



# JUDICIAL COUNCIL OF CALIFORNIA

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TRIAL COURT FACILITY MODIFICATION  
ADVISORY COMMITTEE

## TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

### MINUTES OF OPEN SESSION OF MEETING

March 10, 2023

12:00 PM - 1:14 PM

Judicial Council of California – Videocast for Public Access

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**Advisory Body Members Present:** Hon. Donald Cole Byrd, Chair  
Hon. William F. Highberger, Vice-Chair  
Hon. John B. Ellis  
Hon. Jennifer K. Rockwell  
Hon. Vanessa W. Vallarta  
Mr. Jarrod Orr  
Mr. Darrel E. Parker  
Ms. Nocona Soboleski

**Advisory Body Members Absent:** Hon. Brad R. Hill  
Hon. Patricia M. Lucas

**Staff Present:** The following Judicial Council staff were present:

Mr. John Wordlaw, Chief Administrative Officer, Executive Office  
Ms. Pella McCormick, Director, Facilities Services  
Mr. Tamer Ahmed, Deputy Director, Facilities Services  
Mr. Harry O'Hagin, Principal Manager, Facilities Services  
Mr. Michael Sablich, Principal Manager, Facilities Services  
Mr. Jagan Singh, Principal Manager, Facilities Services  
Ms. Maria Atayde-Scholz, Manager, Facilities Services  
Ms. Mimi Chung, Manager, Facilities Services  
Mr. Jack Collins, Manager, Facilities Services  
Ms. Nanci Connelly, Manager, Facilities Services  
Mr. Andre Navarro, Manager, Facilities Services  
Mr. Ed Ellestad, Supervisor, Facilities Services  
Ms. Donna Jorgensen, Supervisor, Facilities Services  
Mr. Yassen Roussev, Supervisor, Facilities Services  
Mr. Steve Shelley, Supervisor, Facilities Services  
Mr. Randy Swan, Supervisor, Facilities Services  
Mr. Paul Terry, Supervisor, Facilities Services  
Mr. Patrick Treanor, Supervisor, Facilities Services  
Mr. Guillermo Urena, Supervisor, Facilities Services  
Mr. Doug Walthour, Supervisor, Facilities Services  
Ms. Kate Albertus, Facilities Analyst, Facilities Services  
Ms. Sadie Varela, Facilities Analyst, Facilities Services  
Ms. Mary Li, Associate Analyst, Facilities Services  
Ms. Akilah Robinson, Associate Analyst, Facilities Services  
Ms. Kristin Kerr, Supervising Attorney, Legal Services  
Ms. Erin Stagg, Attorney, Legal Services  
Ms. Morgan Lardizabal, Legislative Advocate, Governmental Affairs

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**OPEN SESSION OF MEETING**

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**Call to Order, Opening Remarks, and Roll Call**

The chair called the open session of the meeting to order at 12:02 PM, roll was taken, and opening remarks were made.

**Approval of Minutes**

The advisory committee voted to approve the open session minutes of its meeting held on February 3, 2023. (*Motion: Rockwell; Second: Ellis*)

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**PUBLIC WRITTEN COMMENTS**

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No public comments were received.

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**DIRECTOR'S REPORT**

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The committee received the following updates:

