



# JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION  
ADVISORY COMMITTEE

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## TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

### NOTICE AND AGENDA OF OPEN MEETING WITH CLOSED SESSION

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c), (d), and (e)(1))

THIS MEETING IS BEING CONDUCTED BY VIDEOCONFERENCE

OPEN PORTION OF THIS MEETING IS BEING RECORDED

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**Date:** January 31, 2025  
**Time:** 10:00 – 3:00  
**Public Videocast:** <https://jcc.granicus.com/player/event/3926>

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Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the open meeting portion of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to [tcfmac@jud.ca.gov](mailto:tcfmac@jud.ca.gov).

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

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#### I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

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##### Call to Order and Roll Call

##### Approval of Minutes (Action Required)

Approve minutes of the December 2, 2024, Trial Court Facility Modification Advisory Committee meeting.

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#### II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1))

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This meeting will be conducted by videoconference with a listen only livestream available for the public. As such, the public may submit comments for this meeting only in writing. In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to [tcfmac@jud.ca.gov](mailto:tcfmac@jud.ca.gov). Only written comments received by 12:00 Noon on Thursday, January 30, 2025, will be provided to advisory body members prior to the start of the meeting.

**III. DIRECTOR'S REPORT**

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**Director's Report**

Update from the Director on facility related items.

Presenter: Ms. Pella McCormick, Executive Office

Mr. Tamer Ahmed, Director, Facilities Services

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**IV. ACTION ITEMS (ITEMS 1 – 8)**

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**Item 1**

**List A – Emergency Facility Modification Funding (Priority 1) (Action Required)**

Approve 134 projects for a total of \$4,271,311 to be paid from Facility Modification program funds previously encumbered for Priority 1 projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Item 2**

**List B – Facility Modifications Under \$100K (Priority 2) (Action Required)**

Approve 105 projects for a total of \$1,724,973 to be paid from Facility Modification program funds previously encumbered for Priority 2 projects under \$100K.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Item 3**

**List C – Facility Modification Cost Increases Over \$50K (Action Required)**

Approve cost increases over \$50K for three (3) facility modification projects, totaling a cost increase to the Facility Modification program budget of \$558,227.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Item 4**

**List D – Facility Modifications Over \$100K (Priority 2) (Action Required)**

Approve three (3) Priority 2 FMs over \$100K for a total cost to the Facility Modification Program budget of \$477,529.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Item 5**

**Trial Court Facility Modifications Report for Quarter 2 of Fiscal Year 2024–25 (Action Required)**

Approve the draft Trial Court Facility Modifications Report for Quarter 2 of Fiscal Year 2024–25, for submission to the Judicial Council as an Information-Only.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Item 6**

**Fiscal Year 2026–27 Budget Change Concepts (Action Required)**

Approve FY 2026–27 Budget Change Concepts for consideration by the Judicial Council.

Presenter: Mr. Tamer Ahmed, Director, Facilities Services

**Item 7**

**Use of O&M Funds for Facility Modifications (Action Required)**

Approve use of O&M funds for facility modification plumbing whips.

Presenter: Ms. Maria Atayde-Scholz, Principal Manager, Facilities Services

**Item 8**

**Draft Report to the Legislature: Superior Court Lactation Rooms Funding and Expenditures (Action Required)**

Approve the draft *Superior Court Lactation Rooms Funding and Expenditures*, to be submitted to the Judicial Council to submit it to the Legislature.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

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**V. DISCUSSION ITEMS (NO ACTION REQUIRED)**

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**Discussion Item 1**

**List E – Court-Funded Requests (CFRs)**

CFR projects approved by the Facilities Services Director since the last meeting and CFR projects cancelled.

Presenter: Mr. Tamer Ahmed, Director, Facilities Services

**Discussion Item 2**

**Facilities Maintenance Performance Report**

Report on facilities maintenance performance.

Presenter: Ms. Maria Atayde-Scholz, Principal Manager, Facilities Services

**Discussion Item 3**

**Court Facilities Trust Fund (CFTF) Fund Status**

Update on the status of the Court Facilities Trust Fund.

Presenter: Ms. Becky Porter, Senior Fiscal Analyst, Budget Services

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**VI. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)**

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**Information Item 1**

**FY 2023–24 Annual Report to Legislature of Court Facilities Trust Fund (CFTF) Expenditures**

Review the FY 2023–24 annual report to the Legislature of CFTF Expenditures.

Presenter: Mr. Bob Miller, Senior Analyst, Facilities Services

**Information Item 2**

**Deferred Maintenance Funding - DMF-2 Projects Update**

Update on the status of DMF-2 projects. DMF-2 projects are funded by a one-time general fund budget allocation in July 2018 of \$50 million. \$5 million was earmarked specifically for facility assessments and \$45 million for roof, BAS, elevator, and HVAC projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Information Item 3**

**Deferred Maintenance Funding - DMF-3 Projects Update**

Update on the status of DMF-3 projects. DMF-3 projects are funded by a one-time general fund budget allocation in July 2019 of \$15 million which is earmarked for fire alarm system projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Information Item 4**

**Deferred Maintenance Funding - DMF-4 Projects Update**

Update on the status of DMF-4 projects. DMF-4 projects are funded by a one-time general fund budget allocation in July 2021 of \$180 million (reduced to \$132.6) for trial court facilities. Funding is earmarked primarily for HVAC, roof, elevator, electrical, and fire protection projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Information Item 5**

**Architectural Revolving Fund Projects Update**

Update on the status of facility modification projects in the Architectural Revolving Fund.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

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**VII. ADJOURNMENT**

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**Adjourn to Closed Session**

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**VIII. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(D))**

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**Call to Order and Roll Call**

**Approval of Minutes (Action Required)**

Approve closed session minutes of the December 2, 2024 Trial Court Facility Modification Advisory Committee meeting.

**Item 1**

**Closed pursuant to California Rules of Court, Rule 10.75(d)(5)**

*Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

**Security-Related – Emergency Facility Modification Funding - Priority 1 (Closed List A)  
(Action Required)**

Approve three (3) security-related projects for a total of \$44,199 to be paid from the Facility Modification Program budget.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services  
Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services

**Item 2**

**Closed pursuant to California Rules of Court, Rule 10.75(d)(5)**

*Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

**Security-Related – Facility Modifications Under \$100K – Priority 2 (Closed List B) (Action Required)**

Approve two (2) security-related projects for a total of \$40,185 to be paid from the Facility Modification Program budget.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services  
Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services

**Adjourn Closed Session**