



JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

www.courts.ca.gov/tcfmac.htm
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TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

NOTICE AND AGENDA OF OPEN MEETING WITH CLOSED SESSION

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c), (d), and (e)(1))

THIS MEETING IS BEING CONDUCTED BY VIDEOCONFERENCE

OPEN PORTION OF THIS MEETING IS BEING RECORDED

Date: December 4, 2025
Time: 12:00 p.m. – 1:30 p.m.
Public Videocast: <https://jcc.granicus.com/player/event/3933>

Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the open meeting portion of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to tcfmac@jud.ca.gov.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call

Approval of Minutes (Action Required)

Approve minutes of the October 24, 2025, Trial Court Facility Modification Advisory Committee meeting.

II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1))

This meeting will be conducted by videoconference with a listen only livestream available for the public. As such, the public may submit comments for this meeting only in writing. In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to tcfmac@jud.ca.gov. Only written comments received by 12:00 Noon on Thursday, December 3, 2025, will be provided to advisory body members prior to the start of the meeting.

III. DIRECTOR'S REPORT

Director's Report

Update from the Director on facility related items.

Presenter: Mr. Tamer Ahmed, Director, Facilities Services

IV. ACTION ITEMS (ITEMS 1 – 7)

Item 1

List A – Emergency Facility Modification Funding (Priority 1) (Action Required)

Approve 108 projects for a total of \$5,598,027 to be paid from Facility Modification program funds previously encumbered for Priority 1 projects.

Presenter: Mr. Robert Carlson, Manager, Facilities Services

Item 2

List B – Facility Modifications Under \$100K (Priority 2) (Action Required)

Approve 81 projects for a total of \$1,061,887 to be paid from Facility Modification program funds previously encumbered for Priority 2 projects under \$100K.

Presenter: Mr. Robert Carlson, Manager, Facilities Services

Item 3

List C – Facility Modification Cost Increases Over \$50K (Action Required)

Approve cost increases over \$50K for six (6) facility modification projects, totaling a cost increase to the Facility Modification program budget of \$5,468,478.

Presenter: Mr. Robert Carlson, Manager, Facilities Services

Item 4

List D – Facility Modifications Over \$100K (Priority 2) (Action Required)

Approve six (6) Priority 2 FMs over \$100K for a total cost to the Facility Modification Program budget of \$2,204,076.

Presenter: Mr. Robert Carlson, Manager, Facilities Services

Item 5

Trial Court Facility Modifications Q1 Report and Annual Summary of Facility Modifications for Fiscal Year 2025–26 (Action Required)

Approve the Trial Court Facility Modifications Q1 report and the Annual Summary of Facility Modifications Report for Fiscal Year 2025–26 for submission to the Judicial Council.

Presenter: Mr. Chris Magnusson, Supervisor, Facilities Services

Item 6

Fiscal Year 2027–28 Budget Change Concepts (Action Required)

Approve Fiscal Year 2027–28 Budget Change Concepts.

Presenter: Mr. Tamer Ahmed, Director, Facilities Services

Item 7

Draft Report to the Legislature: Superior Court Lactation Rooms Funding and Expenditures (Action Required)

Approve the Superior Court Lactation Rooms Funding and Expenditures to be submitted to the Judicial Council for submission to the Legislature.

Presenter: Mr. Robert Carlson, Manager, Facilities Services

V. DISCUSSION ITEMS (NO ACTION REQUIRED)

Discussion Item 1

List E – Court-Funded Requests (CFRs)

CFR projects approved by the Facilities Services Director since the last meeting and CFR projects cancelled.

Presenter: Mr. Tamer Ahmed, Director, Facilities Services

Discussion Item 2

Facilities Maintenance Performance Report

Report on facilities maintenance performance.

Presenter: Ms. Maria Atayde-Scholz, Principal Manager, Facilities Services

VI. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)

Information Item 1

Preventative Maintenance Spotlight Projects

Update on preventative maintenance projects.

Presenter: Ms. Maria Atayde-Scholz, Principal Manager, Facilities Services

VII. ADJOURNMENT

Adjourn to Closed Session

VIII. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(D))

Call to Order and Roll Call

Approval of Minutes (Action Required)

Approve closed session minutes of the October 24, 2025 Trial Court Facility Modification Advisory Committee meeting.

Item 1

Closed pursuant to California Rules of Court, Rule 10.75(d)(5)

Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.

Security-Related – Facility Modifications Under \$100K (Priority 2) (Closed List B) (Action Required)

Approve one (1) security-related project for a total of \$7,177 to be paid from the Facility Modification Program budget.

Presenters: Mr. Robert Carlson, Manager, Facilities Services

Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services

Item 2

Closed pursuant to California Rules of Court, Rule 10.75(d)(5)

Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.

Security-Related – Facility Modifications Over \$100K (Priority 2) (Closed List D) (Action Required)

Approve one (1) security-related project for a total of \$41,475 to be paid from the Facility Modification Program budget.

Presenters: Mr. Robert Carlson, Manager, Facilities Services

Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services

Adjourn Closed Session