1. Intra-Branch Agreements (IBAs) for Delegated Superior Courts:
  - To ensure consistent operations and maintenance (O&M) practices across the Judicial Council real estate portfolio, Facilities Services is taking steps to align the O&M delegation program with the Judicial Council's service provider contract model standards.
  - San Bernardino, Riverside, and Orange superior courts have opted to remain in the delegation program. San Luis Obispo is opting out of the program in 2023–24.
  - Facilities Services will meet with the courts' leadership on March 28, 2023, to review updated IBAs, and the courts will have 30 days to provide written comments.
  - The goal is to finalize the IBAs by July 1, 2023.
2. 2024–25 Budget Change Concepts (BCCs):
  - The Judicial Branch Budget Committee (JBBC) is scheduled to meet on March 14, 2023, to review branch-wide BCCs for 2024–25.
  - Facilities Services has submitted BCCs for trial court maintenance and utilities, facilities modifications, deferred maintenance, electrical system safety and reliability, energy retrofits, water conservation, trial court security related to physical security assessments, capital program support, and capital program projects.
  - Facilities Services is hopeful the JBBC will support the proposals, as the program is close to turning the corner on the run-to-failure model of O&M performance and has gained ground on the deferred maintenance backlog.
3. Budget Hearings:
  - At the February 27, 2023, Senate Budget Subcommittee hearing on Public Safety, the Legislative Analyst's Office provided an educational overview of trial court construction and facility maintenance.

- There were no questions from the subcommittee regarding the \$5.9 million proposal for O&M funding for the nine new courthouses.

4. San Diego Central Courthouse Canopy Removal:

- At the San Diego Central Courthouse, most of the pedestrian canopy has been removed. The remaining work, which includes the plaza level ADA ramp, curbside loading, and final clean-up of the sidewalk and debris, will be completed on March 13, 2023.

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**OPEN SESSION - ACTION ITEMS (ITEMS 1-5)**

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**Action Item 1 – Fiscal Year 2022–23 Facility Modification Program Budget Actions**

The committee approved the following 2022–23 FM Program Budget actions:

1. Reallocation of \$4 million from the FMs over \$100k budget to the Priority 1 Emergency FMs budget.
2. Cancellation of FM-2002641, a Priority 3 sewer line power wash project at the Clara Shortridge Foltz Criminal Justice Center, with a total FM Program budget share of \$3,034,327. Cancellation was owing to county refusal to sign the shared-cost letter.

*(Motion: Vallarta; Second: Highberger)*

**Action Item 2 – List A – Emergency Facility Modification Funding (Priority 1)**

The committee approved 72 projects for a total of \$2,025,097 to be paid from facility modification (FM) program funds previously encumbered for Priority 1 projects.

*(Motion: Ellis; Second: Orr)*

**Action Item 3 – List B – Facility Modifications Under \$100K (Priority 2)**

The committee approved 78 projects for a total of \$788,105 to be paid from FM program funds previously encumbered for Priority 2 projects under \$100K.

*(Motion: Highberger; Second: Vallarta)*

**Action Item 4 – List C – Facility Modification Cost Increases Over \$50K**

The committee approved cost increases over \$50K for one project for a total of \$1,019,956 to be paid from FM program funds. *(Motion: Highberger; Second: Ellis)*

**Action Item 5 – List D – Facility Modifications Over \$100K (Priority 2)**

The committee approved 8 of 10 Priority 2 FMs over \$100K for a total cost to the FM program budget of \$5,210,589. The committee asked staff to provide further information about the two remaining projects at the San Diego North County Regional Center (FM-2003952 and FM-2004119) for consideration at a future meeting. *(Motion: Highberger; Second: Rockwell)*

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**OPEN SESSION - DISCUSSION ITEMS (ITEMS 1-2)  
(NO ACTION REQUIRED)**

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**Discussion Item 1 – List E – Court-Funded Requests (CFRs)**

The committee reviewed five CFRs (all FMs) that were approved by the Facilities Services Director since the last committee meeting. Two CFRs were cancelled during this reporting period.

**Discussion Item 2 – List F – Funded Facility Modifications on Hold**

The committee reviewed the list of previously funded FMs on hold.

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**ADJOURNMENT TO CLOSED SESSION AND ADJOURNMENT**

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There being no further open session business, the open session of the meeting was adjourned at 1:14 PM, and the advisory committee moved to the closed session of the meeting. The closed session of the meeting—which was closed to the public for discussion of security-related items (per Cal. Rules of Court, Rule 10.75(d))—was adjourned at 1:30 PM.

Approved by the advisory body on April 10, 2023.