



JUDICIAL COUNCIL  
OF CALIFORNIA

WORKLOAD ASSESSMENT  
ADVISORY COMMITTEE

[www.courts.ca.gov/waac.htm](http://www.courts.ca.gov/waac.htm)  
[waac@jud.ca.gov](mailto:waac@jud.ca.gov)

**WORKLOAD ASSESSMENT ADVISORY COMMITTEE OPEN MEETING  
AGENDA**

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1))  
THIS MEETING IS BEING CONDUCTED BY ELECTRONIC MEANS  
THIS MEETING IS BEING RECORDED

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**Date:** 9/5/2014  
**Time:** 12:15 p.m.  
**Public Call-in Number:** 1-877-820-7831, Passcode: 5197241 (Listen Only)

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Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

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**I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))**

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**Call to Order and Roll Call**

**Approval of Minutes**

Approve minutes of the 5/22/2014 Workload Assessment Advisory Committee meeting.

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**II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(2))**

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**Written Comment**

In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to [waac@jud.ca.gov](mailto:waac@jud.ca.gov) or mailed or delivered to Office of Court Research, Operations & Programs Division, Judicial Council of California, 455 Golden Gate Ave., San Francisco, CA, 94102-3688, attention: Leah Rose-Goodwin. Only written comments received by September 4, 2014, at 12:00 p.m. will be provided to advisory body members prior to the start of the meeting.

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**III. DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1-2)**

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**Item 1**

**Approve 2014 Judicial Needs Assessment for transmittal to Judicial Council (Action Required)**

The Judicial Council is required to report biennially to the Legislature on the need for new judgeships in the superior courts. The report fulfills the requirements of Government Code section 69614(c)(1) and shows that nearly 270 new judicial officers are needed to meet the workload-based need for new judgeships. This report also includes information about the conversion of additional subordinate judicial officers to fulfill the reporting requirement of Government Code section 69614(c)(3).

Presenter(s)/Facilitator(s): Leah Rose-Goodwin

**Item 2**

**Approve the report “Judicial Administration Standards and Measures that Promote the Fair and Efficient Administration of Justice” for transmittal to Judicial Council**

Government Code section 77001.5 requires the Judicial Council to submit this report, summarizing key quantitative measures of trial court performance, annually on or before November 1 to the Legislature.

Presenter(s)/Facilitator(s): Leah Rose-Goodwin

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**IV. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)**

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**Info 1**

**Recommendation to revise the methodology used to prioritize allocation of new judgeships will be forwarded to Judicial Council for consideration.**

At its March 13, 2014 meeting, the Advisory Committee adopted a recommendation to revise the methodology used to calculate the need for new judgeships in the superior courts. The recommendation was to set the qualifying threshold for a new judgeship at 0.80 FTE. This revision allows smaller courts, whose workload need is substantial, but slightly less than the one full-time equivalent (FTE) threshold currently needed to qualify, to be considered for a new judgeship. This recommendation will be forwarded to the Judicial Council for its consideration at its October 2014 meeting.

Presenter(s)/Facilitator(s): Leah Rose-Goodwin

**Info 2**

**Request to be forwarded to the Executive and Planning Committee to authorize the formation of an ad hoc subcommittee to study how to incorporate special circumstances workload into the judicial and staff workload models.**

At the request of the Judicial Council, the Advisory Committee has been asked to study the workload associated with special circumstances cases relative to the judicial and staff workload models. This subcommittee will convene for a limited duration to provide subject matter expertise and direction to staff. Members of the subcommittee will be appointed by the chair and will be expected to meet via teleconference. The subcommittee will disband after presenting its findings to the Advisory Committee at the next in-person meeting of WAAC in spring 2015.

Presenter(s)/Facilitator(s): Leah Rose-Goodwin

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**V. ADJOURNMENT**

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**Adjourn**