



JUDICIAL COUNCIL OF CALIFORNIA

WORKLOAD ASSESSMENT
ADVISORY COMMITTEE

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WORKLOAD ASSESSMENT ADVISORY COMMITTEE

MINUTES OF OPEN MEETING

February 26, 2019

12:00–1:00 p.m.

Via Teleconference

Advisory Body Members Present: Hon. Lorna A. Alksne, Hon. Charles R. Brehmer, Hon. Joyce Hinrichs, Hon. Kirk H. Nakamura, Hon. Jennifer K. Rockwell, Ms. Stephanie Cameron, Ms. Sheri Carter, Ms. Arlene D. Junior, Mr. James Kim, Mr. Michael Planet, Ms. Bonnie Sloan, Ms. Kim Turner

Advisory Body Members Absent: Hon. Lawrence P. Riff, Hon. Garrett L. Wong

Others Present: Ms.Carolynn Bernabe, Ms. Khulan Erdenebaatar, Ms. Lucy Fogarty, Ms. Leah Rose-Goodwin, Ms. Kristin Greenaway, Mr. Zlatko Theodorovic

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 12:02 p.m., and took roll call.

Approval of Minutes

The advisory body reviewed and approved the minutes of the October 22, 2018, Workload Assessment Advisory Committee meeting.

DISCUSSION AND ACTION ITEMS (ITEM 1)

Item 1

Work Year Value to be Used in Resource Assessment Study Model (Action Required)

Review the assumptions (weekends, holidays, sick/leave) behind the work-year value used for determining full-time equivalents or FTEs in the courts.

Action:

Ms. Kristin Greenaway provided an overview on the staff work-year value, which is used to estimate staff full-time equivalents (FTE) needed in the courts. The committee reviewed and approved the following recommendation:

- 1. To replace the current work year value of 1,856 hours and adopt the proposed work year value of 1,642.5 hours based on data collected during the staff time study .*

INFORMATION ONLY ITEMS (ITEM 1)

Item 1

Update on the Judicial Workload Study Provide update on the Judicial Workload Study

Provide update on the Judicial Workload Study.

Action:

Ms. Kristin Greenaway provided status summary of the Judicial Workload Study update. Staff is currently in the analyzing and validating phase of the study, working to complete the first update of the study since 2011. Staff will come back to the committee in May 2019 with the preliminary results and to the Judicial Council in July to finalize study results.

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:21 p.m..

Approved by the advisory body on May 29, 2019.