



# JUDICIAL COUNCIL OF CALIFORNIA

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TRIAL COURT FACILITY MODIFICATION  
ADVISORY COMMITTEE

## TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

### MINUTES OF OPEN SESSION OF MEETING

March 7, 2022

12:00 PM - 1:07 PM

Judicial Council of California – Videoconference

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**Advisory Body Members Present:** Hon. Donald Cole Byrd, Chair  
Hon. William F. Highberger, Vice-Chair  
Hon. Garry G. Haehnle  
Hon. Jennifer K. Rockwell  
Hon. Vanessa W. Vallarta  
Mr. W. Samuel Hamrick, Jr.  
Mr. Shawn C. Landry  
Mr. Jarrod Orr  
Mr. Darrel E. Parker

**Advisory Body Members Absent:** Hon. Brad R. Hill  
Hon. Patricia M. Lucas

**Staff Present:** The following Judicial Council staff were present:

Mr. John Wordlaw, Chief Administrative Officer, Executive Office  
Ms. Pella McCormick, Director, Facilities Services  
Mr. Tamer Ahmed, Deputy Director, Facilities Services  
Mr. Jagan Singh, Principal Manager, Facilities Services  
Ms. Mimi Morris, Principal Manager, Facilities Services  
Ms. Maria Atayde-Scholz, Manager, Facilities Services  
Mr. Andre Navarro, Manager, Facilities Services  
Ms. Peggy Symons, Manager, Facilities Services  
Mr. Paul Fitzgerald, Supervisor, Facilities Services  
Mr. Chris Magnusson, Supervisor, Facilities Services  
Mr. Glenn Mantoani, Supervisor, Facilities Services  
Mr. Steve Shelley, Supervisor, Facilities Services  
Mr. Randy Swan, Supervisor, Facilities Services  
Mr. Paul Terry, Supervisor, Facilities Services  
Mr. Patrick Treanor, Supervisor, Facilities Services  
Mr. Yassen Roussev, Supervisor, Facilities Services  
Mr. Charles Martel, Supervising Attorney, Legal Services  
Ms. Kristin Kerr, Attorney, Legal Services  
Mr. Zlatko Theodoric, Deputy Director, Budget Services  
Ms. Shima Mirzaei, Supervisor, Budget Services  
Ms. Rose Livingston, Senior Analyst, Judicial Council  
Ms. Kate Albertus, Facilities Analyst, Facilities Services  
Ms. Akilah Robinson, Associate Analyst, Facilities Services

**OPEN SESSION OF MEETING**

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**Call to Order, Opening Remarks, and Roll Call**

The chair Called the open session of the meeting to order at 12:01 PM, roll was taken, and opening remarks were made.

**Approval of Minutes**

The advisory committee voted to approve the open session minutes of its meeting held on January 31, 2022. (*Motion: Parker; Second: Haehnle*)

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**PUBLIC WRITTEN COMMENTS**

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No public comments were received.

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**OPEN SESSION - ACTION ITEMS (ITEMS 1-4)**

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**Action Item 1 – List A – Emergency Facility Modification Funding (Priority 1)**

The committee approved 74 projects for a total of \$1,632,805 to be paid from Facility Modification (FM) program funds previously encumbered for Priority 1 projects.

(*Motion: Vallarta; Second: Hamrick*)

**Action Item 2 – List B – Facility Modifications Under \$100K (Priority 2)**

The committee approved 54 projects for a total of \$540,436 to be paid from FM program funds previously encumbered for Priority 2 projects under \$100K.

