



# JUDICIAL COUNCIL OF CALIFORNIA

WORKLOAD ASSESSMENT  
ADVISORY COMMITTEE

[www.courts.ca.gov/waac.htm](http://www.courts.ca.gov/waac.htm)  
[waac@jud.ca.gov](mailto:waac@jud.ca.gov)

## WORKLOAD ASSESSMENT ADVISORY COMMITTEE

### OPEN MEETING AGENDA

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1))

THIS MEETING IS BEING RECORDED

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**Date:** April 28, 2016  
**Time:** 10:00 a.m. to 3:00 p.m.  
**Location:** Judicial Council Conference Center, Sequoia Room  
**Public Call-In Number** (877) 820-7831, Listen-Only Passcode: 5197241

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Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

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#### I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

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##### **Call to Order and Roll Call**

##### **Approval of Minutes**

Approve minutes of the February 9, 2016, Workload Assessment Advisory Committee meeting.

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#### II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(2))

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##### **Public Comment**

Members of the public requesting to speak during the public comment portion of the meeting must place the speaker's name, the name of the organization that the speaker represents if any, and the agenda item that the public comment will address, on the public comment sign-up sheet. The sign-up sheet will be available at the meeting location at least one hour prior to the meeting start time. The Chair will establish speaking limits at the beginning of the public comment session. While the advisory body welcomes and encourages public comment, time may not permit all persons requesting to speak to be heard at this meeting.

##### **Written Comment**

In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to

one complete business day before the meeting. For this specific meeting, comments should be e-mailed to [waac@jud.ca.gov](mailto:waac@jud.ca.gov) or mailed or delivered to Office of Court Research, Judicial Council of California, 455 Golden Gate Avenue, San Francisco, California 94102, attention: Deana Farole. Only written comments received by 10:00 a.m. on April 27, 2016, will be provided to advisory body members prior to the start of the meeting.

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**III. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)**

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**Info 1**

**Resource Assessment Study (RAS) Model Basics and Progress Update**

Judicial Council staff will provide an overview of the RAS Model and a progress report on the current efforts to update the model for fiscal year 2017–2018.

Presenter(s)/Facilitator(s): Ms. Deana Farole, Ms. Savet Hong, and Mr. Brian Aho, Office of Court Research

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**IV. DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1–4)**

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**Item 1**

**RAS Model Update for Fiscal Year 2016–2017 (Action Required)**

The committee will be asked to review the update to the Resource Assessment Study model and approve forwarding it to the Trial Court Budget Advisory Committee for use in fiscal year 2016–2017 allocations.

Presenter(s)/Facilitator(s): Hon. Lorna A. Alksne, Chair; Ms. Leah Rose-Goodwin, Office of Court Research

**Item 2**

**Updates to RAS Model Parameters (Action Required)**

The committee will be asked to review relevant data and provide feedback to Judicial Council staff on whether and how to update two components of the RAS Model: the manager/supervisor ratio and the grouping of courts by cluster. The committee will also discuss a plan for updating the caseweight for asbestos filings, which is handled outside of the staff time study survey.

Presenter(s)/Facilitator(s): Ms. Deana Farole and Mr. Peter James, Office of Court Research

**Item 3**

**Brainstorm Questions for Workload Study Court Site Visits (No Action Required)**

Judicial Council staff will be conducting site visits to courts that participated in the staff workload study to review and validate their data. The committee will be asked to provide feedback on pertinent questions to ask these courts about their workload and resources.

Presenter(s)/Facilitator(s): Ms. Deana Farole, Office of Court Research

**Item 4**

**Evaluating Requests to Change the RAS Model (No Action Required)**

The committee will discuss establishing criteria for evaluating requests to change the RAS Model.

Presenter(s)/Facilitator(s): Hon. Lorna A. Alksne, Chair; Ms. Deana Farole, Office of Court Research

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**V. ADJOURNMENT**

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**Adjourn**