

## ANSWERS TO SUBMITTED QUESTIONS

Q #	Questions	RFP Reference (Document & Page-Section-Item)	Answers
1	<p>What is the difference between:</p> <p>For Non-Cost Proposal email to: fs202101mb.noncost@jud.ca.gov</p> <p>For Cost Proposal email to: fs202101mb.cost@jud.ca.gov</p>	RFP sections 4.7, 5.1 and 5.2	<p>Please refer to RFP section 5.1 "Non-Cost Proposal Format", and section 5.2 "Cost Proposal / Fee Schedule Worksheet" for information on what documentation must be included for each. The Cost Proposal <b>must</b> be submitted separately from the Non-Cost Proposal, submitted in electronic format to their respective emails addresses as specified in Section 4.7 of the RFP.</p>
2	<p>Is the agency looking for inclusive teams? For example, we are an engineering firm, can we just submit qualifications for engineering (structural, civil, mechanical, plumbing, electrical, fire protection, low voltage)?</p>	RFP section 2.6	<p>All Consultant firms to be awarded a contract under this RFP must meet <u>all</u> of the minimum licensing requirements specified in RFP sections 2.6.1, 2.6.2, and 2.6.3. Consultants may propose sub-consultants to fulfil the license requirements for all listed disciplines.</p>
3	<p>Attachment B asks for at least 5 projects – 5.1.8.2 also asks for 5 projects. Can these be the same?</p> <p>Also does each peer review project have to meet the \$500K+ value? This seems steep. Can design and construction projects also be considered?</p>	RFP section 5.1.8.2(b), and Attachment B	<p>Yes, the requirement found in RFP section 5.1.8.2 "Consultant's Prior Relevant Experience" is the same as the requirement referenced in Attachment B. Please note that Attachment B, Page B-4, Question 1 does specifically state that "Consultant <b>must</b> list these projects in the "Consultant's Prior Relevant Experience" Section."</p> <p>Each project identified must have a construction value of at least \$500,000. Proposers may list projects that are still in progress however they must have at least completed the Working Drawings phase.</p>
4	<p>Paragraph 2.6.3.1 of the RFP states that a California Architect license is required for review of Architectural plans. Please clarify if an ICC certified commercial building plans examiner may suffice in lieu of an architectural license.</p>	RFP Section 2.6.3.1	<p>No, a California Architect license is required. All licensees shall have knowledge and expertise in California Codes and Standards related to their disciplines. We are eliminating the ICC Plans Examiner certificate as a qualifier under all disciplines. Only California licensed architects and engineers shall be accepted.</p> <p>Please see Addendum 1 which has revised Sections 2.6.3.3 through 2.6.3.6 of the RFP, and Sections 2.2.3 through 2.2.6 of Attachment F, Exhibit B.</p>
5	<p>The RFP mentions the need for over-the-counter plan review services. Please clarify if on-site services are anticipated and, if so, for how many hours per week.</p>	RFP Section 3.5, and Attachment D Section 2.6.9.	<p>"Over-the-counter" plan reviews are not required. No on-site services are anticipated.</p> <p>Please see Addendum 1 which has revised Section 3.5 of the RFP, removed Section 2.6.9 of Attachment D, and removed Section 2.6.9 of Attachment F, Exhibit D.</p>
6	<p>Attachment B, Qualification Questionnaire asks proposers to "Submit a financial statement for the past two (2) full fiscal years". We are a privately owned firm that requires this information to remain confidential. Can the Judicial Council confirm that financial statements will remain confidential and not publicly accessible by accessible through the California Public Records Act or similar act?</p>	Attachment B, Page B-1	<p>Please refer to RFP section 11 "Confidential or Proprietary Information" which states in part "The Judicial Council will not disclose (i) social security numbers, or (ii) balance sheets or income statements submitted by a Proposer that is not a publicly-traded corporation. All other information in proposals will be disclosed in response to applicable public records requests."</p>
7	<p>Paragraph 5.1.5 c. asks the proposer to "Provide a statement of Consultant's financial resources and insurance coverage. Include a certification of correctness of Consultant's statement of financial resources." By "certification of correctness", is the Judicial Council asking for a specific form or a general statement certifying that the statements made are correct? If the latter, can the proposer self-certify?</p>	RFP Section 5.1.5(c)	<p>For the "certification of correctness" Proposers are not being asked to produce any specific form, but are being asked to include a general statement certifying that their stated financial resources and insurance coverage are true and correct. Yes, Proposers can self-certify that their statements are true and correct.</p>

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8	With the appropriate qualifications and experience, may a licensed electrical engineer serve to provide the low voltage services required by section 2.6.3.8.?	RFP Section 2.6.3.8	Yes, an Electrical Engineer who has knowledge and experience in low-voltage scope can serve in that capacity.
9	The Qualification Questionnaire in Attachment B requests to provide license/certification numbers license certification class. Can you clarify what license should be reflected here? Is it the company business license?	Attachment B	No specific license/certification is being requested on Attachment B, more than one license/certification may be listed. Proposers need not list every license/certification on Attachment B, however Proposers must meet all minimum licensing requirements specified in RFP section 2.6, and must provide copies of the Proposer's licenses and certifications as specified in RFP section 5.1.7, 5.1.8.1, and 5.1.8.2.
10	Is a licenced Architect required to be apart of the plan review team? Or can other licenses as listed be provided?	RFP Section 2.6.3.1	All Consultant firms to be awarded a contract under this RFP must meet all of the minimum licensing requirements specified in RFP sections 2.6.1, 2.6.2, and 2.6.3. Consultants may propose sub-consultants to fulfil the license requirements for all listed disciplines.
11	Is the Plan Review for firms to review all disciplines, or individuals, such as architectural plans, structural plans, electrical plans, etc.	N/A	Proposers must be able to perform plan review services for all disciplines specified in Attachment D "Duties and Performance - Plan Review Consultant".