the Requests for Proposal home page?	Updates will be posted to the RFP website page only.
104	Moore Ruble Yudell Architects & Planners		
105		Should we provide all consultants (i.e. wind, parking, code, economic analysis) as part of the proposed team, or just the primary consultants (structural, MEP, landscape, civil, court programming/design)?	Per earlier responses, this is up to each individual firm.
106		Please confirm the naming format for the PDF file: FirmName_CourtName_OCCM-FY2008-08.pdf	Correct.
107		If a design team (2 architecture firms) is pursuing a project together, is the AOC requesting/requiring that the team be a Joint Venture, or is an Executive Architect / Design Architect relation acceptable?	Per earlier responses, we will contract with a single prime architect.

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108	Rutherford & Chekene		
	Item 2.0, Page 5 states, "Perspective Consultants are required to submit separate qualifications, including specific teams, for a (each) specific project they wish to be considered under this solicitation."	Is the intent of Statement to require a separate and distinct team of an Architect Principal, Project Manager, etc. for each court site for which one submits? Or is the intent to communicate that submittals for each site must be separate packages and not one qualifications package for multiple sites?	Separate submissions for each project are required, however, the same team may be proposed for multiple projects in those submissions, as long as the projects for that team are prioritized.
109	K2A ARCHITECTURE + INTERIORS		
110		Does the OCCM have a list of interested firms that is available for firms looking for teaming opportunities?	Per earlier responses.
111		Is there any SBE (small business enterprise) bonus ratings offered in conjunction with these projects?	No.
112		Does the OCCM have a list of 'Pre-Qualified' Firms? Or firms that you have been previously working with?	There is no prequalified list for this solicitation.
113		How do we attend the tele-conference on Monday March 9 th ? What time is the event?	Answered
114	Wald, Ruhnke & Dost Architects, LLP		
	Section 4.1	The RFQ requires that we submit a technical questionnaire. Where can I find the Technical Questionnaire?	Questionnaire posted, also referred to as "Form 1"

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115	Payee Data Record Form Attachment G	The Payee Data Record Form says that it is for the "New Mammoth Lakes Courthouse". Is this the form you would like us to use?	Yes. Ignore the Mammoth Lakes.
116	Standard Form 330 Part 1, Section A "Title & Location"	Which project name do you want us to use for this RFQ submission: (1) A&E – Major Capital Projects or (2) New South Monterey County Courthouse (the specific project for which we are submitting an SOQ)?	See above. Specific Project Names
117	Section 4.6.1	Section 4.6.1 lists "key sub-consultants" as Structural, Mechanical, Electrical, low-voltage, and LEED/Sustainability. Are these the <i>only</i> consultants you would like us to identify in the Standard Form 330 or should we list all types of consultants we may utilize in this project, i.e. civil, plumbing, landscape, etc.?	Per above response, per each firm's judgment.
118	Perkins+Will.		
		We would like to understand how an office's submittal for multiple projects would be viewed if the same staffing or if different staff teams are presented?	Per earlier responses.
119	Attachment A – List of Projects,	Please clarify basis for construction costs. Does the estimated \$1,000 s.f. include land acquisition, entitlements, design fees, construction costs and FF&E?	Soft costs are not included in the stated construction costs. Soft costs included design fees, entitlements and land acquisition, and other costs. FF&E is included in the construction total, along with cabling and IT/Telcom infrastructure.
120	Attachment A – List of Projects, Note 2	In regards to the Delivery Method, what forms of delivery methods will be considered? Is there any further information on methods for each specific project?	See RFQ.

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121	Attachment A – List of Projects, Note 3	Please clarify the basis of the schedule assumptions. A 47,000 s.f. building would probably have a much different design schedule than a 390,000 s.f building. This schedule assumes both would be done in the same time frame.	The schedule assumptions for design and construction are generalized, although smaller projects may assume shorter or more compressed design phases and ~18 months' construction and larger projects assume longer design phases and ~24 months' construction. Some projects are small but are remote and seasonal and thus will have longer construction schedules. Schedules will be refined as the projects progress.
122	Section 3.6 – Scope of Services	Please clarify if "Building Information Modeling" will be a requirement.	BIM may be a service that we will utilize as noted in the RFQ.
123	Section 4.2 – Specifics of Submitting a Responsive SOQ	Please clarify the labelling of the pdf. File name. Would the pdf. File name include; name of our organization, name of the project for which we are submitting, and the AOC's RFQ number (OCCM-FY2008-08)? Can you provide an example of the pdf. File name?	See above.
124	KMD ARCHITECTS		

