



JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

www.courts.ca.gov/tcfmac.htm
tcfmac@jud.ca.gov

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TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

NOTICE AND AGENDA OF OPEN IN-PERSON MEETING WITH CLOSED SESSION

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c)(1), (d), and (e)(1))

OPEN PORTION OF THIS MEETING IS BEING RECORDED

Date:	July 18, 2022
Time:	10:00 - 3:00
Location:	Sacramento / Videocast for Public Access
Public Videocast:	https://jcc.granicus.com/player/event/1872
Only if Public Videocast is not available, call:	1-877-820-7831; passcode 4502468 (Listen Only) (Use this only if the Public Videocast is not available.)

Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the open meeting portion of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to tcfmac@jud.ca.gov.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call

Approval of Minutes

Approve minutes of the May 23, 2022, Trial Court Facility Modification Advisory Committee meeting.

II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1)-(2))

Written Comment

In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to tcfmac@jud.ca.gov. Only written comments received by 12:00

Noon on July 15, 2022 will be provided to advisory body members prior to the start of the meeting.

III. DIRECTOR'S REPORT

Director's Report

Updates on 1) Budget News; 2) County Shared Cost Letters; 3) San Diego East County Reg'l Ctr. Project; 4) Air Scrubber Policy; 5) Water Conservation; 6) Cost Escalation and Supply Chain Issues; and 7) Staffing Changes.

IV. ACTION ITEMS (ITEMS 1 – 6)

Item 1

Fiscal Year 2022–23 Facility Modification Budget (Action Required)

Approve the proposed Fiscal Year 2022–23 Facility Modification budget.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 2

List A – Emergency Facility Modification Funding (Priority 1) (Action Required)

Approve 167 projects for a total of \$2,936,140 to be paid from Facility Modification program funds previously encumbered for Priority 1 projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 3

List B – Facility Modifications Under \$100K (Priority 2) (Action Required)

Approve 89 projects for a total of \$990,726 to be paid from Facility Modification program funds previously encumbered for Priority 2 projects under \$100K.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 4

List C – Facility Modification Cost Increases Over \$50K (Action Required)

Approve cost increases over \$50K for three (3) facility modification projects, totaling a cost increase to the Facility Modification program budget of \$117,347.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 5

List D – Facility Modifications Over \$100K (Priority 2) and Priority 3 Facility Modifications (Action Required)

Review Priority 2 and Priority 3 FMs over \$100K and approve 9 of the projects for a total cost to the Facility Modification Program budget of \$7,565,910.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 6

Trial Court Facility Modifications Q4 Report and Annual Summary of Facility Modifications for Fiscal Year 2021–22 (Action Required)

Approve the Trial Court Facility Modifications Q4 report and the Annual Summary of Facility Modifications Report for Fiscal Year 2021–22 for submission to the Judicial Council.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

V. DISCUSSION ITEMS (NO ACTION REQUIRED)

Discussion Item 1

List E – Court-Funded Requests (CFRs)

CFR projects approved by the Facilities Services Director since the last meeting and CFR projects cancelled.

Presenter: Ms. Pella McCormick, Director, Facilities Services

Discussion Item 2

List F – Funded Facility Modifications on Hold

Standard list of previously funded facility modification projects on hold.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Discussion Item 3

Trial Courts Real Estate Expense and Revenue Forecast for Fiscal Year 2022–23

Trial Courts Real Estate Expense and Revenue Forecast for Fiscal Year 2022–23.

Presenter: Ms. Mary Bustamante, Manager, Facilities Services

Mr. Paul Fitzgerald, Supervisor, Facilities Services

Discussion Item 4

Report on Facility Modification Projects \$2,000 and Less for Fiscal Year 2021–22

Report on facility modification projects \$2,000 and less for Fiscal Year 2021–22.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Discussion Item 5

Facilities Maintenance Performance Report

Report on facilities maintenance performance.

Presenter: Mr. Tamer Ahmed, Deputy Director, Facilities Services

Discussion Item 6

Plumbing Leak Assessment and Mitigation Update

Plumbing leak assessment and mitigation update.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

VI. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)

Information Item 1

Deferred Maintenance Funding - DMF-2 Projects Update

Update on the status of DMF-2 projects. DMF-2 projects are funded by a one-time general fund budget allocation in July 2018 of \$50 million. \$5 million was earmarked specifically for facility assessments and \$45 million for roof, BAS, elevator, and HVAC projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Information Item 2

Deferred Maintenance Funding - DMF-3 Projects Update

Update on the status of DMF-3 projects. DMF-3 projects are funded by a one-time general fund budget allocation in July 2019 of \$15 million which is earmarked for fire alarm system projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Information Item 3

Deferred Maintenance Funding - DMF-4 Projects Update

Update on the status of DMF-4 projects. DMF-4 projects are funded by a one-time general fund budget allocation in July 2021 of \$180 million for trial court facilities. Funding is earmarked primarily for HVAC, roof, elevator, electrical, and fire protection projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Information Item 4

Architectural Revolving Fund Projects Update

Update on the status of facility modification projects in the Architectural Revolving Fund.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

VII. ADJOURNMENT

Adjourn to Closed Session

VIII. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(D))

Call to Order and Roll Call

Approval of Minutes (Action Required)

Approve closed session minutes of the May 23, 2022 Trial Court Facility Modification Advisory Committee meeting.

Item 1

Closed pursuant to California Rules of Court, Rule 10.75(d)(5)

Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.

**Security-Related – Emergency Facility Modification Funding - Priority 1 (Closed List A)
(Action Required)**

Approve two (2) security-related projects for a total of \$7,235 to be paid from the Facility Modification Program budget.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services
Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services

Item 2

Closed pursuant to California Rules of Court, Rule 10.75(d)(5)

Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.

Security-Related – Facility Modifications Under \$100K – Priority 2 (Closed List B) (Action Required)

Approve four (4) security-related projects for a total of \$114,462 to be paid from the Facility Modification Program budget.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services
Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services

Adjourn Closed Session