



JUDICIAL COUNCIL OF CALIFORNIA

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TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

MINUTES OF OPEN SESSION OF MEETING

December 5, 2022

12:00 PM - 1:05 PM

Judicial Council of California –Videoconference for Public Access

Advisory Body Hon. Donald Cole Byrd, Chair
Members Present: Hon. William F. Highberger, Vice-Chair
Hon. John B. Ellis
Hon. Jennifer K. Rockwell
Hon. Vanessa W. Vallarta
Mr. W. Samuel Hamrick, Jr.
Mr. Jarrod Orr
Ms. Nocona Soboleski

Advisory Body Hon. Brad R. Hill
Members Absent: Hon. Patricia M. Lucas
Mr. Darrel E. Parker

Staff Present: The following Judicial Council staff were present:

Mr. John Wordlaw, Chief Administrative Officer, Executive Office
Ms. Pella McCormick, Director, Facilities Services
Mr. Tamer Ahmed, Deputy Director, Facilities Services
Ms. Mimi Morris, Principal Manager, Facilities Services
Mr. Michael Sablich, Principal Manager, Facilities Services
Mr. Jagan Singh, Principal Manager, Facilities Services
Ms. Maria Atayde-Scholz, Manager, Facilities Services
Mr. Jack Collins, Manager, Facilities Services
Ms. Nanci Connelly, Manager, Facilities Services
Mr. Ed Ellestad, Supervisor, Facilities Services
Mr. Paul Fitzgerald, Supervisor, Facilities Services
Mr. Chris Magnusson, Supervisor, Facilities Services
Mr. Glenn Mantoani, Supervisor, Facilities Services
Mr. Andre Navarro, Manager, Facilities Services
Mr. Steve Shelley, Supervisor, Facilities Services
Mr. Randy Swan, Supervisor, Facilities Services
Mr. Paul Terry, Supervisor, Facilities Services
Mr. Patrick Treanor, Supervisor, Facilities Services
Mr. Guillermo Urena, Supervisor, Facilities Services
Ms. Kristin Kerr, Supervising Attorney, Legal Services
Ms. Rose Livingston, Senior Analyst, Executive Office
Ms. Kate Albertus, Facilities Analyst, Facilities Services
Ms. Sadie Varela, Facilities Analyst, Facilities Services
Ms. Akilah Robinson, Associate Analyst, Facilities Services

OPEN SESSION OF MEETING

Call to Order, Opening Remarks, and Roll Call

The chair called the open session of the meeting to order at 12:04 PM, roll was taken, and opening remarks were made. The committee congratulated Mr. W. Samuel Hamrick, Jr. on his upcoming retirement from the Riverside Superior Court on December 30, 2022, and thanked him for his years of service as a committee member, as retiring as Court Executive Officer effectively ends his service as a member.

Approval of Minutes

The advisory committee voted to approve the open session minutes of its meeting held on October 28, 2022. (*Motion: Ellis; Second: Rockwell*)

PUBLIC WRITTEN COMMENTS

No public comments were received.

DIRECTOR'S REPORT

The committee received the following updates:

1. California's Fiscal Outlook for the 2023–24 Budget:
 - a. The Legislative Analyst's Office (LAO) is projecting a deficit in the 2023–24 budget year, reporting a \$25 billion dollar budget problem and ongoing deficits attributed to lower revenue estimates (by \$41 billion) than projected for fiscal years 2021–22 through 2023–24. Over subsequent years of the forecast, annual deficits would decline from \$17 to \$8 billion dollars. LAO projections will influence the Administration's and Legislature's funding decisions over the next fiscal year.
 - b. Judicial Council Budget Change Proposals (BCPs) to fund facilities currently include \$179.4 million one-time funding and \$175.3 million of ongoing funding. These BCPs include additional funding for three Project Management positions, FMs and deferred maintenance projects, operations and maintenance (O&M) for nine recently completed capital projects, water leak detection equipment and software for water conservation measures, and program management support services. The Governor's Proposed Budget is expected to be published on January 10, 2023.
2. San Diego Central Courthouse Windows:
 - a. Findings and recommendations are anticipated in the next few weeks of the ongoing investigation of the spontaneous glass breakage at the San Diego Central Courthouse. Forensic glazing experts have performed inspections including glazing installation and are finalizing an analysis. The pedestrian safety canopy will remain in place until the analysis is completed and next steps determined.

