Trial Court Local and Wide Area Network Architecture
Bidders' Conference: October 2, 2001
Addendum 3 Questions/Responses

#	Question	Answer
1	Pg 39. Proposals may be rejected if they exceed financial constraints. What is the budget for this project?	This information is not available at this time.
2	Pg 6. Are the detailed site assessments available?	The site assessments will not be available during the RFP process. This information is not public.
3	Typically state projects call for a percentage of minority partners. Is this a requirement within this RFP?	There are no stated goals or preferences for this particular project. We are looking for responsiveness towards minority participants. (See Addendum 4)
4	What is the level of detail that you are looking for when performing cable assessments at the court sites?	Cabling should be assessed to the level of detail required to support the proposed plan. No audit or test results are necessary.
5	Pg 8. What is the expectation for procurement of Hardware and Software?	There will be no RFP process in Phase 3. Thus, the selected vendor or vendor team will have a hardware and software component in place.
6	Given the 30 day time period, will any of the five assessments be made available?	They may/may not be available, the vendor should not count on it.
7	Will the vendor be responsible for scheduling assessment appointments with the court sites?	Yes, upon contract award.
8	Could you comment on scope as it relates to the court and the AOC. Is the help desk function included?	Need to work together to come up with an agreed upon scalable solution. You may propose a vendor for this function.
9	Distance Learning vs Distance Education. Explain the differences between the two.	Distance Education is a project underway today. Distance Learning is a component contained within the RFP. When designing a LAN/WAN, video options should be considered.
10	The RFP made reference to related technology projects. Is there a list of these projects?	Yes, they are listed in the RFP.
11	Is the impact to the network design known for the current projects?	There are two types of projects: a) Statewide initiatives underway - which will have a direct influence on the network design. b) Courts have local projects which need to be included in the assessments.
12	If the courts do not agree with the proposed solution, will there be a central approval by the AOC?	The AOC will continue to focus on creating a partnership with the courts. TCTC approval of the proposed is architecture will be required. The TCTC is made up of presiding judges and court executives.
13	Once a solution is signed off by the AOC, is there a level of acceptance required by the courts?	See #12.
14	Should the hardware and software be proposed as a Phase 2 activity or as part of this RFP?	Suggest that a family of hardware and software be proposed, but not priced. We would like to know the family of products that the vendor supports.
15	Phase 2: Design. Is there an AOC, LAN subject matter expert available for this project?	Yes, there are subject matter experts available at the AOC. The vendor is expected to provide significant expertise.

16	Section 1.b.3, Phase 3 - Implementation, Define this phase.	Vendor will develop and execute an implementation plan. Quote for only the plan.
17	Will the TCTC review the cost of the implementation?	The TCTC will review and approve the costs.
18	It appears that state funding is available for the discovery and design/architecture. Yet the implementation funding is not available, correct?	There is budgetary money set aside for implementation.
19	Please confirm the scope of the project. Are we in essence building a LAN/WAN that takes the requirements outlined into consideration?	The vendor is expected to provide the architecture standards and design solution for all courts, and implementation in the 11 Bay Area courts.
20	Why were the 11 Bay area courts selected?	The region has a strategic plan which includes the telecommunications architecture as an important component. They have initiated efforts to address this component, and are very interested and actively involved in the statewide initiative.
21	Are the 11 Bay area courts a pilot?	No, it is too big to call a pilot. Consider these locations as "production".
22	Should we address any hand-held or wireless devices?	Yes
23	Should we address voice over IP?	Telephony is not part of this, but the infrastructure should be there in case.
24	Are you looking for a paradigm shift in the way that the courts currently operate?	We are looking to support the business of the courts, not shift. Not changing their business, but moving towards common solutions.
25	Qualify/Quantify importance of security in the new architecture.	Security is really, really, important. It is a big issue.
26	What are the roles of KC/Future Planning and Mayer Consulting in the project?	KC/future planning and Mayer Consulting are current owner representatives. In the future, they may be engaged as project managers for this project.
27	Pg 32. Section F: What do you want to see in the Project Plan & WBS	Proposals must include a project schedule with a work breakdown structure and required resources for each step. The project schedule should clearly indicate the start and end dates, number of days for each step and resources required at each step.
28	The RFP Bidding process is a bit unusual. Vendors could bid very low for the discovery and design and win the deal. Yet, the same vendor could hit hard on the implementation phase of this project. Are you sure that you want to go through with this process as outlined? Suggest that there be two bids: one for discovery and architecture; the other bid for the implementation.	Yes, we are sure that we want to proceed as outlined in the RFP.
29	Regarding Phase 4 Architecture Review. If lessons learned sessions identify areas of improvement, can the vendor make modifications to the original design/architecture?	Yes
31	When will the project begin and end?	The project will begin in January 2002, and the end date will be determined as the plans are defined for Phase 3.
32	Weekly project management meetings. Are face-to-face meetings required weekly?	The expectation is a combination of meetings, e.g., conference calls, face-to-face meetings, etc.

| 33 | Is outsourcing an option for any/all network operations or does the AOC have preferences? | Open, AOC is looking for the best solution. |