Form for Questions

Your Organization's Name:			
#	Solicitation Reference	Question	Response
125	OCCM-FY-2008-08	Page 5 and Page 9 of 28 Item 4.6.2 the RFQ solicitation states "Specific Team" and "actual Team" for each project the executive architect intends to pursue. If our firm decides to pursue more than one project, does every key team member need to be exclusive to a particular project?	No, but the AOC would expect that, given our stated planned schedules, you would be able to staff the projects you apply for as your SOQ for the individual project(s) so designate.
125	OCCM-FY-2008-08	Page 9 of 28 Item 4.6.3 the RFQ Solicitation states "Project examples cited should be either California court buildings or institutional buildings of similar complexity completed in the last ten (10) years". a: Does the "California court" project fall in the 10 year limitation? b: By "completed", do you mean completed construction? Or are projects currently under construction and/or for which planning and design phases have been completed are acceptable? c: Would you please provide example of projects that you consider to be "Institutional"?	Per RFQ, court and institutional projects may include but not be limited to projects for major public or private institutions such as (but not limited to) universities, government agencies, large corporations.
126	OCCM-FY-2008-08	Is it the intention of the AOC to NOT award multiple projects to one executive architect?	Per RFQ, any one prime architect may receive more than one award, depending on qualifications.
127	OCCM-FY-2008-08	Is AOC allowing consultants to be on multiple teams? If yes, do the members of the consultant firm have to be specific and exclusive for each project pursued?	Per RFQ, sub-consultants may be on multiple teams.
128	OCCM-FY-2008-08	Can an architect of record be on multiple teams led by other executive architects?	See earlier response.
129	OCCM-FY-2008-08	Can a design architect, acting as a court planning expert be on multiple teams?	See earlier response.

Form for Questions

Your Organization's Name:			
#	Solicitation Reference	Question	Response
130	OCCM-FY-2008-08	Is the AOC planning on reimbursing travel expenses if a team from outside of California was to be selected?	The AOC intends to negotiate fixed prices for the projects (travel and living included in the fixed price), regardless of the location of the consultant.
131	OCCM-FY-2008-08	Page 18 of 28, the Solano County courthouse is identified but has no cost, number of courts or schedule associated with it, can you clarify if this was intentional?	Study will be posted.
132	OCCM-FY-2008-08	The Program, Fact Sheet, & Feasibility Report for Santa Clara County (New San Jose Family Resources Courthouse) was not available on the website http://www.courtinfo.ca.gov/programs/occm/projects.htm , where can we get that information?	Study will be posted.
133	OCCM-FY-2008-08	Would now be the appropriate time to ask the AOC for contract language clarification or would this be better addressed after this RFQ phase?	You have not submitted contract questions and thus no formal binding response is included here.

Form for Questions

Your Organization's Name:			
#	Solicitation Reference	Question	Response
134	OCCM-FY-2008-08	<p>Has the AOC identified a "CM at Risk" entity for any of the projects at this time?</p> <p><u>Article A.3. Construction Budget</u> <i>"The Contractor shall accomplish the design Services required under this Agreement so as to permit the AOC (i) to undertake a procurement for construction services using its procedures for the CM at Risk project delivery method, and (ii) to assist the AOC in reaching agreement with the CM at Risk in determining the Guaranteed Maximum Price (GMAX) necessary to manage construction of the Project and to construct the Project, with the goal of not exceeding the Construction Budget available to the AOC that is set forth below. The GMAX is calculated after the Project has been bid by the CM at Risk ..."</i></p>	No.
135	OCCM-FY-2008-08	<p>Does the AOC currently have a list of "subcontractors approved in writing" that would be pertinent to this RFQ response?</p> <p><u>Article A.5. Basic Services</u> <u>1.General</u> <i>(iii): "Restrict subcontracting to only those subcontractors approved in writing by the AOC pursuant to section C.9 of Exhibit C and who have agreed in writing to be bound by the terms and conditions"</i></p>	No.
136	OCCM-FY-2008-08	<p>Has the AOC enlisted or considered any "other consultants" at this time? And does the AOC envision the need for specialty consultants such as, Financing, Real Estate, Asset Management, EIR, Programming, Security Risk Assessment, to be included in this RFQ response?</p>	Per project basis.

