



Judicial Council of California

ADMINISTRATIVE OFFICE OF THE COURTS

FINANCE DIVISION

455 Golden Gate Avenue • San Francisco, California 94102-3688
Telephone 415-865-7960 • Fax 415-865-4325 • TDD 415-865-4272

RONALD M. GEORGE
Chief Justice of California
Chair of the Judicial Council

WILLIAM C. VICKREY
Administrative Director of the Courts

RONALD G. OVERHOLT
Chief Deputy Director

CHRISTINE M. HANSEN
Director, Finance Division

TO: POTENTIAL BIDDERS

FROM: Administrative Office of the Courts
Business Services Unit

DATE: February 24, 2004

SUBJECT/PURPOSE OF MEMO: Project Title: Real Estate Appraisal Services
Addendum #1 to RFP Number: OCCM-AS-02-04

ACTION REQUIRED: The State has extended the Proposal Due Date and has deleted in its entirety provisions 3.1 and 3.3 of the RFP, and replaced with the provisions as set forth in the attached Modification Section of this Addendum.

PROPOSAL DUE DATE: **Proposals must be received by noon on March 5, 2004**

SUBMISSION OF PROPOSAL: Proposals should be sent to:
Judicial Council of California
Administrative Office of the Courts
Attn: Nadine McFadden
455 Golden Gate Avenue
San Francisco, CA 94102

CONTACT FOR FURTHER INFORMATION:

NAME:	TEL:	FAX:	E-MAIL:
Clifford Ham	415-865-7550	415-865-8885	<i>Clifford.Ham@jud.ca.gov</i>

MODIFICATIONS
SECTION

In light of the proposal due date extension, provision 3.1 is hereby deleted in its entirety and replaced with the following:

“3.1 The service provider is expected to perform an appraisal of up to four (4) separate properties. The appraisals will be performed concurrently between approximately March 15, 2004 and April 5, 2004. The contract term will be March 15, 2004 to July 30, 2004. The subject properties will be located in urban or suburban areas with or without improvements or existing buildings.”

Provision 3.3 of the RFP is hereby deleted in its entirety and replaced with the following:

“3.3 Provide draft appraisal (four printed and one electronic copies) for review and comment. (The AOC has retained the California Department of General Services Appraisal Review Unit to review appraisals for completeness and acceptability). Service provider will revise the appraisal to address comments and resubmit (four printed and one electronic copies), to the AOC.”

End of Modifications