



Judicial Council of California
ADMINISTRATIVE OFFICE OF THE COURTS

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MEMORANDUM

Date	Action Requested
July 1, 2004	Review
	Submit additional questions by July 6, 2004
To	Project Title
Registered prospective Consultants	RFQ number: OCCM A&E - 0614
From	Deadline
Office of Court Construction and Management	SOQ must be submitted by 1 p.m. Friday July 23, 2004
Subject	Contact
Conference call canceled	occmrfq@jud.ca.gov
Answers to questions submitted	
Additional clarifications	
Superior Courts of California, Ten Court Buildings	

The AOC Office of Court Construction and Management have elected to cancel the tentatively scheduled pre-submittal telephone conference call.

Questions received to date by this office are answered in this memorandum. Additional questions will be entertained until the close-of business Tuesday July 6, 2004, and will be answered in a separate memorandum by July 9, 2004.

1. *Will the list of firms generated in response to this RFQ be used if additional capital projects are funded beyond the 10 identified?*

Answer: No, a separate solicitation and selection will be undertaken.

2. *Where can I find Attachment B? [B.1 – B.10]*

Answer: it is posted along with the RFQ at -

<http://www.courtinfo.ca.gov/reference/rfp/aersforsbrfp.htm>

3. *As a consultant should we register?*

Answer: No, sub-consultants are encouraged to team with Prime Architects

4. *Could we obtain a list of the firms that have registered?*

Answer: Yes a list will be published with this memo, and will be posted at <http://www.courtinfo.ca.gov/reference/rfp/aersforscbrfp.htm>; by July 7, 2004.

5. *Do the prime architect need to include the Geotechnical Engineer in their submittal?*

Answer: Geotechnical services are included with 'Development Studies' (see paragraph 3.5); since this element contains several disciplines it is not necessary to indicate consultant names on 'Table of proposed services ...' in Attachment B, simply indicate if the these services are provided by the Prime Firm, a Sub-Consultant, both, or neither.

6. *Are future RFQ's anticipated for construction management services for each of the projects listed in Attachment B?*

Answer: Construction management services are not covered by this RFQ, and a decision has not been made on which projects, if any with require CM services.

7. *If we offer our services for civil design, CPM scheduling, value engineering, and constructability reviews on this current procurement, will we be allowed to propose on any future CM RFQ's?*

Answer: Yes, however refer to paragraph 2.0 (RFQ, page 3) – SOQ's for only certain specialty subconsultant disciplines (as inferred in the question above) will be rejected.

8. *Can you clarify if the AOC has DVBE goals for this solicitation?*

Answer: No special goals are identified for this solicitation.

9. *What exactly constitutes the SOQ submission - cover letter, Attachment B and SF 255 for each project? Or 5 copies of the cover letter and SF 255? And 1 copy of the Attachment B?*

Answer: Five (5) copies of the cover letter and SF 255, unless you are proposing separate teams for individual projects (see answer to question 13, below); and 1 copy of the Attachment B, for each project that the prospective consultant wished to be considered for.

10. *Can we use Standard Form 330 instead of SF 255?*

Answer: No

11. *Can we submit any additional qualifications besides Attachment B and SF 255?*

Answer: Please keep your submittals concise, qualifications can be highlighted in the cover letter.

12. *Do any of the ten demonstration projects include requirements for public art?*

Answer: That decision has not been made.

13. *Regarding the Subconsultant teams, may a prime contractor/consultant/firm propose individual subconsultants as appropriate for the location and scope of each project, or is*

a single team for all projects preferred by the AOC?

Answer: You are free to propose separate teams for individual projects

14. We are assuming the Prime Firm refers only to the architect?

Answer: Yes

15. Please clarify "facility performance evaluation" showed in the Table of Proposed Services – Attachment B

Answer: This would include 'post occupancy evaluations' and possibly evaluations of the performance of certain building systems, in existing court buildings. Architects and Engineers can typically perform both such evaluations.

16. Does the term SOQ, as referred to in 4.2, refer to the entire package, as itemized in 4.3 through 4.5.2?

Answer: Yes, also refer to the answer to question no. 9 above.

17. In the Table of Proposed Services, Attachment B – what is included in Site Acquisition?

Answer: See paragraph 3.3 of the RFQ.

18. In the Table of Proposed Services, Attachment B – what is included in Contracting and Sourcing?

Answer: See paragraph 3.9 of the RFQ.

19. In the Table of Proposed Services, Attachment B – what is included in Construction contract administration?

Answer: See paragraph 3.13 of the RFQ. Architects and Engineers typically perform this work as a basic service.

20. Please confirm that the AOC prefers one 255 which will include the entire consultant/subconsultant team.

Answer: Refer to paragraph 4.3.2 and 4.3.3; in Section 6 (of the SF255) list all subconsultants, in Section 7 include information about the architects, structural, mechanical and electrical engineers, also see answer to question no. 9, above.

End of Questions and Answers