



JUDICIAL COUNCIL OF CALIFORNIA

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TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

MINUTES OF OPEN SESSION OF MEETING

December 6, 2021
12:00 PM - 1:03 PM

Judicial Council of California – Videoconference

Advisory Body Members Present: Hon. Donald Cole Byrd, Chair
Hon. William F. Highberger, Vice-Chair
Hon. Jennifer K. Rockwell
Hon. Vanessa W. Vallarta
Mr. W. Samuel Hamrick, Jr.
Mr. Shawn C. Landry
Mr. Jarrod Orr
Mr. Darrel E. Parker

Advisory Body Members Absent: Hon. Brad R. Hill
Hon. Patricia M. Lucas
Hon. Garry G. Haehnle

Staff Present: The following Judicial Council staff were present:
Mr. John Wordlaw, Chief Administrative Officer, Judicial Council
Mr. Tamer Ahmed, Deputy Director, Facilities Services
Mr. Jagan Singh, Principal Manager, Facilities Services
Mr. Jim Peterson, Principal Manager, Facilities Services
Mr. Andre Navarro, Manager, Facilities Services
Mr. Jack Collins, Manager, Facilities Services
Mr. Ed Ellestad, Supervisor, Facilities Services
Mr. Paul Fitzgerald, Supervisor, Facilities Services
Ms. Donna Jorgensen, Supervisor, Facilities Services
Mr. Chris Magnusson, Supervisor, Facilities Services
Mr. Glenn Mantoani, Supervisor, Facilities Services
Mr. Steve Shelley, Supervisor, Facilities Services
Mr. Paul Terry, Supervisor, Facilities Services
Mr. Patrick Treanor, Supervisor, Facilities Services
Mr. Charles Martel, Supervising Attorney, Legal Services
Ms. Kristin Kerr, Attorney, Legal Services
Ms. Angela Cowan, Manager, Budget Services
Ms. Rose Livingston, Senior Analyst, Judicial Council
Ms. Kate Albertus, Facilities Analyst, Facilities Services
Ms. Akilah Robinson, Associate Analyst, Facilities Services

OPEN SESSION OF MEETING

Call to Order, Opening Remarks, and Roll Call

The chair called the open session of the meeting to order at 12:03 PM, roll was taken, and opening remarks were made.

Approval of Minutes

The advisory committee voted to approve the open session minutes of its meetings held on:

- October 29, 2021 (*Motion: Highberger; Second: Hamrick*)
- November 15, 2021 (*Motion: Highberger; Second: Rockwell*)

PUBLIC WRITTEN COMMENTS

No public comments were received.

OPEN SESSION - ACTION ITEMS (ITEMS 1-4)

Action Item 1 – List A – Emergency Facility Modification Funding (Priority 1)

The committee approved 76 projects for a total of \$1,660,103 to be paid from Facility Modification (FM) program funds previously encumbered for Priority 1 projects.

(*Motion: Rockwell; Second: Landry*)

Action Item 2 – List B – Facility Modifications Under \$100K (Priority 2)

The committee approved 72 projects for a total of \$884,755 to be paid from FM program funds previously encumbered for Priority 2 projects under \$100K. (*Motion: Vallarta; Second: Landry*)

Action Item 3 – List C – Facility Modification Cost Increases Over \$50K

The committee approved cost increases over \$50K for 6 projects, for a total of \$1,388,404 to be paid from FM program funds. (*Motion: Hamrick; Second: Parker*)

Action Item 4 – List D – Facility Modifications Over \$100K (Priority 2) and Priority 3 Facility Modifications

The committee approved 2 Priority 2 projects over \$100K for a total FM program share of \$3,086,233. (*Motion: Vallarta; Second: Parker*)

**OPEN SESSION - DISCUSSION ITEMS (ITEMS 1-3)
(NO ACTION REQUIRED)**

Discussion Item 1 – Director’s Report

The committee received the following updates:

1. New Facilities Services Deputy Director:
 - Tamer Ahmed was introduced as the new Facilities Services Deputy Director.

2. Draft Air Scrubber Policy Update:

- At the committee’s direction, the draft *Judicial Council of California Policy on the Use of Air Filtration Devices During Wildfires* was posted for court/public comment on November 22, 2021, and no comments were received as of the date of this meeting.
- The comment period ends on January 10, 2022.

3. Ceiling Collapse at the San Diego – North County Regional Center:

- There was a ceiling collapse in a courtroom at the regional center’s North Building.
- A structural engineering report has been received and repair costs are being determined.
- Owing to its severity, this repair project will be an Emergency FM (Priority 1).

Discussion Item 2 – List E – Court-Funded Requests (CFRs)

The committee reviewed CFR projects approved by the Facilities Services Director since the last meeting: 11 CFRs were approved (10 FMs and 1 Lease Extension). No CFRs were cancelled during the reporting period.

Discussion Item 3 – List F – Funded Facility Modifications on Hold

The committee reviewed the list of previously funded FM projects on hold.

**OPEN SESSION – INFORMATION-ONLY ITEMS (ITEMS 1–3)
(NO ACTION REQUIRED)**

Information Item 1 – Deferred Maintenance Funding - DMF-2 Projects Update

The committee received an update on the status of DMF-2 projects.

Information Item 2 – Deferred Maintenance Funding - DMF-3 Projects Update

The committee received an update on the status of DMF-3 projects.

Information Item 3 – Deferred Maintenance Funding - DMF-4 Projects Update

The committee received an update on the status of DMF-4 projects.

ADJOURNMENT TO CLOSED SESSION AND ADJOURNMENT

There being no further open session business, the open session of the meeting was adjourned at 1:03 PM, and the advisory committee moved to the closed session of the meeting. The closed session of the meeting—which was closed to the public for discussion of security-related items (per Cal. Rules of Court, Rule 10.75(d))—was adjourned at 1:29 PM.

Approved by the advisory body on January 31, 2022.