(*Motion: Rockwell; Second: Highberger*)

**Action Item 3 – List C – Facility Modification Cost Increases Over \$50K**

The committee approved cost increases over \$50K for one project for a total of \$168,180 to be paid from FM program funds. (*Motion: Highberger; Second: Vallarta*)

**Action Item 4 – List D – Facility Modifications Over \$100K (Priority 2) and Priority 3 and Above Facility Modifications**

The committee approved three Priority 2 FMs over \$100K for a total cost to the FM Program budget of \$656,804. (*Motion: Rockwell; Second: Highberger*)

**OPEN SESSION - DISCUSSION ITEMS (ITEMS 1–3)**  
**(NO ACTION REQUIRED)**

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**Discussion Item 1 – Director’s Report**

The committee received the following updates:

1. New Judgeship Facility Needs

- 2022–23 Governor’s Budget includes \$39.9 million for 23 new superior court judgeships in 12 court jurisdictions and funding for counties for increased security costs.
- Funding is not included for facility modifications for new judgeship space.
- Facilities Services staff has contacted all 12 courts to assist with planning and evaluating facility space needs and is working through the state budget process to address them.

2. Update on Chiller Replacement at New Yreka Courthouse

- At the January 2022 TCFMAC meeting, the committee approved costs for a replacement chiller, owing to the original chiller’s incorrect sizing for cooling loads resulting in frequent cycling/shutting off/manual restarting and difficulty maintaining temperature.
- Current equipment delivery time has increased from four to seven months, extending the expected installation date to December 2022.
- Owing to this delay, additional funds may be required for use of a load bank or temporary chiller during the summer months for the building to maintain temperature.
- Staff is seeking reimbursement from parties responsible for the sizing error.

3. Update on FEMA Hazard Mitigation Grant Program Funds for Emergency Generators

- As reported at the January 2022 TCFMAC meeting, Facilities Services is seeking funding through FEMA’s grant program to replace emergency generators—which is available to reimburse up to 75 percent of allowable construction costs when a disaster is federally declared.
- Also, the 2021–22 budget included funding to offset applicant’s 25 percent match requirements, which is administered by the Governor’s Office of Emergency Services (Cal OES) through the grant program known as Prepare California.
- Nine facilities were submitted: Contra Costa—A.F. Bray and Walnut Creek courthouses; and Los Angeles—Compton Courthouse and Compton Parking Structure and Edelman, Chatsworth, Stanley Mosk, Beverly Hills, and Burbank courthouses.
- Of these applications thus far, CAL OES rejected the Compton Parking Structure as being ineligible and endorsed the Burbank Courthouse (for an estimated project cost of \$450,000, with \$337,500 covered by FEMA and the remaining \$112,500 state match to be reimbursed to the Judicial Council by CAL OES).
- CAL OES will submit selections to FEMA for further review in fall 2022 and project award selections will be announced in 2023.
- If the grants are approved, the project costs and estimated reimbursements will be presented to the committee at a future meeting.

4. Update on Solano Asset Protection Project

- The County of Solano provided a status update on the asset protection project for the county administrative campus in Fairfield, which includes the superior court’s Hall of Justice and Law and Justice Center as well as county administrative offices and the jail.
- This project is to protect the campus from flood waters occurring during heavy rain events coinciding with high tides.
- It is a shared-cost project estimated at \$18.5 million, with the Judicial Council share being 27.28 percent or \$5.05 million.
- A design has been completed, with environmental and construction permits in progress.
- Initially, the county intended to bid the project to start construction this summer. However, as Cal OES has approved the project through its Prepare California grant program, it could be 100 percent reimbursable through FEMA’s Hazard Mitigation Grant Program.
- Since construction costs can only be reimbursed after the grant is approved, the county has decided to delay bidding the project until grant awards are announced in 2023.

**Discussion Item 2 – List E – Court-Funded Requests (CFRs)**

The committee reviewed 11 CFRs (9 FMs and 2 Lease Extensions), which were approved by the Facilities Services Director since the last committee meeting. No CFRs were cancelled during the reporting period.

**Discussion Item 3 – List F – Funded Facility Modifications on Hold**

The committee reviewed the list of previously funded FM projects on hold.

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**ADJOURNMENT TO CLOSED SESSION AND ADJOURNMENT**

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There being no further open session business, the open session of the meeting was adjourned at 1:07 PM, and the advisory committee moved to the closed session of the meeting. The closed session of the meeting—which was closed to the public for discussion of security-related items (per Cal. Rules of Court, Rule 10.75(d))—was adjourned at 1:25 PM.

Approved by the advisory body on April 11, 2022.