3. Clara Shortridge Foltz Criminal Justice Center Priority 1 Plumbing FM:
 - a. At the Clara Shortridge Foltz Criminal Justice Center, Facilities Services is currently working an active P1 FM to resolve a plumbing failure in the domestic water supply on the 18th floor, which flooded multiple spaces and floors (13–18) including: court departments, judges’ elevators, office space of the Public Defender, District Attorney, and Probation Department, and a mechanical room. All affected areas are being remediated and dried with approximately half the effort completed. The total cost of the damage is yet to be determined.
4. 2023–24 Intra-Branch Agreements (IBA) for Delegated Courts:
 - a. The Judicial Council and delegated superior courts of Orange, Riverside, and Imperial are working to renew IBAs for 2023–24 for maintenance at their facilities. At this fiscal year’s end, the San Luis Obispo Superior Court will withdraw as a delegated court, transitioning to a regional contracted service provider. The IBAs will align delegated court O&M practices with the current service model of specific preventative maintenance tasks and frequencies, aimed at ensuring Judicial Council-owned assets receive a consistent level of service and maintenance programs are appropriately funded.
5. County Shared Costs:
 - a. The County of Los Angeles continues to have a backlog of shared cost letters preventing implementation of some deferred maintenance and Priority 2 FMs (List D FMs over \$100,000). Discussions continue between the Judicial Council and the county to resolve the backlog.
6. Facilities Services Staffing Update:
 - a. Mimi Morris, Facilities Services Principal Manager, will retire effective December 30, 2022.

OPEN SESSION - ACTION ITEMS (ITEMS 1–4)

Action Item 1 – List A – Emergency Facility Modification Funding (Priority 1)

The committee approved 186 projects for a total of \$4,318,233 to be paid from facility modification (FM) program funds previously encumbered for Priority 1 projects.

(Motion: Highberger; Second: Hamrick)

Action Item 2 – List B – Facility Modifications Under \$100K (Priority 2)

The committee approved 133 projects for a total of \$1,341,934 to be paid from FM program funds previously encumbered for Priority 2 projects under \$100K.

(Motion: Rockwell; Second: Ellis)

Action Item 3 – List C – Facility Modification Cost Increases Over \$50K

The committee approved cost increases over \$50K for 4 projects for a total of \$287,681 to be paid from FM program funds. *(Motion: Highberger; Second: Rockwell)*

Action Item 4 – List D – Facility Modifications Over \$100K (Priority 2)

The committee approved five Priority 2 FMs over \$100K for a total cost to the FM program budget of \$4,980,091. Also, and stemming from questions about the Distributed Antenna System (DAS) replacement for List D FM No. 3, staff agreed to include the topic of the DAS among future educational items. (*Motion: Highberger; Second: Rockwell*)

**OPEN SESSION - DISCUSSION ITEMS (ITEMS 1-3)
(NO ACTION REQUIRED)**

Discussion Item 1 – List E – Court-Funded Requests (CFRs)

The committee reviewed 6 CFRs (Facility Modifications) that were approved by the Facilities Services Director since the last committee meeting. No CFRs were cancelled during this reporting period.

Discussion Item 2 – List F – Funded Facility Modifications on Hold

The committee reviewed the list of previously funded FMs on hold.

Discussion Item 3 – Facilities Maintenance Performance Report

The committee received a report on facilities maintenance performance.

ADJOURNMENT TO CLOSED SESSION AND ADJOURNMENT

There being no further open session business, the open session of the meeting was adjourned at 1:05 PM, and the advisory committee moved to the closed session of the meeting. The closed session of the meeting—which was closed to the public for discussion of security-related items (per Cal. Rules of Court, Rule 10.75(d))—was adjourned at 1:13 PM.

Approved by the advisory body on February 3, 2023.