



**Judicial Council of California**  
ADMINISTRATIVE OFFICE OF THE COURTS

OFFICE OF COURT CONSTRUCTION AND MANAGEMENT

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October 11, 2006

To All Interested Parties:

We would like to express our appreciation for the response of the architectural and engineering community to our Request for Qualifications. Many fine teams responded, making our task of evaluating the qualifications a challenging one. In order to conduct a manageable number of interviews, all of the qualified teams could not be included in our shortlist. Absence from the list is not an indication that we felt the team could not perform the work, but we necessarily had to limit the shortlist to the teams we believed were most responsive to the selection criteria.

The interview shortlist and schedule is attached. Also indicated are the types of services (ID/IQ services, Capital Projects, or both) for which the teams will be interviewed (please tailor the presentation accordingly). The interviews will be conducted in the AOC regional office (Sacramento – 2860 Gateway Oaks Boulevard, suite 400, American River conference room; Burbank – 2255 North Ontario Street, suite 200, Sunset Boulevard conference room, and San Francisco – 455 Golden Gate Boulevard, 3rd floor conference center, Catalina conference room) most convenient for each A&E team. Kindly contact Michele Allan at (916) 263-1374 or [michele.allan@jud.ca.gov](mailto:michele.allan@jud.ca.gov) to acknowledge your interview time and location, and to express any scheduling or other concerns.

Interviews will be 45 minutes in length, with a presentation by the A&E team of no longer than 30 minutes, followed by questions from the interview panel. The presentation must address the selection criteria as listed in the RFQ. Please bring no more than 6 persons to the interview, and bring any equipment necessary for the presentation (a projection screen will be available).

Again, our sincere thanks for the participation of all the teams.

***Best Regards,***  
**Steve Sundman**

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