

**Attachment H**  
**Cost Proposal Table – Project A**

**Part I – Cost/Fee Proposal**

Deliverable No.	Project A: Oral Proficiency Screening Exam Task/Deliverable Description	Not to Exceed Amount
A1	<ul style="list-style-type: none"> <li>• Conduct standard-setting study and recommend valid cut-score to be used for all languages</li> <li>• Provide validation study and publicize methodology used for establishing cut-score</li> </ul>	\$ _____
A2	<ul style="list-style-type: none"> <li>• Provide public web-based access to Oral Proficiency Screening Exam information</li> <li>• Ensure maximized page ranking for web site</li> <li>• Staff and maintain call center and centralized e-mail response center</li> </ul>	\$ _____
A3	<ul style="list-style-type: none"> <li>• Identify, train, and secure the services of qualified raters</li> <li>• Establish and publicize rater identification, recruitment, screening, and evaluation methods</li> <li>• Provide initial rater training</li> <li>• Provide ongoing monitoring of raters</li> <li>• Establish method for resolving discrepancies in ratings</li> <li>• Ensure that raters are free of any conflicts of interest or influence that may affect Exam results</li> </ul>	\$ _____
A4	<ul style="list-style-type: none"> <li>• Administer the first cycle of English and foreign language Oral Proficiency Screening Exams</li> <li>• Obtain and coordinate testing facilities to best accommodate the geographic location of test candidates</li> <li>• Conduct uniform test administrations to accommodate candidates in multiple statewide locations</li> <li>• Collect and account for all fees assessed to test candidates</li> <li>• Maintain standard security procedures of the testing program</li> <li>• Develop and implement an appeals process</li> </ul>	\$ _____
A5	<ul style="list-style-type: none"> <li>• Provide timely score reports to candidates and AOC</li> <li>• Capture and report statistical and demographic data to the AOC by language, following each administration of the Oral Proficiency Screening Exams</li> </ul>	\$ _____
A6	<ul style="list-style-type: none"> <li>• Provide statistical data to AOC, including pass/fail rates by language and geographic region, and analysis of test content and rater reliability</li> <li>• Provide progress report, including narrative summary of work, tracking record of candidates, rater training sessions, and trends in appeals</li> <li>• Provide candidate tracking reports to the AOC, indicating the number of times a candidate has taken the Exams with results from each attempt</li> <li>• Establish a quality assurance method for check a pre-determined sample of Oral Proficiency Screening Exams</li> <li>• Monitor and report on standardized test administration practices, proctor performance, and rater reliability</li> <li>• Make and report on a minimum of two test site visitations, including one visitation to a test site in Los Angeles</li> </ul>	\$ _____

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**Cost Proposal Table – Project A**

Deliverable No.	Project A: Oral Proficiency Screening Exam Task/Deliverable Description	Not to Exceed Amount
A7	<ul style="list-style-type: none"> <li>• Administer the second cycle of English and foreign language Oral Proficiency Screening Exams</li> <li>• Obtain and coordinate testing facilities to best accommodate the geographic location of test candidates</li> <li>• Conduct uniform test administrations to accommodate candidates in multiple statewide locations</li> <li>• Collect and account for all fees assessed to test candidates</li> <li>• Maintain standard security procedures of the testing program</li> <li>• Develop and implement an appeals process</li> </ul>	\$ _____
A8	<ul style="list-style-type: none"> <li>• Provide timely score reports to candidates and AOC</li> <li>• Capture and report statistical and demographic data to the AOC by language, following each administration of the Oral Proficiency Screening Exams</li> </ul>	\$ _____
A9	<ul style="list-style-type: none"> <li>• Provide statistical data to AOC, including pass/fail rates by language and geographic region, and analysis of test content and rater reliability</li> <li>• Provide progress report, including narrative summary of work, tracking record of candidates, rater training sessions, and trends in appeals</li> <li>• Provide candidate tracking reports to the AOC, indicating the number of times a candidate has taken the Exams with results from each attempt</li> <li>• Establish a quality assurance method for check a pre-determined sample of Oral Proficiency Screening Exams</li> <li>• Monitor and report on standardized test administration practices, proctor performance, and rater reliability</li> <li>• Make and report on a minimum of two test site visitations, including one visitation to a test site in Los Angeles</li> </ul>	\$ _____
A10	<ul style="list-style-type: none"> <li>• Develop and implement appeals process</li> <li>• Resolution of all candidate appeals</li> </ul>	\$ _____

**Part II – Budget Detail & Justification**

(fill-in as appropriate)