



# JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION  
ADVISORY COMMITTEE

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## TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

### NOTICE AND AGENDA OF OPEN MEETING WITH CLOSED SESSION

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c), (d), and (e)(1))

THIS MEETING IS BEING CONDUCTED BY VIDEOCONFERENCE

OPEN PORTION OF THIS MEETING IS BEING RECORDED

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**Date:** May 19, 2025  
**Time:** 11:00 – 2:00  
**Public Videocast:** <https://jcc.granicus.com/player/event/3929>

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Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the open meeting portion of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to [tcfmac@jud.ca.gov](mailto:tcfmac@jud.ca.gov).

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

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#### I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

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##### **Call to Order and Roll Call**

##### **Approval of Minutes (Action Required)**

Approve minutes of the April 7, 2025 and April 24, 2025, Trial Court Facility Modification Advisory Committee meetings.

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#### II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1))

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This meeting will be conducted by videoconference with a listen only livestream available for the public. As such, the public may submit comments for this meeting only in writing. In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to [tcfmac@jud.ca.gov](mailto:tcfmac@jud.ca.gov). Only written comments received by 12:00 Noon on Friday, May 16, 2025, will be provided to advisory body members prior to the start of the meeting.

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**III. DIRECTOR'S REPORT**

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**Director's Report**

Update from the Director on facility related items.

Presenter: Mr. Tamer Ahmed, Director, Facilities Services

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**IV. ACTION ITEMS (ITEMS 1 – 6)**

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**Item 1**

**Fiscal Year 2024–25 Facility Modification (FM) Program Budget Actions (Action Required)**

Approve the following FY 2024–25 FM Program Budget Action:

1. Reallocate \$400K from savings from a previously funded FM to the *Priority 2 FMs under \$100K* budget.

Presenter: Mr. Robert Carlson, Manager, Facilities Services

**Item 2**

**List A – Emergency Facility Modification Funding (Priority 1) (Action Required)**

Approve 121 projects for a total of \$6,052,868 to be paid from Facility Modification program funds previously encumbered for Priority 1 projects.

Presenter: Mr. Robert Carlson, Manager, Facilities Services

**Item 3**

**List B – Facility Modifications Under \$100K (Priority 2) (Action Required)**

Approve 93 projects for a total of \$1,165,658 to be paid from Facility Modification program funds previously encumbered for Priority 2 projects under \$100K.

Presenter: Mr. Robert Carlson, Manager, Facilities Services

**Item 4**

**List C – Facility Modification Cost Increases Over \$50K (Action Required)**

Approve cost increases over \$50K for three (3) facility modification projects, totaling a cost increase to the Facility Modification program budget of \$271,679.

Presenter: Mr. Robert Carlson, Manager, Facilities Services

**Item 5**

**List D – Facility Modifications Over \$100K (Priority 2) (Action Required)**

Approve four (4) Priority 2 FMs over \$100K for a total cost to the Facility Modification Program budget of \$2,471,578.

Presenter: Mr. Robert Carlson, Manager, Facilities Services

**Item 6**

**Pre-Approval of List G Planned Facility Modification Projects Over \$100K for Fiscal Year 2025–26 (Action Required)**

Approve List G Planned Facility Modification projects over \$100K recommended for 2025–26, subject to enactment of the 2025–26 State Budget.

Presenter: Mr. Robert Carlson, Manager, Facilities Services

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**V. DISCUSSION ITEMS (NO ACTION REQUIRED)**

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**Discussion Item 1**

**List E – Court-Funded Requests (CFRs)**

CFR projects approved by the Facilities Services Director since the last meeting and CFR projects cancelled.

Presenter: Mr. Tamer Ahmed, Director, Facilities Services

**Discussion Item 2**

**Facilities Maintenance Performance Report**

Report on facilities maintenance performance.

Presenter: Ms. Maria Atayde-Scholz, Principal Manager, Facilities Services

**Discussion Item 3**

**Plumbing Leak Assessment and Mitigation Update**

Plumbing Leak Assessment and Mitigation Update.

Presenter: Mr. Jagan Singh, Deputy Director, Facilities Services

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**VI. ADJOURNMENT**

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**Adjourn to Closed Session**

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**VII. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(D))**

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**Call to Order and Roll Call**

**Approval of Minutes (Action Required)**

Approve closed session minutes of the April 7, 2025 Trial Court Facility Modification Advisory Committee meeting.

**Item 1**

**Closed pursuant to California Rules of Court, Rule 10.75(d)(5)**

*Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

**Security-Related – Facility Modifications Under \$100K – Priority 2 (Closed List B) (Action Required)**

Approve one (1) security-related project for a total of \$3,484 to be paid from the Facility Modification Program budget.

Presenters: Mr. Robert Carlson, Manager, Facilities Services

Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services

**Adjourn Closed Session**