Form for Questions

Your Organization's Name:			
#	Solicitation Reference	Question	Response
137	OCCM-FY-2008-08	<p>To confirm point A.5 (viii) & (ix) Civil Survey and Geotechnical services ARE INCLUDED in expected scope of work, correct? And would the AOC expect these Consultants to be included and identified in the RFQ response?</p> <p><u>Article A.5. Basic Services</u> (viii): "Provide a land survey including, but not limited to, topographical, title information with exceptions and easements plotted, and utilities features and locations as directed by the AOC. ... (ix): "Provide a preliminary geotechnical investigation and report on the selected site as directed by the AOC."</p>	Yes they should.
138	OCCM-FY-2008-08	<p>Is BIM or Revit to be considered in the document format AND does the AOC anticipate using a BIM environment which would include the CM-at-Risk entity?</p> <p><u>Article A.5. Basic Services</u> (xiii): "Prepare Project documentation in Adobe Acrobat .pdf format, Microsoft Word .doc format, and AutoCAD .dwg format, as indicated in this Agreement or agreed upon in writing with the AOC at the commencement of the Services."</p>	BIM may be utilized.
139	Nacht & Lewis Architects		
140	Attachment A – List of Projects	Can OCCM provide any additional or updated information on the proposed project schedules besides what is noted in the RFQ and Project Feasibility Reports?	No.
141	MKTHINK		

Form for Questions

Your Organization's Name:			
#	Solicitation Reference	Question	Response
142		<p>On page 5 second paragraph it states: Prospective Consultants are required to submit separate customized qualifications, including specific teams, for a (each) specific project for which they wish to be considered under this solicitation.</p> <p>Does this mean that you cannot apply for multiple projects with the same team? If not, what changes would the RFP evaluators look for? We have a great working relationship with our proposed team for this project and would like clarification to this point.</p>	See earlier responses.
143	WARE MALCOMB		
144	RFQ OCCM-FY2008-08	<p>On page 4, in last paragraph under background information, RFQ OCCM-FY2008-08 states: <i>"The projects which are the subject of this RFQ are the first group of the 41 capital-outlay projects to be funded. The first group includes Santa Clara-New San Jose Family Courthouse, which will be partially funded by this bond issue, and the Solano Historic Courthouse project, a renovation and restoration of an historic courthouse. The first group also includes Imperial-New El Centro Courthouse, for which an architectural and engineering team was selected in a prior procurement and which is therefore excluded from this solicitation."</i></p> <p>Does that mean that at this time, AOC is only looking for us to submit qualifications for the Santa Clara and Solano projects, or may we provide qualifications for any of the 13 projects listed on page 18 of the RFQ (and the intent was to bring three unique projects to attention)? Thank you for the clarification.</p>	<p>We are looking for firms for all 13 projects.</p> <p>Per earlier responses, the architect for the Imperial-El Centro project has already been selected under a separate solicitation.</p> <p>Per the RFQ any firm/team may submit for more than one than one or all projects, provided that there is a separate submission for each project.</p> <p>The studies for the Santa Clara and Solano projects will be posted.</p>

Form for Questions

Your Organization's Name:			
#	Solicitation Reference	Question	Response
145	RFQ OCCM-FY2008-08	Where can we find information regarding the time and log-in/call-in website and phone number for the Web Based Teleconference noted in the RFQ that will be held on Monday, March 9, 2009?	Answered
146	Langdon Wilson Architects		
147	Item 4.6.2 (Key Personnel)	If a firm submits for more than one project, can the same key staff members be proposed on more than one project?	Yes, but see above.
148	WWCOT		
149	WWCOT Dennis Tanida – dennist@wwcot.com Attachment A – List of Projects	Does the “construction costs” amount for each project represent hard costs only or hard and soft costs (total project cost)?	See response above.
150	WWCOT Dennis Tanida – dennist@wwcot.com Not in the RFQ	At which location(s) do you anticipate project meetings will occur?	Will vary at the convenience of AOC and local Court, but most design and construction field meetings will occur at the courthouses.
151	WWCOT Dennis Tanida – dennist@wwcot.com Standard Agreement	In addition to State Fire Marshal and Division of the State Architect (DSA) Access Compliance approvals, which additional State, County or Municipal agencies approvals will be required?	Correction Standards Authority also has jurisdiction. Local officials do not have jurisdiction.
152	WWCOT Dennis Tanida – dennist@wwcot.com Section 12.0 – RFQ Schedule	The RFQ does not specify at what time and URL where we can access the Web-based Teleconference. Would you please provide the time and connection details for the Web-based Teleconference?	Answered.

