



# JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION  
ADVISORY COMMITTEE

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## TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

### NOTICE AND AGENDA OF OPEN MEETING WITH CLOSED SESSION

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c), (d), and (e)(1))

THIS MEETING IS BEING CONDUCTED BY ELECTRONIC MEANS

OPEN PORTION OF THIS MEETING IS BEING RECORDED

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**Date:** August 29, 2022  
**Time:** 12:00 – 1:30  
**Public Audiocast:** <https://jcc.granicus.com/player/event/1925>

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Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the open meeting portion of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to [tcfmac@jud.ca.gov](mailto:tcfmac@jud.ca.gov).

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

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#### I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

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##### Call to Order and Roll Call

##### Approval of Minutes (Action Required)

Approve minutes of the July 18, 2022, Trial Court Facility Modification Advisory Committee meeting.

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#### II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1))

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This meeting will be conducted by electronic means with a listen only conference line available for the public. As such, public may submit comments for this meeting only in writing. In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to [tcfmac@jud.ca.gov](mailto:tcfmac@jud.ca.gov). Only written comments received by 12:00 Noon on August 26, 2022, will be provided to advisory body members prior to the start of the meeting.

**III. DIRECTOR'S REPORT**

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**Director's Report**

1) Budget Change Proposals; 2) Sustainability; 3) Court-funded Requests; 4) Update on Active P1 Projects; and 5) Staffing Changes.

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**IV. ACTION ITEMS (ITEMS 1 – 5)**

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**Item 1**

**List A – Emergency Facility Modification Funding (Priority 1) (Action Required)**

Approve 56 projects for a total of \$1,276,224 to be paid from Facility Modification program funds previously encumbered for Priority 1 projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Item 2**

**List B – Facility Modifications Under \$100K (Priority 2) (Action Required)**

Approve 20 projects for a total of \$244,430 to be paid from Facility Modification program funds previously encumbered for Priority 2 projects under \$100K.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Item 3**

**List C – Facility Modification Cost Increases Over \$50K (Action Required)**

Approve cost increases over \$50K for four (4) facility modification projects, totaling a cost increase to the Facility Modification program budget of \$1,565,894.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Item 4**

**List D – Facility Modifications Over \$100K (Priority 2) and Priority 3 Facility Modifications (Action Required)**

Review Priority 2 FMs over \$100K and approve eight (8) of the projects for a total cost to the Facility Modification Program budget of \$3,162,585.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Item 5**

**Five-Year Deferred Maintenance Backlog Report for Fiscal Year 2022–23 (Action Required)**

Approve the *Five-Year Deferred Maintenance Backlog Report for Fiscal Year 2022–23* for submission to the Department of Finance.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

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**V. DISCUSSION ITEMS (NO ACTION REQUIRED)**

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**Discussion Item 1**

**List E – Court-Funded Requests (CFRs)**

CFR projects approved by the Facilities Services Director since the last meeting and CFR projects cancelled.

Presenter: Ms. Pella McCormick, Director, Facilities Services

**Discussion Item 2**

**List F – Funded Facility Modifications on Hold**

Standard list of previously funded facility modification projects on hold.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Discussion Item 3**

**Facilities Maintenance Performance Report**

Report on facilities maintenance performance.

Presenter: Mr. Tamer Ahmed, Deputy Director, Facilities Services

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**VI. ADJOURNMENT**

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**Adjourn to Closed Session**

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**VII. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(D))**

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**Call to Order and Roll Call**

**Approval of Minutes (Action Required)**

Approve closed session minutes of the July 18, 2022 Trial Court Facility Modification Advisory Committee meeting.

**Item 1**

**Closed pursuant to California Rules of Court, Rule 10.75(d)(5)**

*Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

**Security-Related – Emergency Facility Modification Funding - Priority 1 (Closed List A)  
(Action Required)**

Approve two (2) security-related projects for a total of \$8,477 to be paid from the Facility Modification Program budget.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services  
Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services

**Item 2**

**Closed pursuant to California Rules of Court, Rule 10.75(d)(5)**

*Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

**Security-Related – Facility Modifications Under \$100K – Priority 2 (Closed List B) (Action Required)**

Approve one (1) security-related project for a total of \$6,226 to be paid from the Facility Modification Program budget.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services  
Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services

**Adjourn Closed Session**