Form for Questions

Your Organization's Name:			
#	Solicitation Reference	Question	Response
153	Stafford King Wiese		
154	OCCM-FY2008-08	What time is the web-based teleconference on March 9 th ? Please provide a call-in phone number and instructions for the call.	Answered
155	OCCM-FY2008-08	If we are associating or forming a joint venture with another firm, should both firms complete and submit the Technical Qualifications Questionnaire or only the prime firm?	See earlier responses.
156	OCCM-FY2008-08	If we are associating or forming a joint venture with another firm, should both firms complete and submit the Payee Data Record form or only the prime firm?	See earlier responses.
157	OCCM-FY2008-08	In addition to the 2 compact discs, is the AOC interested in receiving paper/hard copies of the SOQs? If so, how many?	No.
158	OCCM-FY2008-08	May we show key sub-consultants in our SOQ if we believe they are critical to the success of the project, in addition to those disciplines listed in item 4.6.1 on page 9 of the RFQ?	See earlier responses.
159	OCCM-FY2008-08	Can the three signatures required on the Form 1 Affidavit be from the same person? Or does the AOC require three different signatures?	Up to each firm.
160	OCCM-FY2008-08	The sentence beginning with, "Place a label on the disk with the name of your organization ..." in item 4.2 on page 8 of the RFQ is incomplete. Please complete this sentence.	See answer above.
161	OCCM-FY2008-08	Shall we include an SF330, Part II for each firm on our proposed team? Or is the AOC only interested in seeing an SF330, Part II from the prime firm?	Yes.
162	OCCM-FY2008-08	Contract Article A.5a – To what extent does the AOC expect the incorporation of information from land surveys, geotechnical reports and other consultants to be integrated in the working drawings?	That information will be integrated into the A&E's work.

Form for Questions

Your Organization's Name:			
#	Solicitation Reference	Question	Response
163	OCCM-FY2008-08	Contract Article A.5a, paragraph xv, obligates the architect to field check and document "all" existing conditions, we would ask for clarification for defining the extent of the check and documentation?	To be determined in each project.
165	OCCM-FY2008-08	Contract Article C.11 regarding indemnification could be interpreted to obligate the Architect to defend the State in a variety of circumstances, some of which appear to be beyond the scope of any professional liability coverage currently available. We would ask that these provisions and the cost of mitigating the risk of such circumstances be the subject of contract and fee negotiations as a part of the contract award process, is this acceptable?	No change in indemnification terms.
166	OCCM-FY2008-08	Contract Article C.11 regarding indemnity and the breach of obligations under the agreement, we would ask that this language become the specific subject of discussion and clarification as a part of the negotiation process, is this acceptable?	Per above.
167	OCCM-FY2008-08	Contract Article C.25 deals with dispute resolution and we would ask that this subject matter be made a part of the contract clarification and negotiation process, is this acceptable?	Other provisions negotiable at the time of award.
168	HKS ARCHITECTS, INC.		

Form for Questions

Your Organization's Name:			
#	Solicitation Reference	Question	Response
169	Insurance	If an Architect teams with another Architect, will both firms be required to meet the minimum professional liability insurance levels?	If the "team" is a formal joint venture then the professional liability insurance must list the joint venture and each joint venture participant as insured on the policy. If the "team" is in the form of a prime design professional "teamed" with sub design professionals then the professional liability insurance need only be provided by the prime design professional.
179	carrier johnson + CULTURE		
171	OCCM-FY-2008-08	The construction for a courthouse that we designed for the AOC will be complete in June of 2009. As such may we use this project as a project example in our submission?	Yes.